



Albemarle County

Meeting Agenda Board of Supervisors

Supervisor, Rivanna District Norman G. Dill
Supervisor, Rio District Ned L. Gallaway
Supervisor, White Hall District Ann H. Mallek
Supervisor, Jack Jouett District Diantha H. McKeel
Supervisor, Samuel Miller District Liz A. Palmer
Supervisor, Scottsville District Rick Randolph
County Executive, Jeffrey B. Richardson
Clerk, Claudette K. Borgersen

Wednesday, September 4, 2019

1:00 PM

Lane Auditorium

Regular Day Meeting

1. Call to Order.
2. Pledge of Allegiance.
3. Moment of Silence.
4. Adoption of Final Agenda.
5. Brief Announcements by Board Members.
6. Proclamations and Recognitions:
 - 6.1. [19-451](#) Proclamation Recognizing the 275th Anniversary of Albemarle County.
7. From the Public: Matters Not Listed for Public Hearing on the Agenda.
8. Consent Agenda (on next sheet)

1:30 p.m. - Action Items:

9. [19-408](#) FY 21 Operating and Capital Budget Calendar.
(Lori Allshouse, Director, Office of Management and Budget)
10. [19-454](#) 2020 Crozet Master Plan Update Process.
(Andrew Knuppel, Neighborhood Planner)

2:30 p.m. - Presentation:

11. [19-461](#) Department of Finance FY19 Report Presentation.

(Bill Letteri, Chief Finance Officer)

12. 3:00 p.m. - Closed Meeting.

Closed Meeting pursuant to Section 2.2-3711(A) of the Code of Virginia:

- *Under Subsection (1):*
 1. *To finish the discussion and consideration of the annual performance of the County Attorney; and*
 2. *To discuss and consider appointments to the Albemarle Conservation Easement Authority (ACEA), the Route 250 West Task Force, two community boards, and four County committees; and*
- *Under Subsection (3), to discuss the disposition of County-owned property in the Scottsville Magisterial District, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board; and*
- *Under Subsection (7), to consult with legal counsel and briefings by staff members pertaining to actual litigation between the Board of Supervisors or the County and:*
 1. *The Scottsville Volunteer Rescue Squad; and*
 2. *The holder of a special use permit.*

Closed meeting motion subject to change.

13. Certify Closed Meeting.**14. Boards and Commissions:**

- 14.1. [19-398](#) Vacancies and Appointments.

(Travis Morris)

6:00 p.m.**15. From the Public: Matters Not Listed for Public Hearing on the Agenda.****Public Hearings:**

16. [19-445](#) ZMA201800002 Hansen Road Office. PROJECT: ZMA2018-00002 Hansen Road Office MAGISTERIAL DISTRICT: Rivanna TAX MAP/PARCEL(S): 078000000073AB LOCATION: Property is located at the intersection of Hansen Road and Rolkin Road directly behind the Rivanna Ridge Shopping Center located on Richmond Road. PROPOSAL: Amend the application plan to allow for two buildings totaling 55,000 square feet for office and religious assembly. PETITION: Amend the ZMA2002-00008 South Pantops Office application plan to add 35,000 square feet of building area at a location on the approved application plan that was approved to allow 20,000 square feet for office use. The property contains 6.14 acres and is zoned Planned Development – Mixed Commercial which allows large-scale commercial uses; and residential by special use permit (15 units/ acre). No change to the zoning district is proposed. No residential units are proposed. OVERLAY DISTRICT(S): Steep Slopes – Managed PROFFERS: Yes. COMPREHENSIVE PLAN: Community Mixed-Use - Mixed-use development with a mix of medium to high-density residential, commercial, retail, office, and other uses that serve the community, with a high intensity of uses expected in a walkable development pattern. POTENTIALLY IN MONTICELLO VIEWSHED: Yes.

(Francis MacCall, Principal Planner)

17. [19-430](#) Scottsville Town Boundary Adjustments. To receive public comment on its intent to approve a proposed “Resolution of Agreement between the Scottsville Town Council and the Albemarle County Board of Supervisors to Approve Two Plats Reflecting the Town Boundaries of Scottsville, As They Lie Within the County of Albemarle.” The proposed agreement would incorporate Tax Parcel 13000-00-00-025J0 into the Town of Scottsville. This parcel consists of 1.18 acres, is owned by the Scottsville Volunteer Fire Department, and is located at 149 Irish Road, Scottsville, Virginia. The proposed agreement would also set the Town’s southern boundary in Albemarle County along the north bank of the James River, following a new survey.

(Andy Herrick, Deputy County Attorney)

18. From the Board: Committee Reports and Matters Not Listed on the Agenda.

19. From the County Executive: Report on Matters Not Listed on the Agenda.

20. Adjourn to September 5, 2019, 12:00 p.m., Room 241.

CONSENT AGENDA**8. FOR APPROVAL (by recorded vote):**

- 8.1. [19-463](#) Approval of Minutes: October 3, November 7, November 14, and December 12, 2018; and March 6 and March 20, 2019.
- 8.2. [19-447](#) FY 19 Appropriations.
(Lori Allshouse)
- 8.3. [19-448](#) FY 20 Appropriations.
(Lori Allshouse)
- 8.4. [19-452](#) Proposed Donation of Surplus Computer Monitors to Bright Stars.
(Mike Culp)
- 8.5. [19-455](#) Transportation Funding/Grant Application Review.
(Kevin McDermott)
- 8.6. [19-456](#) SDP201200032 Miller School Baseball Field Lighting Special Exceptions.
(Rebecca Ragsdale)

8. FOR INFORMATION (no vote necessary):

- 8.7. [19-466](#) Board-to-Board, August 2019, a monthly report from the Albemarle County School Board to the Albemarle County Board of Supervisors.
(Phil Giaramita)
- 8.8. [19-468](#) Transportation Planning Quarterly Report.
(Kevin McDermott)

Thank you for attending today's public hearing. During the 2019 Calendar Year, the Chair is Ned L. Gallaway and the Vice-Chair is Rick Randolph.

During the time set aside for "Matters Not Listed for Public Hearing on the Agenda", individuals may address the Board of Supervisors concerning any issue not listed on the agenda for Public Hearing. Individuals are allowed three minutes to speak, unless otherwise decided. A sign-up sheet is provided at the meeting.

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item. A sign-up sheet is provided at the meeting and you may sign up online in advance of the meeting at <http://www.albemarle.org/bosspeakers/>. Speakers will be called forward in an alternating pattern of in person sign ups and online sign ups. Applicants are limited to a ten minute presentation of their proposal and are allowed a five minute rebuttal at the close of the public hearing.

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. If more than 10 speakers are signed up to speak, the time allotted to speak will be reduced to two minutes and the yellow light will indicate you have 30 seconds to finish your comment. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

When called to the speaker's podium, state your name and magisterial district;

Address comments directly to the Board as a whole;

Give written statements and other supporting material to the Clerk;

If you represent a group or organization, you may ask others present to raise their hands and be recognized;

If you exceed your allotted time, you will be asked to end your comments;

If a speaker does not use all allocated time, the unused time may not be shared with another speaker;

Speakers are permitted one opportunity to comment during each of the public comment periods per meeting;

Back-and-forth debate is prohibited;

Do not speak from your seat or out of turn;

Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting;

Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker;

Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting.

All comments are live streamed, recorded and published on the Albemarle County website.

Please turn off all pagers and cellular telephones.

Clerk, Board of County Supervisors
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