

**COUNTY OF ALBEMARLE**  
**TRANSMITTAL TO THE BOARD OF SUPERVISORS**  
**SUMMARY OF PLANNING COMMISSION ACTION**

<b>AGENDA TITLE:</b> SP-2025-00004 Northridge Preschool	<b>AGENDA DATE:</b> January 21, 2026
<b>SUBJECT/PROPOSAL/REQUEST:</b> Amend existing Special Use Permit (SP200600022) to increase the maximum student enrollment from 80 students to 100 students, and to increase the hours of operation from 7:30am-2:00pm to 6:00am-6:00pm.	<b>STAFF CONTACT(S):</b> Filardo, Barnes, McDermott, Ragsdale, Shoaf
<b>SCHOOL DISTRICT:</b> Baker-Butler Elementary, Lakeside Middle, and Albemarle High School	<b>PRESENTER (S):</b> Syd Shoaf, Senior Planner II

**BACKGROUND:**

At its meeting on November 18, 2025, the Planning Commission (PC) voted 6:0 to recommend approval of SP-2025-00004 with the conditions stated in the staff report.

Attachments A, B, and C are the PC staff report, action letter, and meeting minutes.

**DISCUSSION:**

At the PC meeting there was minimal discussion, and no objections made to the special use permit application. No members of the public spoke at the public hearing.

**RECOMMENDATIONS:**

Staff recommends that the Board adopt the attached Resolution (Attachment D) to approve SP-2025-00004 Northridge Preschool with the proposed conditions.

**PROPOSED MOTION:**

To approve SP-2025-00004:

I move to adopt the resolution attached to the staff report as Attachment D.

**ATTACHMENTS:**

A – November 18, 2025 Planning Commission Staff Report

    A1: Existing Conditions Map

    A2: Zoning Map

    A3: Applicant Narrative

    A4: Applicant Conceptual Plan

B – November 18, 2025 Planning Commission Action Letter

C – November 18, 2025 Planning Commission Minutes

D – Resolution to Approve SP-2025-00004 Northridge Preschool