



Albemarle County

Meeting Agenda Board of Supervisors

Supervisor, Samuel Miller District Jim Andrews
Supervisor, Rio District Ned Gallaway
Supervisor, Rivanna District Bea LaPisto-Kirtley
Supervisor, White Hall District Ann H. Mallek
Supervisor, Jack Jouett District Diantha H. McKeel
Supervisor, Scottsville District Mike Pruitt
County Executive, Jeffrey B. Richardson
Clerk, Claudette K. Borgersen

Wednesday, May 1, 2024

1:00 PM

Lane Auditorium

Regular First Meeting

1. Call to Order.
2. Pledge of Allegiance.
3. Moment of Silence.
4. Adoption of Final Agenda.
5. Brief Announcements by Board Members.
6. Proclamations and Recognitions:
 - 6.1. [24-241](#) Proclamation Recognizing May as Older Americans Month.
(Marta Keane, Chief Executive Officer, Jefferson Area Board for Aging)
 - 6.2. [24-213](#) Proclamation Recognizing May 5-11, 2024, as Public Service Recognition Week.
7. From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.
8. Consent Agenda (on next sheet)

1:40 p.m. - Action Items:

9. [24-232](#) Adoption of Calendar Year 2024 Tax Rates, Fiscal Year (FY) 25 Budget, FY 25 Pay Scales, Borrowing Resolution, FY 25-29 Capital Improvements Plan (CIP), and Appropriation of the FY 25 Budget.

(Andy Bowman, Assistance Chief Financial Officer)

- a. *Adoption of the Resolution to Set Calendar Year 2024 Tax Rates.*
- b. *Adoption of an Ordinance to Increase the Transient Occupancy Tax Rate.*
- c. *Adoption of the FY 25 Operating and Capital Budget.*
- d. *Adoption of the Resolution to Set the FY 25 Salary Scales.*
- e. *Adoption of the Annual Resolution of Appropriations.*
- f. *Adoption of the Resolution of Official Intent to Reimburse Expenditures with Proceeds of a Borrowing.*
- g. *Adoption of the FY 25-29 Capital Improvement Plan (CIP).*

2:45 p.m. - Recess

3:00 p.m. - Action Items (continued):

10. [24-250](#) SE202300037 6712 Jarmans Gap Road Homestay. (White Hall Magisterial District)
(Lea Brumfield, Senior Planner II)
11. [24-260](#) SE202300014 2020 Wingfield Road. (Jack Jouett Magisterial District)
(Lea Brumfield)
12. [24-252](#) SE202400002 1030 Woodlands Road Homestay. (Jack Jouett Magisterial District)
(Lea Brumfield)
13. [24-246](#) Recommendations for the Affordable Housing Fund.
(Stacy Pethia, Assistant Director of Housing)

14. 4:30 p.m. - Closed Meeting.

closed meeting pursuant to section 2.2-3711(A) of the Code of Virginia:

- *under subsection (1):*
 - o *to discuss and consider appointments to various boards and commissions including, without limitation, Crozet Community Advisory Committee, Albemarle County Board of Equalization, Historic Preservation Committee, JAUNT Board of Directors, Piedmont Family YMCA Board of Directors, Places 29 (North) Community Advisory Committee, Police Department Citizens Advisory Committee, Albemarle County Social Services Advisory Board and Village of Rivanna Community Advisory Committee; and*
 - o *to discuss the assignment, appointment, promotion, performance, demotion, salary, disciplining, or resignation of a specific administrative employee of the county appointed by the Board of Supervisors;*
- *under subsection (3), to discuss or consider the acquisition of real property for transportation improvements, a public purpose, in the White Hall Magisterial District, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County; and*
- *under subsection (8), to consult with legal counsel regarding specific legal matters requiring legal advice relating to the possible exercise of authority under (i) Virginia Code § 15.2-1901.1 to acquire real property for transportation improvements, and (ii) Virginia Code § 15.2-1716.1 imposing liability for expenses incurred in responding to terrorism hoax incidents, bomb threats, or malicious activations of fire alarms.*

Closed meeting motion subject to change

15. Certify Closed Meeting.**16. Boards and Commissions:****16.1. [24-237](#) Vacancies and Appointments.**

(Travis Morris)

6:00 p.m.**17. From the County Executive: Report on Matters Not Listed on the Agenda.****18. From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.****Public Hearings:**

19. [24-240](#) SP202300016 Charlottesville Climbing Gym. PROJECT: SP202300016 Charlottesville Climbing Gym MAGISTERIAL DISTRICT: Jack Jouett TAX MAP/PARCEL: 06000-00-00-046C0 LOCATION: 2200 Old Ivy Road PROPOSAL: Request to amend an existing special use permit (SP201200001) for an indoor climbing gym. The proposal includes an expansion of the existing special use permit for an indoor athletic facility from 2,000 square feet to 6,125 square feet for climbing, bouldering, strength and fitness, yoga space, kids zone, retail space, locker rooms, storage, a group fitness room, and a small office associated with the gym use. PETITION: A special use permit request under Section 18-23.2.2 (14) for an indoor athletic facility. ENTRANCE CORRIDOR: Yes ZONING: CO Commercial Office – offices, supporting commercial and service; residential by special use permit (15 units/ acre) OVERLAY DISTRICT: AIA – Airport Impact Area; EC – Entrance Corridor Overlay District; and Steep Slopes – Managed COMPREHENSIVE PLAN: Community Mixed Use – residential (up to 34 units/acre), community scale retail, service and office uses, places of worship, schools, public and institutional uses. In Neighborhood 7 of the Southern and Western Neighborhoods Master Plan.

(Syd Shoaf, Senior Planner I)

20. [24-259](#) Public Hearing to Consider an Easement to the ACSA across Parcel 061A0-03-00-000B1. To consider granting a sanitary sewer line easement to the Albemarle County Service Authority across property owned by the County (Parcel 061A0-03-00-000B1). This sewer line easement would service the nearby Rio Point development.

(Cameron Langille, Principal Planner)

21. From the Board: Committee Reports and Matters Not Listed on the Agenda.

22. Adjourn to May 15, 2024, 1:00 p.m. Lane Auditorium.

CONSENT AGENDA**8. FOR APPROVAL (by recorded vote):**

- 8.1. [24-249](#) Fiscal Year 2024 Appropriations.
(Ryan Davidson)
- 8.2. [24-247](#) Proposed 2024-2025 Holiday Schedule for Local Government Employees.
(Jessica Rice)
- 8.3. [24-239](#) Tax Refund Approval Request.
(Jennifer Matheny)
- 8.4. [24-251](#) Southwood Community Development Block Grant (CDBG) Certifications.
(Shaqual Rennolds)
- 8.5. [24-265](#) Authorize a Public Hearing on Erosion and Stormwater Management Ordinance.
(Frank Pohl)
- 8.6. [24-258](#) SE202400003 Verizon Wireless - Colthurst Personal Wireless Facility Special Exception.
(Francis MacCall)

8. FOR INFORMATION (no vote necessary):

- 8.7. [24-242](#) Albemarle Broadband Authority (ABBA) Quarterly Report.
(Mike Culp)
- 8.8. [24-253](#) Board to Board, April 2024, A Monthly Report from the Albemarle County School Board to the Albemarle County Board of Supervisors.
(Helen Dunn)

Thank you for attending today's public hearing. During the 2024 Calendar Year, the Chair is Jim Andrews and the Vice-Chair is Diantha H. McKeel.

Opportunities for the public to access and participate in this meeting are posted on the Albemarle County website on the Board of Supervisors home page and on the Albemarle County calendar. Participation will include the opportunity to comment on those matters for which comments from the public will be received.

During the time set aside for "From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board" ("From the Public"), individuals are allowed three minutes to speak. Up to 10 persons may speak during each "From the Public" session. The 10 speakers are determined on a first-come, first-served basis. Each speaker may speak at only one "From the Public" session at each meeting. The sign-up period closes when "From the Public" begins. Electronic presentation materials may be displayed by a member of the public provided it is emailed to the Clerk at least 48 hours in advance of the Board meeting. .

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item, unless otherwise decided. Applicants are limited to a ten-minute presentation of their proposal and are allowed a five-minute rebuttal at the close of the public hearing.

To speak during Public Hearings and "From the Public" Albemarle County community members may sign up online in advance of the meeting at <https://albemarle.legistar.com/Calendar.aspx>. Click on eComment for the select meeting. To create an account, click on the sign-up link at the top right corner of the eComment webpage. Community Members who are unable to sign up in advance of the meeting may do so during the meeting either through the webinar chat or in person, provided there are remaining slots available. If you require assistance, please contact the clerk's office at clerk@albemarle.org or call 434-296-5843.

Time keeping is conducted by the Clerk. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

- When called to the speaker's podium, state your name and magisterial district
- Address comments directly to the Board as a whole
- Give written statements and other supporting material to the Clerk
- If you represent a group or organization, you may ask others present to raise their hands and be recognized
- If you exceed your allotted time, you will be asked to end your comments
- If a speaker does not use all allocated time, the unused time may not be shared with another speaker
- Speakers are permitted one opportunity to comment during each of the public comment periods per meeting
- Back-and-forth debate is prohibited
- Do not speak from your seat or out of turn
- Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting
- Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker
- Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting

All comments are live streamed, recorded and published on the Albemarle County website.

Please turn all device notifications to vibrate.

Clerk, Board of County Supervisors
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