



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

5th & Avon Community Advisory Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
Third Thursday of each month	7-8:30 pm	5th Street County Office Building (Room B) 1600 5th Street Ext Charlottesville, Virginia 29902

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	07/20/23	08/17/23	09/21/23	10/17/23	11/16/23	12/14/23	01/18/24	02/15/24	03/21/24	04/18/24
Craig Schoaf	P	A	P	A	A	P	P	A	P	P
Craig Roller	A	P	A	P	A	P	P	A	A	P
Carreen de Cardenas								A	P	A
David Storm	A	P	P	P						
Donna P Price	A	P	A	P	P	P				
Evan Macbeth	P	A	P	P	P	P	A	P	P	P
Fred Missel	P	A	A	P	A	P	P	A	P	A
Jim Andrews	P	A	P	P	P	P	P	P	P	P
Karen Firehock	P	P	A	A	A	A	P	P	P	P
Mary Katherine King	P	P	A	P	P	A	P	P	P	P
Matthew Seibert									P	P
Mike Pruitt							P	P	P	P
Nathan Holland	P	P	P	P	P	P	P	P	P	A
Reid Forbes	A	A	A	A	A	A	A	A	A	A

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Broadband Focus Group and MPO Long Range Transportation Plan

Development Community Meeting -CCP202300002 New Southern Feeder Pattern Elementary School

All CAC – Transportation

Development Community Meeting – ZMA2023-10 Granger Development and Biscuit Run Stream Presentation
AC44

Two Community Meetings: SP2023-00018 Kappa Sigma International Headquarters and ZMA2023-00015
1928 Scottsville Road
Development Community Meeting: ZMA202300018 Albemarle Business Campus – NMD Amendment #2
Open House/Town Hall
Development Community Meeting: SP202400005 Tandem Friends School Increased Enrollment
RWSA

Designated Point of Contact: Allison Wrabel, Albemarle County Community Connector, CAC Staff Liaison
awrabel2@albemarle.org

Prepared By: Allison Wrabel

Supplemental Attendance Reporting Form

Board, Commission, Agency, Authority, or Committee Name: 5th & Avon Community Advisory Committee

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible][illegible]



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Agricultural-Forestal Districts Advisory Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
As needed	5:30 p.m.	Room 235 or 241

Meeting Attendance:

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)											
	10/02/23	03/18/24	04/29/24	06/27/24								
Jim Andrews	P	P	P	A								
Benjamin Baer	A	A	A	A								
Mike Haas	P	P	A	P								
Leigh Kirchner	P	P										
Peter Lynch	P	A	P	P								
David Powell, Jr.	P	P	A	P								
Melanie van Roijen	P	P	P	P								
Bruce Vlk	A	P	P	P								

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The AFDAC met four times in the previous fiscal year. The committee provided guidance on two District reviews and one parcel addition, and on the issue of District Review criteria based on small-lot development rights.

Designated Point of Contact: Scott Clark

Prepared By: Scott Clark



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Albemarle Broadband Authority

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
4 th Wednesday	5-6PM	Room 241 401 McIntire Road Charlottesville, VA 22901

Meeting Attendance:

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	07/26/23	08/23/23	09/27/23	11/02/23	12/03/25	01/24/24	02/28/24	04/02/24	06/26/24	
Bucky Walsh	P	P	P	P	P	P	P	P	P	
Waldo Jaquith	P	P	P	P	P	P	P	P	P	
Jim Andrews	P	P	P	P	P	P	P	P	P	
Donna Price	P	A	P	P	P					
Mike Pruitt						P	P	P	P	
Bill Fritz	P	P	P	P	P	P	P	P	P	
Trevor Henry	P	P	P	P	P	P	P	P	P	

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The Albemarle Broadband Authority continued its broadband advocacy and oversight work during fiscal year 2024.

Accomplishments included full support of the TJPDC and Firefly Fiber Broadband VATI 2022 project to serve more than 6,000 locations. Program takes advantage of power infrastructure to extend network. Aerial and buried elements.

Dominion Energy Middle Mile program serves much of the County. Portions of County served by Appalachian Power and Rappahannock Electric Cooperative. CVEC footprint already served. This project is ongoing and connections are being made in multiple areas.

ARPA Grant (Firefly) - Following an unsuccessful VATI 2023 round a \$2M allocation of ARPA funds was combined with additional locally-derived funding to establish an ARPA grant program with the goal of achieving universal broadband access by 2025. Applications were received from four providers, with Firefly being selected after review. The Firefly proposal includes more than \$5M of private funding along with nearly \$2.5M in County funds, including ~\$117k from ABBA. This project is underway well ahead of the state VATI 2024 and BEAD funding rounds and is scheduled to be completed by the end of 2025

Designated Point of Contact: Mike Culp, mculp@albemarle.org (434) 296-5891

Prepared By: Mike Culp



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Albemarle Conservation Easement Authority

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
2 nd Thursday	4:45 p.m.	Room 235 or 241

Meeting Attendance:

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)											
	07/13/23	09/28/23	10/12/23	11/09/23	05/09/24							
Sherry Buttrick	P	P	P	A	P							
Rose Emery	A	P	A	A	P							
David Emmitt	P	A	P	A	P							
Jay Fennell	P	P	P	P	P							
Annie Izard	P	A	A	P	A							
Sharon Merrick	P	P	P	P	P							
John Moore	A	P	P	P	P							
Hamilton Moses	P	P	P	P	P							
Peter Taylor	P	P	P	A	A							

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The ACEA met five times in the previous fiscal year and approved five new donated conservation easements, four of which have been recorded as of August 15, 2024. The Authority also reviewed an access easement request and a timbering plan. Staff contact: Scott Clark, sclark@albemarle.org



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Albemarle County Service Authority

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Day(s)	Time	Location
3 rd Thursday of each month	9:00 am	ACSA Operations Center 168 Spotnap Road, Charlottesville, VA 22911 Electronic participation available via Zoom- in accordance with ACSA Remote Participation Policy

Meeting Attendance:

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Member	Meeting Dates											
	08/17/23	09/21/23	10/19/23	11/16/23	12/14/23	01/18/24	02/15/24	03/21/24	04/18/24	05/16/24	06/20/2024	
Richard Armstrong	P	P	P	P	A	P	P	P	P	P	P	
Charles Tolbert	P	P	P	P	P	P	P	P	P	P	P	
John Parcels	P	P	P	P	P	P	P	P	P	P	P	
Clarence Roberts	P	P	P	P	P	P	P	P	P	P	P	
Lizbeth Palmer	P	P	P	P	P	P	P	P	P	P	P	
Nathan Moore	P	R	R	R	R	R	R	R	R	R	R	
Kimberly Swanson		P	P	A	P	P	P	P	P	P	P	

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The ACSA in 2024 moved forward on accomplishing its strategic objectives. We continue to provide a high-level of service to our over 22,600 water and sewer customers in Albemarle County.

The ACSA Board of Directors meets monthly, and has a public option to also participate virtually on Zoom. New rates for July 1 have gone into effect following a newsletter to every customer in May. The FY '24-25 budget was adopted by the Board and went into place on July 1 as well.

We completed year one of our five-year Strategic Plan that focuses on important future forward initiatives that are improvements in the services we provide to our customers. The plan focuses on four strategic areas: Data Optimization (data management initiatives); Business Resilience (continuity of business and environmental sustainability); Customer Experience (improving the customer experience with the ACSA); Employee Experience (work force initiatives). A copy of the plan is attached.

We continue quarterly communications to our customers with their bills/ebills and sent in May a communique on the Annual Water Quality report. We maintain an active website that is regularly updated with ACSA news, as well as online bill payment options for our customers. We also are active users of social media (X, Facebook, LinkedIn, and Instagram) with regular information to our customers including any service outages or major repairs.

We completed a major project replacing all 22,000 meters with AMI - Advanced metering that will allow us to detect leaks, provide water conserving actions, and in the future will provide real time water use to our customers via an online portal.

We pride ourselves on our motto of Safe, Clean, Reliable Albemarle Water at a good value.

We annually publicly report out to our Board and customers about our Strategic Plan in January and have attached the most recent copy of that report. Another similar annual report is scheduled for presentation in January 2025.

Designated Point of Contact: Quin Lunsford, Executive Director

Prepared By: Quin Lunsford, Executive Director

Supplemental Attendance Reporting Form:

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible]

2023
-through-
2027

THE ALBEMARLE COUNTY SERVICE AUTHORITY STRATEGIC FIVE-YEAR PLAN



Data Optimization

Conduct a comprehensive review of all data and their sources to ensure proper access, classification, and utilization.

COMPREHENSIVE REVIEW OF SYSTEMS

Conduct a thorough data mapping and analysis of all existing software and integrations to determine opportunities for improved efficiency.

DOCUMENT MANAGEMENT SYSTEM

Perform classification of data to ensure proper management, and the procurement and implementation of a new Document Management System.

SYSTEM MONITORING AND REPORTING

Review, maintain, and secure the data that we collect and share with users through dashboards or other reporting methods.



Business Resilience

Ensure the current and future operations continue to function to serve our customers and meet environmental and climate action goals.

BUSINESS CONTINUITY PLANNING

Develop a Business Continuity plan to ensure the continual operations during unplanned events.

ENVIRONMENTAL SUSTAINABILITY

Enhance environmentally friendly practices and policies to reduce our carbon footprint and support global efforts to combat climate change.

OPTIMIZATION OF RESOURCES

Perform an audit of current space, assess staffing levels, and explore opportunities to leverage consulting services in support of staff.



Customer Experience

Provide best-in-class service ensuring the needs of our customers are exceeded.

CUSTOMER EXPERIENCE VISION

Perform a comprehensive analysis of services and interactions as experienced through the eyes of our customers.

CUSTOMER INFORMATION SYSTEMS (CIS)

Develop a modern and integrated CIS platform that provides clear, concise information to customers.

CUSTOMER ENGAGEMENT OPPORTUNITIES

Enhance customer outreach to include community events, new customer orientations, and other important information through a variety of communication tools.



Employee Experience

Retain and recruit a highly-skilled workforce and provide employees with resources and opportunities for professional growth.

RECRUITMENT AND RETENTION

Explore strategies to ensure that we are attracting highly qualified candidates and ensure our workforce remains motivated and satisfied.

EMPLOYEE ENGAGEMENT OPPORTUNITIES

Perform a comprehensive analysis of current practices and create new opportunities to ensure the ACSA is a great place to work.

TRAINING AND EDUCATION PROGRAM

Review current learning opportunities to ensure quality, cost-effective training that increases employee and organizational productivity and enrichment.

THE ALBEMARLE COUNTY SERVICE AUTHORITY

STRATEGIC FIVE-YEAR PLAN



Data Optimization

Conduct a comprehensive review of all data and their sources to ensure proper access, classification, and utilization.



1

COMPREHENSIVE REVIEW OF SYSTEMS

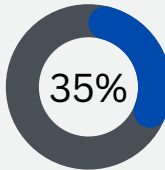
Conduct a thorough data mapping and analysis of all existing software and integrations to determine opportunities for improved efficiency.

STATUS

- Data Inventory is near completion for all departments.
- Cityworks Respond deployment underway.
- SCADA Phase 3 nearing is 85% complete. Site acceptance testing and commissioning of all devices remain.
- ESRI Utility Network Feasibility Study recommendations are under review. Contractor is developing budget and schedule for implementation.

SUCCESS RESULT

- All data collected is mapped. Additional efficiencies are identified and scheduled with each software application.



2

DOCUMENT MANAGEMENT SYSTEM

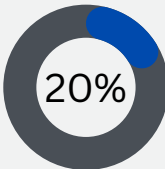
Perform classification of data to ensure proper management, and the procurement and implementation of a new Document Management System.

STATUS

- Records Management Policy is under review (Library of Virginia).
- Data Schemes and Classifications have been developed.
- Security controls are being established.

SUCCESS RESULT

- Data is classified and properly maintained, all documents are digitized and stored in a secured Document Management System.



3

SYSTEM MONITORING AND REPORTING

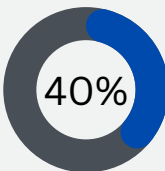
Review, maintain, and secure the data that we collect and share with users through dashboards or other reporting methods.

STATUS

- New firewall replacement completed.
- SCADA and Phone Systems firewalls both replaced.
- In the midst of scheduling two separate security assessments; one data focused and one physical focused.
- IT Technician was hired to monitor physical security more thoroughly.
- Currently replacing all data network switches with more enhanced switches.
- Currently reviewing and budgeting for a new Security Event and Incident Management software solution.
- Establishing practices to ensure our cybersecurity protection efforts meet or exceeds the CISA framework.

SUCCESS RESULT

- All data is properly managed and secured and dashboards are utilized across the organization.



THE ALBEMARLE COUNTY SERVICE AUTHORITY

STRATEGIC FIVE-YEAR PLAN

2023
-through-
2027

Business Resilience

Ensure the current and future operations continue to function to serve our customers and meet environmental and climate action goals.



1

BUSINESS CONTINUITY PLANNING

Develop a Business Continuity plan to ensure the continual operations during unexpected events.

STATUS

- IT has revised and tested their Disaster Recovery.
- Reviewing checklist in ERP.
- Regional exercise held.
- First-Come-First-Served policy approved.

SUCCESS RESULT

- Completion of a Business Continuity Plan document.

5%

2

ENVIRONMENTAL SUSTAINABILITY

Enhance environmentally friendly practices and policies to reduce our carbon footprint and support global efforts to combat climate change.

STATUS

- The Engineering electric vehicle has been manufactured with delivery anticipated in January 2024.
- The EV charging infrastructure work is underway.
- Performing FY 2023 Urban Water Audit with City and RWSA.
- IT is implementing environmental-friendly devices.
- Facilities updating LED lighting at facilities
- LED lighting updates are nearing completion. The hot water heater replacement has been completed as part of the Energy Audit recommendation.

SUCCESS RESULT

- Progress toward maximizing positive environmental practices.

15%

3

OPTIMIZATION OF RESOURCES

Perform an audit of current space, assess staffing levels, and explore opportunities to leverage consulting services in support of staff.

STATUS

- Minutes transcription service implemented.
- Role restructuring in Administration, Engineering and IT, with IT doubling up on offices.
- Utilization of Applicant Pro.

SUCCESS RESULT

- Current space, staffing levels and evaluation of consultant usage are fully evaluated and recommendations documented.

10%

THE ALBEMARLE COUNTY SERVICE AUTHORITY

STRATEGIC FIVE-YEAR PLAN

2023
-through-
2027



Customer Experience

Provide best-in-class service ensuring the needs of our customers are exceeded.

1

CUSTOMER EXPERIENCE (CX) VISION

Perform a comprehensive analysis of services and interactions as experienced through the eyes of our customers.

STATUS

- Consolidation of various private development fees (plan review, construction inspection, as-built review).
- Customer Experience Vision Workshop held September 13th.

SUCCESS RESULT

- The customer experience vision is defined and enhancements are prioritized; follow-up on the CX Project recommendations.

20%

2

CUSTOMER INFORMATION SYSTEMS (CIS)

Develop a modern and integrated CIS platform that provides clear, concise information to customers.

STATUS

- ACSA has begun the feasibility study on the new CIS, website, and phone system.
- Hydrant meter usage- readings streamlined to be submitted through the website.
- Planned outage map on website

SUCCESS RESULT

- Implementation of a CIS solution that meets the needs of customers through a stable, streamlined, and integrated platform.
- AMI Portal complete for customer on-line usage information.

20%

3

CUSTOMER ENGAGEMENT OPPORTUNITIES

Enhance customer outreach to include community events, new customer orientations, and other important information through a variety of communication tools.

STATUS

- Communications firm hired.
- Two customer newsletters sent out.
- Rain Barrel Workshop, and Riverfest Event held.
- Imagine a Day Without Water Art contest completed.
- Fix-A-Leak Event Scheduling for Spring 2024.

SUCCESS RESULT

- Pertinent information is provided to customers in their preferred manner.

20%

THE ALBEMARLE COUNTY SERVICE AUTHORITY

STRATEGIC FIVE-YEAR PLAN

2023
-through-
2027

Employee Experience



Retain and recruit a highly-skilled workforce and provide employees with resources and opportunities for professional growth.

1

RECRUITMENT AND RETENTION

Explore strategies to ensure that we are attracting highly qualified candidates and ensure our workforce remains motivated and satisfied.

STATUS

- Market Rate Increase approved.
- Vacation Carryover Policy approved.
- HireRight services being utilized to conduct faster background checks.

SUCCESS RESULT

- Implement recruitment and retention strategies.

10%

2

EMPLOYEE ENGAGEMENT OPPORTUNITIES

Perform a comprehensive analysis of current practices and create new opportunities to ensure the ACSA is a great place to work.

STATUS

- Reward Builder Program.
- New evaluation form in place.
- Post-Accident Testing Draft Review.
- Employee of the Month Recognitions continuing.

SUCCESS RESULT

- Implement employee engagement strategies.

10%

3

TRAINING AND EDUCATION PROGRAM

Review current learning opportunities to ensure quality, cost-effective training that increases employee and organizational productivity and enrichment.

STATUS

- Supervisory Training(s).
- CDL Training.
- Emergencies Training - multiple sessions held, including all supervisors.
- Fall Leadership Development Workshop.
- Annual Cybersecurity Awareness Training.
- Quarterly Supervisory Training being explored.

SUCCESS RESULT

- Employees are properly trained and have equal opportunities to pursue advanced education and training programs.

10%



**2023 Annual Report
Successes, Accomplishments and
Year In Review**

**BOARD OF
DIRECTORS'
MEETING**

January 18, 2024

Strategic Thinking and Planning

- Safe, Clean, Reliable
- Blueprint for our Future
- New Five-Year Plan 2023-27
- Theme areas:
 - Data Optimization
 - Business Resilience
 - Customer Experience
 - Employee Experience

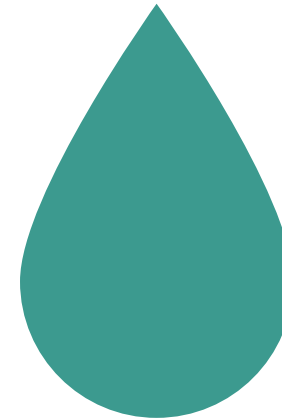


Board Policy Issues – “The Year That Was” - 2023

- In-person Board Meetings with Public virtual options
- Strategic Plan completion 2022
- New Strategic Plan 2023-2027
- Customer Late Payment Policy Changes Post Covid
- June Adoption – FY 2024- Five Months
 - Budget
 - Rates
 - Capital Improvement Program (CIP)
 - Market Rate Recommendations
 - Rules and Regulations and Personnel Management Plan Updates

Board Policy Issues – “The Year That Was” – 2023 (continued)

- Capital Project Report and Authorizations
- Scottsville Water Infrastructure Transfer
- Annual Financial Reports and Year-End Appropriations
- PFAS Proposed Class Action Settlement
- By-Laws Amendments
- Ragged Mountain Reservoir Project Agreement



Board Background/Operational Presentations 2023

Lead and Copper
Regulations and
Inventory

Imagine a Day
Without Water
Student Art
Contest

Strategic Plan
Updates 2020-
2022

Customer
Experience Project

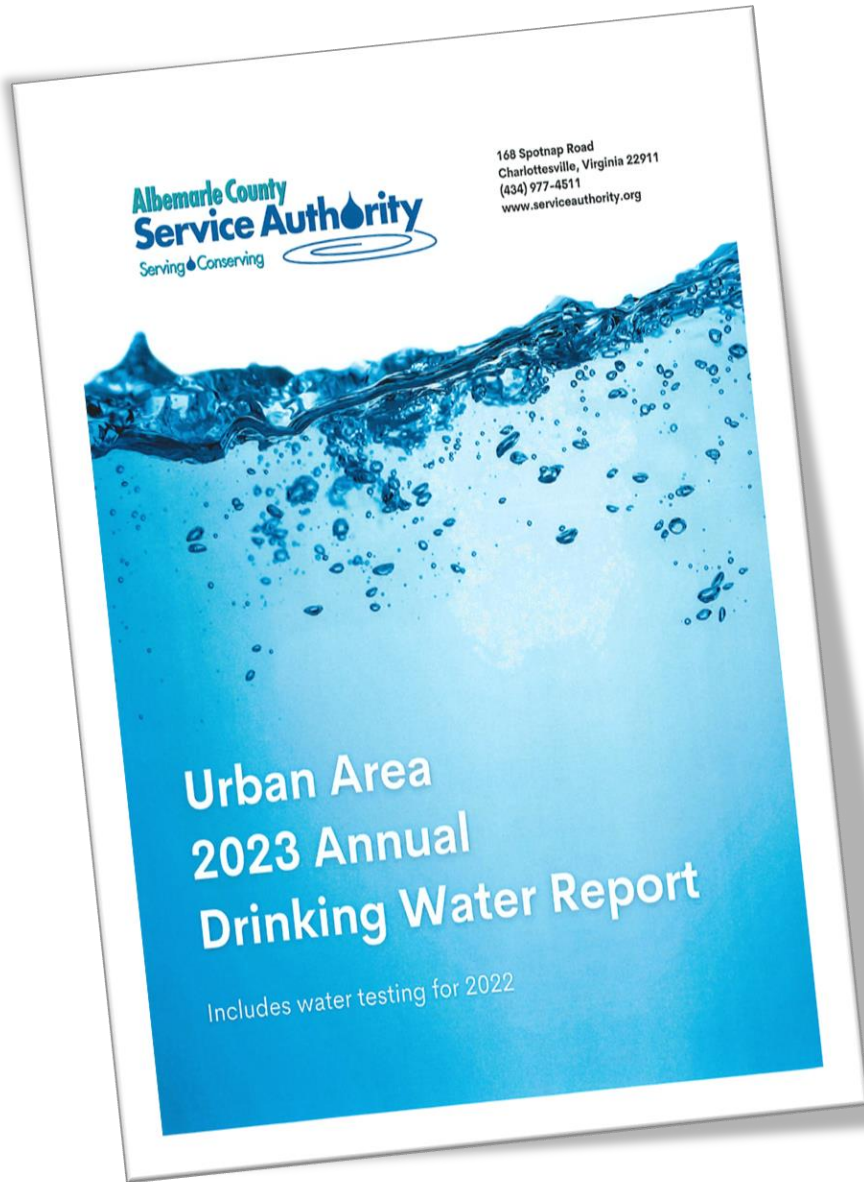
Best Practices
Review Panel
Summary and
Recommendations

Security
Assessment
Updates – IT
Report

Advanced
Metering (AMI)
Project Updates

Customer Water
Assistance
Programs

Popular Annual
Financial Report
(PAFR)



Board Background/Operational Presentations 2023 (continued)

Annual Water
Quality Reports

Employee Training
and Biz Library

Jet Scan Sewer
Camera

Engineering – Role
of the Construction
Inspector

New Strategic Plan
2023-27 Updates

Monthly
Maintenance
Reports

Regular Monthly
Update – Financial,
Capital, RWSA and
Policy Issues

Budget Guidelines
and Schedule

Annual Investment
Report

2023 Successes, Accomplishments and Review

Key Accomplishments

Succession Plan

- Alex Morrison, Director of Operations

Succession Training and Career Development

- UVA Darden School Executive Education
- Emergenetics (leadership assessment tool) training for new employees and manager refresher
- Ongoing professional development and skill-building training such as the Class A Commercial Driver's Licensing Program
- Supervisor Training for both new supervisors and current ones (focus on communications and feedback)
- BizLibrary online resource; such as Cybersecurity Training

Key Accomplishments (continued)

- AMI (Advanced Metering) – All meter replacements completed; halfway complete on the radio installs
- Operational Insights – Asset Management
- New Strategic Plan adopted 2023-27
- Cybersecurity
- Data Classification Project Kick-off
- CIS (Customer Information System) Feasibility Study Initiated for new billing system – phone and website
- New performance evaluations



Other ACSA Accomplishments

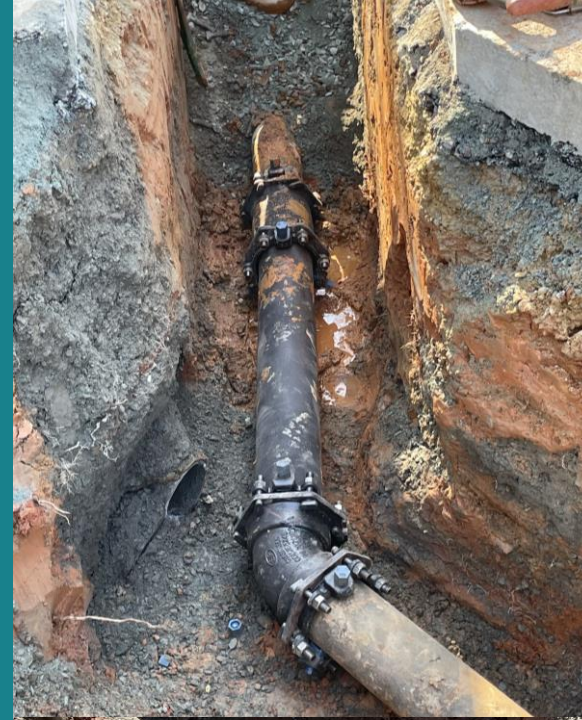
- Capital Projects – Upgrades
- E-Pay, Paymentus - 72% Electronic Payments
- Customer Experience Project – Intent Statement and Workshop
- Exclusion Meter Project in-house completed – pilot for contracting for future completion
- Imagine a Day Without Water – Artwork
- Employee Recognition
- Employee of the Month
- National Awards - GFOA



Our Employees!

Woodbrook Force Main Replacement

- Force Main Condition Assessment performed by Pure Technologies identified approx. 300 feet of 6-inch force main in need of replacement due to thinning pipe walls from corrosion.
- Work performed by Linco, Inc. under FY 2022 Miscellaneous Sewer Repair/Replacement Contract.
- Construction coordinated with VDOT's CY 2023 repaving schedule to reduce costs associated with pavement restoration.



Pump Station Comminutors

- Glenmore, Georgetown Green and Crozet Sewer Pump Stations.
- All 3 stations experiencing higher than normal amounts of solid debris causing undue wear and tear on sewer pumps, reducing their effective life.
- Pumps subject to clogging from fibrous cloth wipes marketed as “flushable”, but don’t break down in sanitary sewer collection system.
- Comminutors (aka Grinders) installed in wet wells or just upstream to eliminate these solids from adversely impacting sewer pumps.
- Work performed by East Coast Utility Contractors.



Four-Story Backflow Retrofit

- 82 Four-Story Residential structures constructed without proper backflow prevention assemblies.
- Containment Policy in 12VAC5-590-610 outlines requirement for a backflow prevention assembly on domestic water services to high rise structures, defined as four (4) or more stories.
- ACSA project included the installation and initial testing of each backflow assembly. Annual testing of backflow assembly required, which will be the responsibility of the customer.
- Foothill Irrigation has completed 80 of 82 installations. ACSA staff still trying to coordinate installation of the remaining two assemblies.



Future 2024 Year at ACSA



- Clean, Safe, Reliable
- Customer Experience Improvements
- AMI completion
- Budget/Rates for FY '25
- New Strategic Plan for 2023-2027 – Implementation; Updates
- Data Classification Project – Document Management, Reporting
- Salary Market Survey and Study Recommendations for FY '25 Budget (fall '24)
- Rate Study (multi-year review, fall '24)
- Customer Communications – Letterpress
- CIS (Customer Information Systems) – billing, phone and website



QUESTIONS?



Albemarle County Architectural Review Board

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

During the 2023-2024 year the following activities occurred:

- Nineteen meetings were held;
- Five items were reviewed on the consent agenda: Home Depot Outdoor Storage Display Sales; Glenbrook at Foothills Phase IV Initial Plan; Old Dominion Village; Old Ivy Residences; Montclair Initial Site Plan;
- Nineteen meeting minutes were approved and uploaded to the website;
- Twenty-nine regular review items reviewed and approved: 7 final site plans; 1 conceptual/advisory review; 6 initial site plans; 2 preliminary site plans; 3 special use permits; 3 major site plan amendments; 1 minor site amendment;
- Thirteen work sessions were held: 6 on the draft addenda for the Entrance Corridor Design Guidelines; Barnes Lumber; Old Ivy Residences; C'ville Rio Road; Comp Plan Goals; Discussion: Presidio/Alto View Apartments; 2 on Personal Wireless Service Facilities.

Designated Point of Contact: Margaret Maliszewski

Prepared By: Carolyn Shaffer, Clerk

Supplemental Attendance Reporting Form:

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible]



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Audit Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
November 27, 2023	10:30 am	COB McIntire Room 241
May 29, 2024	2:00 pm	Zoom Platform

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)											
	11/27/23	05/29/24										
Jeff Richardson	P	P										
Jacob Sumner	P	P										
Jim Andrews	P	P										
Ned Gallaway	A	P										
Ellen Osborne	P	P										
Rosalyn Schmitt	P	P										

Summary:

Provide a summary of the of the past year’s key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The Audit Committee meets in the Spring to kick off the Audit season by reviewing the workplan established by the external auditors and in the Fall to review the results of the Audit. At the November 27th meeting, Brown Edwards presented the FY23 audit results. Additionally, Lara Andrade, Chief of Enterprise Risk Management and Shared Services, introduced the Fraud, Waste, and Abuse Program and Procedures. At the May 29th meeting, Brown Edwards presented their audit plan for the FY24 audit. Lara Andrade, Chief of Enterprise Risk Management and Shared Services, presented a Fraud, Waste, and Abuse Program update.

Designated Point of Contact: Shenandra Usher

Prepared By: Shenandra Usher

Supplemental Attendance Reporting Form:

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible]



Boards and Commissions Annual Report – 2024

Board, Commission, Agency, Authority, or Committee Name:

Blue Ridge committee for the Shenandoah National Park

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
2 times per year, May and September	6 pm on a Thursday	Usually Big Meadows Lodge within the Park

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	9/21/2023	5/16/2024								
Ann Mallek	absent	a								
Liz Palmer	p	p								
Johnathon Rudy	a	a								

Summary:

Provide a summary of the past year’s key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

At the September meeting we received a presentation explaining the rescue and emergency services operated by the Park. Prior to the meeting, County representatives on the committee were asked to send a representative from their Fire and Rescue services to discuss responding to emergencies in or

very near the Park and to discuss best ways to coordinate with the Park emergency service personnel. The turnout was excellent. Emily Pelliccia and Kostas Alibertis attended from Albemarle. We also received an update on Park activities and grant opportunities from the Park Director. Our May Meeting was short because the interim Park Director was unable to attend. We received a presentation Shenandoah National Trust's "Good Neighbor Program" from its director Beth Mizell

Designated Point of Contact: [Click or tap here to enter text.](#)

Prepared By: Liz Palmer



Department of Social Services Advisory Board

Provide the day, time, and location for the upcoming meeting schedule.

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

[illegible]

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The Department of Social Services Advisory Board, required by the Code of Virginia, was established by the Board of Supervisors to demonstrate an interest in all matters pertaining to local social services, monitor social service programs, and provide an annual report to the governing body. The Department of Social Services Advisory Board enjoys participation from each of the six magisterial districts, meets monthly with Department of Social Services leadership, and receives monthly departmental updates by unit.

ACDSS focused on IMPACT in the last year. Staff settled into the evolving post-pandemic work landscape with some staff working full-time from home, some working full-time in the office, and others doing a combination of both. Eligibility staff adapted to the new 'unwinding' regulations and child welfare enjoyed a few spectacular weeks with every position filled!

ACDSS staff engaged in a year long effort to create individual staff, unit, management team, and agency-wide goals that were aligned with and responsive to the Board of Supervisor's Strategic Plan goals. This effort connects the organizational work with the department work with the individual work to ensure that we are all rowing in the same direction.

This year, the Human Services Alternative Response Team (HART) was launched an alternative response to Emergency Communication center callers in mental health crisis, using a co-responder model. This collaborative team includes a human services supervisor, a firefighter/paramedic, and a police officer and, as necessary, a peer support specialist on contract from a community agency. This team responds to 911 calls for services when the caller is in mental health crisis, performs follow up visits when referred by a police officer who made initial contact for a mental health call, and makes follow up contact after a reported substance abuse overdose. The team has seen over 400 individuals in the last year and hopes to provide a humane and compassionate alternative to a traditional police response that will result in improved well-being for community members and reduced reliance on expensive, deep end services such as the emergency room.

ACDSS staff participated in Albemarle County's Supervisor's Conferences, annual Wellness Day, annual employee appreciation lunch and the county-wide picnic, and completed the annual employee satisfaction survey with high numbers of participation and high numbers for overall satisfaction!

Designated Point of Contact: Kaki Dimock/Mary Stebbins

Prepared By: Kaki Dimock

Supplemental Attendance Reporting Form:

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible]



Board of Zoning Appeals (BZA)

Provide the day, time, and location for the upcoming meeting schedule.

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

[illegible]

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Please refer to the attached 2024 BZA Annual Report

Designated Point of Contact: Bart Svoboda

Prepared By: Marsha Alley |

Supplemental Attendance Reporting Form:

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible]



County of Albemarle
COMMUNITY DEVELOPMENT DEPARTMENT

401 McIntire Road, North Wing
Charlottesville, VA 22902-4579
Telephone: 434-296-5832
WWW.ALBEMARLE.ORG

ALBEMARLE COUNTY BOARD OF ZONING APPEALS

FY2024 ANNUAL REPORT

I. INTRODUCTION

Virginia Code § 15.2-2308 requires that the Board of Zoning Appeals (BZA) submit a report of its activities to the governing body at least once each year. The following report outlines the BZA's activities from July 1, 2023 through June 30, 2024 (FY2024).

II. PERSONNEL

The BZA consists of five members appointed by the Circuit Court for a term not to exceed five years. The BZA members during FY2024 were:

<u>Member</u>	<u>Term Expiration</u>
<i>Marcia Joseph</i>	Reappointed May 23, 2020 for a five-year term to expire May 23, 2025.
<i>Kurt Burkhardt</i>	Appointed May 6, 2021 for a five-year term to expire May 24, 2026.
<i>John Shepherd</i>	Appointed May 23, 2022 for a five-year term to expire May 23, 2027.
<i>Edward "Bo" Carrington</i>	Reappointed May 22, 2023 for a five-year term to expire May 23, 2028.
<i>Ronald Rosenberg</i>	Reappointed May 13, 2024 for a five-year term to expire May 23, 2029.

III. OPERATING PROCEDURES

Regular meetings of the BZA were scheduled for the first Tuesday of each month starting at 2:00 p.m., though meetings were not held if no business was pending. The BZA operates within Rules of Procedure most recently re-adopted on January 9, 2024.

IV. EXPENSES

The BZA does not have a separate budget. Compensation and mileage are included within the budget of the Department of Community Development. During FY24, the Board of Supervisors increased the funding for BZA salaries, resulting in BZA members being paid \$83 per meeting for a portion of FY24, as opposed to the previous rate of \$45 per meeting. Compensation expenses for FY2024 totaled \$1,650.00.

In January 2023, the BZA continued its legal services engagement with James Bowling, IV of St. John, Bowling & Lawrence, PLC for FY2024 in the amount of \$350 per hour with an annual cap of \$5,000. Legal counsel expenses for FY2024 totaled \$5,000.00.

County staff working with the BZA included the Director of Zoning (Zoning Administrator), Chief of Zoning (Deputy Zoning Administrator), Deputy County Attorney, Planners, Code Compliance Officers, and a Management Analyst II who serves as the Recording Clerk.

V. ACTION SUMMARY

The BZA held five (5) meetings in FY2024. The submittals and actions considered by the BZA are shown in the following tables:

Appeals

Two appeals were forwarded to the BZA in FY2024.

<u>Application #</u>	<u>Appellant or Project Name</u>	<u>Issue</u>	<u>Action</u>
AP2023-003	Koste Lake, LLC	Appeal of a Notice of Official Determination of Violation (VIO-2023-109) finding zoning violations related to (1) the cutting of trees in a Planned Residential District without a required site development plan, (2) the unpermitted storage of structures, (3) the accumulation of tires and car parts constituting a junkyard, and (4) the placement of manufactured homes not on a foundation and not being used as a primary residence.	On 7/11/2023, the BZA affirmed the Zoning Administrator's finding of violations (1) and (3) by a 4:0 vote and reversed the Zoning Administrator's finding of violations (2) and (4) by a 3:1 vote.
AP2023-004	Challenger Way Setback Determination	Appeal of the Zoning Administrator's official determination, LOD2023-00010, dated November 22, 2023, that because Neighborhood Model District zoning constitutes a "residential district" under County Code § 18-4.20(a), a 50' setback for structures and a 20' setback for parking is required on commercial parcels abutting Parcel 061M0-00-00-00600 (405 Premier Circle), including on Parcel 061W0-01-0C-00100 (442 Westfield Road).	On 3/12/2024, the BZA overturned the Zoning Administrator's determination of LOD202300010 by a 5:0 vote.

Special Use Permits

No Special Use Permits were considered by the BZA in FY2024.

Variance

One (1) variance application was heard in FY2024.

<u>Application #</u>	<u>Applicant or Project Name</u>	<u>Issue</u>	<u>Action</u>
VA2023-001	Albemarle Lake Lot	The Applicant requested a 10-foot variance from the required 25-foot side setbacks to allow a dwelling to be located 15 feet from the two side property lines.	On 8/1/2023, the BZA denied the variance application by a 4:1 vote.

Business/Organizational Meetings

An organizational meeting was held January 9, 2024 to elect new officers and review its procedural business.

In addition to hearing the above applications and appeals, the BZA also conducted the following business:

- On July 11, 2023, August 1, 2023, November 14, 2023, January 9, 2024, and March 12, 2014, the BZA discussed whether to request the appointment of alternate member(s).

VI. COURT ACTION

During FY2024, two decisions of the BZA were appealed to Circuit Court:

- In re: June 6, 2023 Decision of the BZA [AP2023-001] – On July 6, 2023, Douglas E. Caton and Margaret O. Maupin appealed the BZA's decision regarding the issuance of a home occupation clearance at issue in AP2023-001.
- In re: July 11, 2023 Decision of the BZA [AP2023-003] -- On August 9, 2023, Koste Lake, LLC appealed the BZA's decision to affirm two (2) of the violations at issue in AP2019-004.

In both cases, the BZA compiled and returned its official record to the Circuit Court, as required by *Virginia Code* § 15.2-2314. By law, the BZA is not an active participant in Circuit Court proceedings beyond compiling and submitting its record.



Airport Authority Board

Provide the day, time, and location for the upcoming meeting schedule.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

[illegible]

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

- Approved Amendment#1 to the FY-24 Capital Budget and Revisions to the FY-23 Capital Budget
- Approved Revisions to the Authority's Investment Policy
- Approved Amendment#2 to the FY24 Capital Budget
- Approved Amendment#1 to the FY24 Operating Budget
- Appointed a Chairman, Vice Chairman and Secretary for the year
- Approved the 2024 Audit Committee Membership
- Presented and Discussed the Terminal Area Redevelopment Program in a Joint meeting with the Commission.
- Approved Amendment#3 to the FY24 Capital Budget
- Approved Amendment#5 to the FY23 Capital Budget
- Approved the FY25 Operating Budget and 6-Year Airport Capital Improvement Plan
- Approved the Airline Incentive Plan

Designated Point of Contact: Jason Burch, Chief Executive Officer

Prepared By: Jessica Conley

Supplemental Attendance Reporting Form:

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible]



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Charlottesville Albemarle Convention and Visitors Bureau Executive Board

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Day(s)	Time	Location
July 11, 2023	10:30 AM	Chris Greene Room, County Office Building (401 McIntire Road, Charlottesville, VA 22902.)
August 28, 2023	2:00 PM	The Lewis & Clark Exploratory Center (1490 Darden Towe Park, Charlottesville, VA 22911.)
October 23, 2023	2:00 PM	The Hillsdale Conference Center (550 Hillsdale Drive, Charlottesville, VA 22901)
November 8, 2023	6:00 PM	Southwest Mountain Vineyards (2300 Whipper In Lane, Keswick, VA 22947)
December 18, 2023	2:00 PM	The Jefferson-Madison Regional Library – Central Branch (201 E. Market Street, Charlottesville, VA 22902.)
February 26, 2024	2:00 PM	The Quirk Hotel Charlottesville (499 West Main Street, Charlottesville, VA 22903)
April, 7, 2024	11:00 AM	UVA Foundation at Boar's Head Resort (1 Boar's Head Pointe, Charlottesville, VA 22903)
April 22, 2024	2:00 PM	CitySpace (100 5 th Street NE, Charlottesville, VA 22902)
June 24, 2024	2:00 PM	The Draftsman Hotel (1106 West Main Street, Charlottesville, VA 22903)

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)										
	7/11/2023	8/28/2023	10/23/2023	11/8/2023	12/18/2023	2/26/2024	4/7/2024	4/22/2024	6/24/2024		
Francois Abadie						A	P	A	P		
Cecil Banks	P	P	P	A	P	P	A	P	P		
Russ Cronberg	A	P	A	P	P	P	P	P	P		
Mariane Doyle	A										
Chris Engel	P	P	A	P	P	P	P	P	P		
Rebecca Ivins						P	A	A	A		
Shaun Jenkins	A	A	A	A	A						

Sheldon Johnson	P	A	A	A	A								
Emily Kilroy	P	P	P	P	P	P	P	P	P				
Susan Krischel	P	A	A	A	A								
Bea LaPisto-Kirtley	P	P	A	P	P	P	P	P	A				
Jennifer Lyon		P	P	A	A	P	A	A	P				
Natalie Masri	A	P	P	A	A								
Jaruchan Palakawongs						P	P	P	P				
Jay Pun	P	P	P	A	P	P	A	P	P				
Danny Shea	P	P	P	A	P	P	P	P	P				
Gabe Silver	P	P	P	P	P								
Brad Uhl						P	P	P	P				
Juandiego Wade	P	P	P	A	P	P	P	A	P				
John Wharton	P	P	P	A	P	P	P	P	P				

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Authorized Executive Director to execute a lease to locate CACVB Admin. Offices at new location. Celebrated the Award of the Wine Enthusiast's Wine Region of the Year for 2023, as well as future ways to promote this award and the area that received it. Attended CIVITAS Presentation on Tourism Improvement Districts. Approved the procurement of SIR to build and develop the Tourism Master Plan. Provided feedback and in-depth input to help provide research and stakeholder sentiment, as well as helped to shape the dedicated focuses of the plan. Approved this plan as a board in June of 2024.

Designated Point of Contact: Courtney Cacatian

Prepared By: Courtney Cacatian

Supplemental Attendance Reporting Form:

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible]



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

MPO's Citizen's Technical Advisory Group

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
Third Wednesday of every other month. There was no November or June meeting.	7-9 p.m.	Water Street Center, 407 E Water Street, Charlottesville, VA

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	07/19/23	9/20/23	01/17/24	3/20/24	04/17/24					
Nicholas Garber	P									
Lee Kondor	P	P	P	P	P					
Marty Meth	A		P							
Nathan Moore			P	P	P					
Jose Gomez				P	P					

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The Citizens Transportation Advisory Committee (CTAC) is the designated citizen's committee of the MPO. This group reviews, comments, and recommends ideas on transportation plans, programs, studies and other appropriate documents. CTAC raises transportation issues and concerns from their communities. These recommendations go on to advise and aid the MPO Policy Board in their decision-making. The committee consists of representatives appointed by the City of Charlottesville, Albemarle County, and the MPO Policy Board. The members strive to represent a diverse range of interests that reflect the region and its many communities.

This fiscal year consisted of reviewing, commenting, and recommending ideas for Smart Scale Round 6, and the Long-Range Transportation Plan.

Designated Point of Contact: Kristopher Taggart/ Margaret Maliszewski

Prepared By: Kristopher Taggart



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Community Policy and Management Team (CPMT)

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
1 Thursday of the month	9am	Albemarle County DSS, Room 231

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)											
	7/6/23	8/3/23	9/7/23	10/5/23	11/2/23	12/7/23	1/4/24	2/1/24	3/7/24		5/2/24	6/6/24
Mary Stebbins	P	P	P	P	P	P	P	P	P		P	P
Christa Galleo	A	P	P	P	P	A	P	P	P		P	A
Ashley Struzik						P	P	P	P		P	P
Ryan Davidson	P	A	P	P	P	P	P	A	P		P	A
Erin Callas	P	P	P	P	P	P	P	P	P		P	P
Neta Davis	A	P	P	A	P	P	P	P	A		A	A
Tammy Johnston	A	P	P	A	A	P	P	P	P		P	P
Kevin Kirst	P	A	P	P	P							

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

For this past year's activities, the CPMT reviewed 284 cases with \$10.4M in expenditures (as of 7/15/24). CPMT has reviewed and updated the Annual Workplan at their retreat, reviewed and approved the Annual Service Gap Survey, reviewed and updated the Annual Continuous Quality Improvement Tool. Challenges include the continued lack of available service providers for the families served, as well as residential treatment options for youth and acute crisis settings. CPMT continues to see a delay in services and rising costs. There continues to be a lack of available Medicaid providers, which has resulted in increased CSA costs.

Designated Point of Contact: [Jennifer Wells]

Prepared By: [Jennifer Wells]

Supplemental Attendance Reporting Form:

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible]



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Crozet Community Advisory Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
2 nd Wednesday of each month	7-8:30 pm	Crozet Library 2020 Library Avenue Crozet, Virginia 22932

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	08/09/23	09/13/23	10/17/23	11/8/23	01/10/24	02/14/24	03/13/24	04/10/24	05/08/24	06/12/24
Ann Mallek	P	P	P	P	P	P	P	P	P	A
Grace Remer	P	A	A	A	P	A	A			
Jim Duncan	A	P	P	A	A	A	P			
Joe Fore	P	P	A	P	P	P	P			
Kenneth Thacker	P	P	A	P	A	P	P			
Kostas Alibertis	P	P	A	A	P	A	P	P	P	P
Lonnie Murray	P	P	A	P	P	A	P	P	P	P
Mallory DeCoster	R									
Michael Monaco	P	P	A	P	P	P	A	P	P	P
Valerie Long	P	P	P	P	P	P	P			
Bruce Butala	P	P	P	P	P	A	P	P	A	A
Venkat Mangunta	A	A	A	A	A	A	A			
Nathan Alderman					P	P	P	P	P	P
Andrew Bowers										P

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

MPO Long Range Transportation Plan

Development tracking/Budget/Meeting Topics

All CAC

AC44

Crozet Master Plan

Implementation Topic Discussion

Crozet Square
Crozet Volunteer Fire
Open House/Town Hall
RWSA and Development Community Meeting
ACPD

Designated Point of Contact: Allison Wrabel, Albemarle County Community Connector, CAC Staff Liaison
awrabel2@albemarle.org

Prepared By: Allison Wrabel



Darden Towe Memorial Park Advisory Committee

Provide the day, time, and location for the upcoming meeting schedule.

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

[illegible]

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

1. **Call to Order, Agenda, Welcome, Introductions**

- a. Bob Crickenberger, Director, Albemarle County Parks and Recreation

2. Peabody School: Piedmont Prairie Project

- a. Jim Barbour, Albemarle Parks and Recreation Parks Superintendent
 - i. Slide show presented of the Piedmont Prairie Project: A Peabody student driven initiative to create a movement connecting schools and parks through grassland restoration. Three main goals:
 1. Educate the public on importance of biodiversity and ways to protect it
 2. Promote the use of locally native plants
 3. Connecting schools and community to hands-on solutions for climate action.

***Committee Approval given to proceed with project**

3. Free Bridge Lane Proposed Pilot Project

- a. Tim Padalino, Albemarle County Parks and Recreation Chief of Parks Planning
 - i. Slide show presented of the Free Bridge Lane Project. Opportunity to convert existing VDOT roadway to a riverfront greenway promenade for bike/ped use only.

***For Committee information only**

4. Park Operations, CIP Projects: Athletic Fields, Restroom by Pickleball/Tennis Courts

- a. Jim Barbour, Albemarle County Parks and Recreation Parks Superintendent
 - i. Slide show presented of updated on CIP Projects.
 1. Grass Field Renovation of 4 fields, one field per year beginning in FY24 and continuing thru FY27.
 2. New restroom by Pickleball Courts. Design and construction of an ADA compliant toilet facility, 2 gender neutral single flush toilet systems, and 2 ADA parking spaces.

***For Committee information only**

5. Other Matters Not Listed

- a. Park Visitation 2020 499,260
- b. Park Visitation 2021 532,070
- c. Park Visitation 2022 537,418

***For Committee information only**

Designated Point of Contact: Bob Crickenberger, Director bcricke@albemarle.org

Prepared By: Bob Crickenberger

|

Supplemental Attendance Reporting Form:

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible]



Economic Development Authority

Provide the day, time, and location for the upcoming meeting schedule.

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

[illegible]

Supplemental Attendance Reporting Form:

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

Member	04/16/24	05/21/24 (Cancelled)	06/11/24 (Special Meeting)	06/18/24 (All Virtual)
Don Long	P		P	P
George Ray	A		R	R
Jeff Morrill	P		P	P
Andrea Johnson	P		A	P
John Mottola	P		P	P
David Storm	P		P	P
Stephen McNaughton	A		A	P(virtual)
Diantha McKeel (BOS Liaison to the EDA until 12/23)				
Bea LaPisto Kirtley (BOS Liaison to the EDA)	P		P	A

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

In FY24, key activities that support the EDA's mission include: Closing on 462 acres of property adjacent to Rivanna Station, a sub-installation of Fort Belvoir and home to several defense intelligence agencies of the federal government – National Ground Intelligence Center, Defense Intelligence Agency, and National Geospatial-Intelligence Agency – for a purchase price of \$58 million to secure the future of the Defense sector. In June, 172 acres property was effectively rezoned to Light Industry (LI) and approved for a special use permit to allow for independent offices with that zoning.

Other key activities consist of providing matching grant funds to Potter's Craft Cider and Kelly Turkeys for the Virginia Department of Agriculture and Consumer Services - Governor's Agriculture and Forestry Industries Development Fund (AFID) Facilities and Infrastructure Grant; Afton Scientific, AgroSpheres, Bonumose, Castle Hill Gaming, PS Fertility and Rivanna Medical for the Virginia Jobs Investment Program; AgroSpheres and Bonumose for the Commonwealth Opportunity Fund; GO Virginia Region 9 grants supporting a regional wine planning study and a Regional Entrepreneurship Investment (REI) Strategy; and tax rebates for Albemarle Business Campus, WillowTree, Central Virginia Electric Cooperative and Central Virginia Services and the Brookdale and Southwood communities.

EDA Approved Resolutions in FY24 to date:

- Approved the Commonwealth Opportunity Fund and Virginia Jobs Investment Program match agreements to support the retention and expansion of AgroSpheres, Inc. 8/22/23
- Approved \$75,000 in matching funds to the Community Investment Collaborative for the GO Virginia Per Capita Allocation Grant. 8/22/23
- Approved public facility bond financing up to \$178M for Albemarle County's Capital Improvement Plan 9/19/23
- Approved \$20,000 to Nelson County for GO Virginia Wine Planning Grant 9/19/23

- Approved a resolution to appropriate funds for Virginia Industrial Development Authorities Institute training tuition for EDA Directors 12/5/23
- Approved \$300,000 in matching funds to Charlottesville Biohub, Inc. for the GO Virginia Economic Resilience and Recovery Grant 3/19/24
- Approved a motion to amend and readopt the EDA's Remote Electronic Participation Policy and All Virtual Meeting Policy 6/18/24

Designated Point of Contact: Donald Long, EDA Chair dlong@albemarle.org

Prepared By: Economic Development Office



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Board of Equalization

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
Irregular by demand and availability of members. Typically, 10 or less per year.	8:00 a.m. to 6:00 p.m. as needed	Zoom and McIntire Room 241 or Room 235 or Lane Auditorium

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	7/6/23	7/7/23	7/12/23	7/14/23	8/1/23	8/18/23	11/7/23	12/5/23	5/22/24	6/24/24
Anthony Arsali	P	P	P	P	P	P	P	P		
Karen Pape	P	P	P	P	P	P	P	A		
Evan Mayo	P	P	P	P	P	P	P	P	P	P
Waki Wynn	P	P	P	P	A	P	P	P		
Bob Beard	P	P	P	P	P	P	P	P	P	P
David Norford									P	P
David Mitchell									P	P
Len Mailloux									P	P

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The Board of Equalization (BOE) is a judicial body that hears complaints against the correctness of assessments. The Board must weigh arguments made by the applicant and determine if there is enough evidence to override a presumption of correctness allowed to the Assessor by state law. After the 2023 reassessment, the Board experienced many more appeals than it had dealt with in many years. To handle this heavy workload, the Board developed Rules of

Procedure in which it would hold full day schedules that consisted of up to 16 half hour hearings and put limits on the time allowed for applicants and the assessor to present information.

Because the BOE follows a calendar year (as does the reassessment), the FY24 period began after the beginning of the 2023 appeal schedule and extends into the beginning of the 2024 schedule. Because of this the members of the Board change slightly from one year to the next.

Designated Point of Contact: Peter Lynch, County Assessor

Prepared By: Peter Lynch



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Local Board of Building Code of Appeals/Local Board of Fire Prevention Code Appeals

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
		As needed for an appeal, no set dates. Members serve for both boards.

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)											
Doug Lowe												
Walter Perkins												
Francis Caruccio												
Raymond Gaines												
Jamie Gibson												

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The Local Board of Building Code of Appeals /Local Board of Fire Prevention Code Appeals did not meet during the past year.

Designated Point of Contact: [Micheal Dellinger/Dan Eggleston]

Prepared By: [Michael Dellinger]



Hazardous Materials Local Emergency Planning Committee

Prepared By: Josh Powell



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Historic Preservation Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Location
4 th Monday of each month	4:30 pm – 6:00 pm	Rm. 241 COB McIntire

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)												
	07/24/2023	09/25/2023	11/27/2023	03/25/2024	06/24/2024								
Ross Stevens	P	P	P	P	P								
Carter Montague	A	P	P	P	P								
Craig Schoaf	P	P	P	P	P								
Daniel Gidick	A	P	A	A	P								
Craig Jacobs	P	A	P	P	A								
Nancy Takahashi	P	P	P	A	P								
Karen Firehock	P	P	P	P	P								
Ann Mallek	P	P	P	A	P								

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Provided feedback to the County's Long-Range Planners regarding updating the Historic Preservation goal and objectives as part of the Comprehensive Plan update.

Continued progress related to creating the framework for a local historic marker program. (The program and its associated funding would need to be adopted by the BOS.)

Documented four properties prior to demolition.

Begun work to select a topic/subject for a local and/or state historic marker.

The biggest challenge during this reporting period was establishing a quorum for meetings. Out of the 12 meetings possible for the reporting period 5 were canceled due to a lack of quorum. (Note 1 of these 5 meetings has been typically canceled in previous reporting periods due to proximity to holidays.)

Designated Point of Contact: [Kristopher Taggert/Margaret Maliszewski]

Prepared By: [Kristopher Taggert] []



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Albemarle – Charlottesville Regional Jail Authority Board

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
2 nd Thursday of each month	12:00 pm	Albemarle-Charlottesville Regional Jail

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	07/13/23	8/10/23	12/14/23	01/11/24	02/08/24	03/14/24				
Diantha McKeel	P	P	P	P	P	P				
Sheriff Chan Bryant	P	A	P	P	P	P				
Kaki Dimock	P	P	P	P	P	P				
Jay James	P	A								
David Pastors			P	P	P	P				

Summary:

Provide a summary of the of the past year’s key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The largest accomplishment of the Authority Board over the last year has been the approval of the renovation/expansion project of the Albemarle – Charlottesville Regional Jail.

Designated Point of Contact: Marce Anderson - Clerk

Prepared By: Marce Anderson



Boards and Commissions Annual Report - 2023

Board, Commission, Agency, Authority, or Committee Name:

James River Alcohol Safety Action Program (ASAP) Policy Board

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
Quarterly	6:00 Pm	James River ASAP 1428 Greenbrier Place Charlottesville, VA

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	6/23/22	10/27/22	1/26/23	3/16/23						
Jeremy Wood (designee)	P	P	p	p						

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Board meetings reviewed financials, the need to address the resignation of the director 12/31/2022 and appointment of interim director and then voted to make that position permanent. Also addressed salaries of new hires. Reviewed the upcoming regulation changes coming from the Commission on VASAP, certification process and the new requirements for all staff to take and pass a certification test.

Designated Point of Contact: Anne Fitzgerald, Executive Director or Major Ronnie Roberts, Bd chairman

Prepared By: Anne Fitzgerald



Jaunt, Inc. Board Meetings

Provide the day, time, and location for the upcoming meeting schedule.

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

- Changes were introduced to the Code of Ethics and Business Conduct

- Facility Master Plan Approved
- Positive Audit Results
- Hired new Chief Executive Officer
- Amended COVID policy
- Approved Attendance Policy
- Approved Appeals Process Policy
- Approved No Show / Suspension Policy
- Approved changes to Drug & Alcohol Policy
- Approved excess working capital strategy
- Revised Jaunt History and Orientation
- Created and Implemented new Classification & Compensation Strategy
- Implemented new Organizational Structure
- Revised organizational values and employee recognition
- Achieved period of zero ADA denials
- Completed Rural Transit Needs Assessment
- Achieved 80% completion of Battery Electric Vehicle Study
- Achieved 70% completion of Micro-transit Implementation Study
- Initiated comprehensive revision of employee handbook
- Issued RFP for Engineering to facilitate Capital Projects plans
- Challenges
 - Talent acquisition
 - Software capability and training
 - Employee performance system
 - Unaccompanied minor policy development
 - Equipment failures on new vehicles

Designated Point of Contact: Mike Murphy, CEO, Jaunt

Prepared By: Mike Murphy



JABA Board of Directors

Provide the day, time, and location for the upcoming meeting schedule.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

[illegible]

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The JABA Board was pleased to hear of several awards for the Pathways to Aging program at JABA, helping seniors move through the continuum of services as their needs change. They have also tracked the efforts to increase the JABA Respite and Enrichment Center (JREC) as we increase marketing for the adult day program. They received a presentation on the employee survey results, which were very positive, showing improvements from 2 years ago, and no areas requiring immediate attention. However we continue to focus on communication to keep the satisfaction high. The Inclusive Excellence Advisory Council (staff-run) has created new goals, including a buddy system for new staff and funds for emergencies, which has been well received. The outcomes and client satisfaction surveys showed continuing strong positive responses for all programs. The Board was updated on recovery from Ransomware, which took a while to fully recover records. And has led to new cybersecurity software and procedures. The biggest challenge is working on the process and identification of a new CEO.

Designated Point of Contact: [Marta M. Keane Chief Executive Officer]

Prepared By: [Marta M. Keane]



JABA Advisory Council

Provide the day, time, and location for the upcoming meeting schedule.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Summary: Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The JABA Advisory Council learned about new programs being developed to help seniors age in the community. And members discussed how to share that information with the community. Specifically, the PATH Transportation Mobility Specialist, as a contract with TJPDC, has been shared and updates provided. This will help to direct seniors to a variety of transportation options and to track their satisfaction. The other new program is the Caregiver Services Coordinator, and this focus is becoming more important as statistics show. The Advisory Council also received an update on budgeting of state and federal funds, and approves the Area Plan submitted to the Department of Aging and Rehab Services, that focuses on the Older Americans' Act funding.

Designated Point of Contact: | Marta M. Keane Chief Executive Officer |

Prepared By: | Marta M. Keane |

Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Jefferson Area Community Criminal Justice Board

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
2 nd Wednesday	4-5:30pm	Meetings are held quarterly on the second Wednesday of the first month of each quarter. (January, April, July, October) at 4:00 p.m. alternating Zoom and in-person, unless otherwise posted on the Planner website: https://www.oar-jacc.org/criminal-justice-planner

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

[illegible]

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

8/9/23

Starting off the new fiscal year, a new Criminal Justice Planner was hired. The Jefferson Area Community Criminal Justice Board (CCJB) welcomes Matt Vitale. The Planner coordinates the CCJB and the Charlottesville / Albemarle Evidence Based Decision Making Team (EBDM). Proposal of new CCJB strategic plan 2024-2027 to include strategies on how the CCJB can champion best practices regionally to include all member jurisdictions, conduct a locality gap analysis to help identify specific locality needs, identify victim centered best practices and community resources, continue to identify and implement mental health resources within the justice system, and develop a research subcommittee. Strategic plan drafted. Onboarding packet created to include a historical narrative of criminal justice and behavioral health initiatives of the CCJB spanning 2015-present, CCJB bylaws, strategic objectives, and member roster. Review of operating procedures and bylaws to include invitation of new members to fill gaps in membership.

10/11/23

New Strategic plan presented and approved by board members. Onboarding materials organized and implemented to provide new members with orientation of the CCJB. The CCJB provided direction and insight towards a new study in collaboration with the UVA capstone systems engineering team that will focus on the efficacy of home electronic incarceration (HEI) at Albemarle-Charlottesville Regional Jail (ACRJ). Several guiding questions were proposed for the study including, what are the differences between HEI and traditional custodial incarceration? How is mental health correlated with recidivism of HEI individuals? What factors contribute to the success of HEI? How are candidates for HEI selected and approved? CCJB Chairmen, the Planner, and OAR Pretrial Program Manager collaborated on providing pretrial information to local citizen group Equal Justice USA, presenting best-practices and informing the public on pretrial methodologies within OAR and the local courts.

1/10/24

New membership to the CCJB to include educational representation (Fluvanna Co. public school superintendent and executive director), and victim advocate outreach counselor. As part of the new initiatives, the CCJB is moving towards a holistic view of the justice system that focuses on multiple aspects of justice-impacted individuals and expanding tools to improve public safety and promote equitable outcomes. Members of the CCJB are continuing to implement pre-arrest diversion programs such as HART, or Human Services Response Team which includes law enforcement, paramedics, and human services jointly responding to 911 calls that have elements of behavioral health. Individuals can be diverted to the help they need to overcome specific mental health or co-occurring disorders. Over 146 individuals have been diverted through the program from inception on July 1, 2023 to January 10, 2024. HART also utilizes peer mentors to follow up on overdose calls. The Criminal Justice Planner will partner with HART point of contact Kaki Dimock on data analysis upon completion of the first year of HART. The Criminal Justice Planner on behalf of the CCJB, provided data analysis for a youth pre-diversion program that will span the Charlottesville-Albemarle region that will divert individuals that meet specific criteria into service programs, youth internships, or mentoring to provide resources and tools to keep youth out of the justice system. Orange County CCJB representative, in collaboration with county administration and first responders, has organized a response team to the Opioid Abatement Authority (OAA) funds to facilitate a gap analysis to determine appropriate use of funds disbursement. OAR CCJB representatives will implement a new specialty docket administrator with OAA funding to help oversee the multiple specialty docket programs currently in place and pave the way for opening specialty dockets in CCJB jurisdictions that have interest.

6/14/24

CCJB members only were invited to convene for a planning summit. Goochland Co. has joined CCJB and as identified by locality gap analysis, initiatives are already in place to start a pretrial program in this county. CCJB Chairmen has been facilitating with DCJS and local Goochland Co. administration to obtain data for resource allocation planning, and subsequently requesting state and local funding. Goochland appointed commonwealth attorney to the CCJB who has also been working on facilitating the pretrial program. Members at the summit provided themes that tie into the evidence-based practice of holistic crime reduction and public safety that involves addressing mental health and substance use within communities, continued focus on education and data analysis to discover best practices and local

needs, a call for universal screening for mental health and substance disorders at local jails, increased reentry opportunities for justice impacted individuals reentering the community, and providing highlights of the work of the CCJB to local communities. The Planner and police representatives of the Albemarle-Charlottesville EBDM team have proposed data sharing with CCJB and UVA systems analysis capstone teams for a data mining project to identify patterns, and provide community insights. All CCJB regions have been invited to participate in this study. The Planner attended the annual conference of the National Network of Criminal Justice Coordinating Councils (NNCJCC), which provides evidence-based best practices for criminal justice coordinating councils and ongoing support for local CCJB's.

The CCJB strives to provide an abundance of educational materials, resources and other opportunities for CCJB members to distribute to their respective communities a few of the materials distributed over the past year include:

- Assault rates data analysis within the CCJB jurisdiction.
- Reimagining Coordinated Community Response – a model to incorporate community responsibility into alignment with survivors needs and collaboration and coordination among multiple community partners to meet those needs.
- Home Electronic Incarceration: An Analysis of HEI Use at the Albemarle-Charlottesville Regional Jail from Jan 2015- Feb 2024.
- Albemarle-Charlottesville Regional Jail (ACRJ) booking analysis and trends 2014-2023 & 2019-2023
- Opportunity to join study in collaboration with Justice Management Institute (JMI) body cam evidence and the workload impact within prosecutor offices.
- Infographic, supporting study, and announcement from The Advancing Pretrial Policy and Research (APPR) organization demonstrating the new Public Safety Assessment (PSA), an actuarial assessment that estimates failure to appear in court pretrial, new criminal arrest while on pretrial release, and new violent criminal arrest while on pretrial release.
- Vera Institute annual report.
- A technical guide to jail data analysis.
- Virginia pretrial data project findings study from 2019 and 2020 cohorts, released by Virginia Criminal Sentencing Commission.
- Provided local reentry data to Equal Justice USA, The Fountain Fund, and Tom Tom to support 2024 Reentry summit.
- Provided local reentry data to Orange-Madison Reentry Council.

Designated Point of Contact: Matthew Vitale, Criminal Justice Planner
mvitale@oar-jacc.org

Prepared By: Matthew Vitale



Jefferson Madison Regional Library Board

Provide the day, time, and location for the upcoming meeting schedule.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

[illegible]

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

JMRL'S Albemarle Trustees worked closely with their counterparts from other jurisdictions on the Board, Library staff, and Albemarle County to provide a groundbreaking year, with over 1.8 million items checked out from the Library. Albemarle patrons accounted for over one million of those checkouts for the first time ever. This past year also saw the 10th anniversary of the new Crozet Library, a new drive-up service at Gordon Avenue, expanded Bookmobile service throughout the region, and first steps at re-working JMRL's Comp Plan. Trustee Powers was selected to present a poster session on library user data visualization at the annual Virginia Library Association conference this year. Both Trustee Powers and Trustee Townsend contributed to the Working Group focusing on the Central Library renovation, currently scheduled as a CIP project for Albemarle and Charlottesville beginning construction in FY29. Trustee Townsend served as Chair of the Library Board, while Trustee Powers served as Chair of JMRL's Policy Committee.

Designated Point of Contact: [David Plunkett]

Prepared By: [David Plunkett]

Supplemental Attendance Reporting Form

Board, Commission, Agency, Authority, or Committee Name:

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible][illegible]

[illegible][illegible]



Airport Authority Commission

Provide the day, time, and location for the upcoming meeting schedule.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

[illegible]

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

- Discussed Amendment #1 to the FY-24 Capital Budget and Revisions to the FY-23 Capital Budget
- Discussed Revisions to the Authority's Investment Policy
- Discussed Amendment#2 to the FY24 Capital Budget
- Discussed Amendment#1 to the FY24 Operating Budget
- Appointed a Chairman and Vice-Chairman to the Commission for the year
- Discussed the 2024 Audit Committee Membership
- Discussed the Terminal Area Redevelopment Plan in a joint meeting with the Board.
- Discussed Amendment #3 to the FY24 Capital Budget
- Discussed Amendment#5 to the FY23 Capital Budget
- Discussed the FY25 Operating Budget and 6-Year Airport Capital Plan
- Discussed the Airline Incentive plan

Designated Point of Contact: Jason Burch, Chief Executive Officer

Prepared By: Jessica Conley

Supplemental Attendance Reporting Form:

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible]



Boards and Commissions Annual Report – 2024

Board, Commission, Agency, Authority, or Committee Name:

Charlottesville-Albemarle Metropolitan Planning Organization (CA-MPO) Policy Board

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
4 th Wednesday of every month	4:00 pm	407 E. Water Street, Charlottesville, VA 22902

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	7/26/2023	8/23/2023	9/27/2023	10/25/2023	12/11/2023	1/24/2024	2/28/2024	3/26/2024	4/24/2024	5/21/2024
Ann Mallek	P	P	P	P	P	P	P	P	P	A
Ned Gallaway	P	P	P	P	A	P	P	P	P	P

Summary:

Provide a summary of the of the past year’s key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

*Final Submission of four SMART SCALE project applications on behalf of the urbanized areas.

*Completed the regional Long-Range Transportaion Plan five-year update. Developed goals and objectives for the plan, engaged the community, development metrics, and prioritized projects.

*Administered the Safe Streets and Roads for All program to develop a multi-jurisdictional Comprehensive Safety Action Plan for the region and for individual jurisdictions (to be continued in FY25 with closeout in early FY26).

*Repared and re-submitted a grant through Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant to complete the preliminary engineering phase of the Rivanna River Bicycle and Pedestrian Bridge between Pantops and Wollen Mills.

*Prepared adjustments and amendments to the FY24-27 Transportation Improvement Program (TIP), which approves the allocation of federal transportation funding within the MPO area.

*Adopted federally required performance targets for transportation system goals in the region.

*Completed the FY25 Unified Planning Work Program (UPWP) detailing the activities of the CA-MPO for the upcoming fiscal year.

*Started the redesign of the CA-MPO website, archiving content, modernizing meeting materials access, and updating design to be consistent with TJPDC's site.

*Started the required update of the Transportation Demand Model, with VDOT assistance (to be completed in FY25)

Designated Point of Contact: Christine Jacobs

Prepared By: Christine Jacobs



Monticello Area Community Action Agency (MACAA)

Provide the day, time, and location for the upcoming meeting schedule.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

[illegible]

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Juliana Arsali served as an active member of the Board of Directors, as well as of the Executive Committee, contributing invaluable context and history as the immediate past chair. Juliana served on the Finance Committee, and chaired the DEI Task Force, recruiting and engaging an external consultant to support the agency's advancement of equity and inclusion. This work is ongoing, as Juliana developed a chart of work and foundation for MACAA's continued growth towards diverse, equitable, and inclusive programs and services for Albemarle County families.

Juliana led efforts to ensure families impacted by the Head Start program transition were heard and their unique needs met, sourcing resources and community referrals to support families during that difficult experience. The transition of Head Start operations was a challenge for the agency and the community, however Juliana met the challenge with opportunity and compassion for families in need.

Juliana is a strong advocate for children and families, serving MACAA with an exceptional commitment to the values and mission of the organization. MACAA remains grateful for Juliana's service and leadership, and for the Board's appointment of a passionate community leader to serve as a representative of Albemarle County.

Designated Point of Contact: Sarah Shalf

Prepared By: Sarah Hanks



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Natural Heritage Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
1 st Thursday of each month	5:45 p.m.	County Office Building (Main)

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
Christine Hirsh-Putnam										
Lonnie Murray										
Leah Jung										
Michael Callahan										
Dan Mahon										
Meghan Sobott										
Peggy Cornett										
Mona El Khafif										
Abigail Wilson										
Lily Engle										
Kaleb Notari										
Rob McGinnis										

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Attendance shown on supplemental reporting form.

Accomplishments:

- Adopted a virtual meeting policy
- Review of Biodiversity Action Plan Goals and Objectives with recommendations for future update
- Provided feedback and recommendations to staff and BOS on Solar Ordinance
- Provided feedback and recommendations to staff on Riparian Buffer Overlay District (RBOD)
- Provided feedback to planning staff, Planning Commission and BOS on AC44 goals, objectives and action steps related to biodiversity and natural resource protections
- Provided feedback and recommendations to ACPR staff on funding invasive plant management on county-owned land
- Recruited UVA student representative to the NHC
- Presented International Dark Sky Week April 2-8, 2024 Proclamation to the BOS
- Provided feedback on future uses for Ragged Mountain Natural Area

US

Presentations to the NHC:

- Peggy Gilges, Moormans Scenic River Advisory Board (July 2023)
- Biscuit Run Stream Restoration Update -Laurel Williamson, FES; Jessie Wingo and Tim Padalino, Parks & Recreation (September 2023)
- Q&A/update session with Tori Kanellopoulos on AC44 (October 2023)
- Lisa Wittenborn, Executive Director, Rivanna Conservation Alliance made a presentation to attendees. "Rivanna River Resilience Projects" Rivanna River Watershed 2023 Stream Health Report (November 2023)
- "Biophilic Cities" by UVA Professor Tim Beatley (February 2024)

Field Trip:

- Biscuit Run Park- NHC members met with ACPR staff

Challenges:

- Recruiting new members
- In-person meeting participation is a challenge especially for members with small children.

Designated Point of Contact: Scott Clark, Conservation Program Manager, CDD

Prepared By: Christine Hirsh-Putnam, Vice-chair; Scott Clark

Supplemental Attendance Reporting Form

Board, Commission, Agency, Authority, or Committee Name:

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible][illegible]



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Pantops Community Advisory Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
Fourth Monday of each month	6:15-7:45 pm	Martha Jefferson Hospital Outpatient Center - Kessler Conference Room, 595 Martha Jefferson Drive Charlottesville, Virginia 22911

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	07/24/23	08/28/23	09/26/23	10/17/23	01/22/24	03/25/24	04/22/24	06/24/24		
Anne E Oliver	A	P	A	P	P	A	P	P		
Bea LaPisto-Kirtley	P	P	A	P	P		P	A		
Henry D Light	P	P	P	A	P	P	P	A		
Ida Lee D Wootten	P	P	P	P	P	P	P	P		
Judith Joyce	A	P	A	A	P	A	P	P		
Kate R. Kaminski	A	P	A	A	P	A	P	P		
LOUIS FALZER	P	P	A	P	P	A	P	P		
Michael B Fraser	P	A	P	P	P	P	P	A		
Michael R Spatz	P	P	P	P	A	P	P	P		
R. Corey Clayborne	A	A	A	A	A	A	A	A		
Richard W Ruffin	P	P	P	P	P	A	P	P		
Ron Brownfield	P	P	A	P	P	P	P	P		
Stephanie Lowenhaupt	P	P	P	P	P	P	P	P		
Megan Nedostup						A	P	P		

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Community Meeting: ZMA202300004 Cornerstone Community Church and Broadband Focus Group
Charlottesville Area Alliance Presentation and Pantops issues discussion

LRTP

All CAC Transportation Focused meeting

AC44 Update

Open House/Town Hall

RWSA, Peabody Prairie Project
MicroCAT and ACPD Updates

Designated Point of Contact: Allison Wrabel, Albemarle County Community Connector, CAC Staff Liaison
awrabel2@albemarle.org

Prepared By: Allison Wrabel

Supplemental Attendance Reporting Form

Board, Commission, Agency, Authority, or Committee Name: Pantops CAC

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible][illegible]



Piedmont Family YMCA

Provide the day, time, and location for the upcoming meeting schedule.

1. **Reach and Access** – expand the reach of the YMCA to include the underserved and underrepresented of Albemarle County while making Y membership, programs, and services accessible to all through scholarships, transportation, collaboration, and the removal of cultural barriers and economic roadblocks.

2. **Convene and Collaborate** – convene local service organizations, elected officials, business leaders, philanthropists, funders, and people of influence to work collaboratively, think strategically and act tactically to address community needs, close opportunity gaps and maximize resources in service to all in Albemarle County.
3. **Relevance and Sustainability** – stay relevant and sustainable through appreciative inquiry, broad community engagement, consumer feedback, competitor/trends analysis and engaged collaboration while adhering to disciplined financial practices, informed forecasting, diversified revenue streams, and the sharing of credit, costs, risk, and responsibility.

YMCA strategic priorities include:

1. **Youth Development** – evaluate and expand high-quality Youth Development programs to address a continuum of care for youth ages 0-18.
2. **Healthy Living** – expand the definition of Healthy Living, leveraging existing and developing new partnerships to establish an integrated community health model.
3. **Social Responsibility** – share the Y's Social Responsibility focus, implement Diversity, Equity and Inclusion (DEI) plan, and launch broad program outreach initiatives to provide access and impact.
4. **Financial Sustainability** – achieve long-term financial stability by maximizing fundraising efforts, reevaluating the traditional membership model, and leveraging collaboration to eliminate debt.

Key accomplishments and milestones include:

1. Youth Development

- YMCA Early Learning Center (ages 0-5) served 98 children; 76% received a scholarship.
- YMCA After School programs (ages 6-12) served 342 students; 88% received a scholarship.
- YMCA Summer Camps (ages 6-12) served 899 students; 44% received a scholarship.
- YMCA Summer Academies (ages 6-12) served 323 students; 100% received a scholarship.
- YMCA Teen Programs (ages 13-19) served 1,670 teens, including free summer membership.
 - Opened new Teen Center
- Signed LOI with Sentara Martha Jefferson to operate Early Learning Center for 148 children.

2. Healthy Living

- Brooks Family YMCA facility served 9,322 community members; 10% on scholarship.
- YMCA Family recreation and youth sports programs served 1,645 athletes; 8% on scholarship.
- YMCA Aquatics taught 1,005 swim lessons.
- YMCA partnered with area schools to teach Water Safety programs to 1,200 area students.
- Cavalier Aquatics (YMCA swim team) was #1 in the Country and served 370 swimmers.
 - YMCA Swimmer, Thomas Heilman, won a silver medal at the Olympics in Paris.
- Established hospital referrals with Sentara Martha Jefferson Hospital and UVA Hospital.
- Completed chronic disease prevention programs: 1) Diabetes Prevention, (2) LIVESTRONG at the YMCA, (3) Blood Pressure Self-Monitoring, and (4) Senior Balance and Mobility.

3. Social Responsibility

- Implemented DEI plan, commissioned DEI Committee, and launched monthly DEI trainings.
- Launched 2nd grade learn-to-swim with Louisa, Charlottesville, and Albemarle.
- Launched free summer teen membership program for 1,370 teens.

4. Financial Stability

- 448 donors and grantors gave 739 gifts totaling \$1,431,641 to advance the YMCA mission.
- Hired Senior Director of Development to support philanthropic mission.

The Piedmont Family YMCA has engaged Allied Advisory Group as a consultant to update the strategic plan for 2025-2027.

Designated Point of Contact: Jessica Taylor, CEO; 434-270-7532; jtaylor@piedmontymca.org

Prepared By: Jessica Taylor, CEO



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Piedmont Virginia Community College

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
1 st Wednesday of every other month from September - May	4 p.m. – 5:30 p.m.	Piedmont Virginia Community College

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	08/14/23*	09/06/23	11/01/23	01/03/24	03/06/24	05/01/24				
R. Madison Cummings, Jr.	P	A	P	P	P	P				
Charles Dassance	P	P	P	P	P	P				
Alfreda Morris	P	P	P	P	P	P				
PJ Rooney	P	P	P	P	P	P				
*8/14/23 – College Board Summer Retreat										

Summary:

Provide a summary of the of the past year’s key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The PVCC College Board approved PVCC’s new [Mission, Vision, and Values statement](#); PVCC’s Strategic Plan titled [Momentum 2027](#); the FY25 Local Funds Budget; The 2024-2026 Auxiliary Parking Plan; the Curriculum Advisory Committee membership; and curriculum changes. The board also evaluated the college president, sharing their findings with the Chancellor of VCCS. In addition, each year the College Board supports a student or employee for the College Board Service Award.

Designated Point of Contact: Rebecca Parkhill, Executive Assistant to the President and College Board Liaison

Prepared By: Rebecca Parkhill



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Places29-Hydraulic Community Advisory Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
Second Monday of each month	5:30-7 pm	Greer Elementary School Library

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	08/14/23	09/11/23	10/17/23	11/13/23	01/08/24	02/12/24	03/11/24	04/08/23	05/13/24	06/10/24
Christopher Rembold	P	A	A	P	P	A	P	A	P	A
Cynthia Neff	P	P	P	P	A	P	P	A	A	A
Diantha McKeel	P	A	P	P	P	P	P	P	P	P
James Clemenko	P	P	A	P	P	A	P	P	P	P
Jane S Foy	A	P	P	A	P	A	P	P	P	P
Vito Cetta	P	A	P	P	P	P	P	P	A	A
Julian M Bivins	A	P	P	P	P	P	P	P	P	A
Rosemary L Miller	P	P	A	A	P	P	A	P	P	A
Rudy Fernandez	P	A	A	R						
William C. Love, Jr.	P	P	P	P	P	P	P	P	P	P
Yolanda Y. Speed	A	A	A	A	A	A	R			
Kendra Walston	A	A	A	P	P	P	P	P	A	P
Jaquelin Salazar	A	A	P	P	A	A	R			
Kate Lambert	P	A	P	P	P	P	P	A	P	A

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Broadband Focus Group

Moving Toward 2050 Long Range Transportation Plan and Community Meeting for High School Center II Re-Zoning

All CAC Transportation Focused meeting

AC44 Updates

Climbing Gym & Year in Review

Albemarle Bundle (VDOT) and ZMA202300016 STONEFIELD - AMENDMENT TO CODE OF
DEVELOPMENT and SP202300019 Special Use Permit
Speed Cameras and CH Park Update
Open House/Town Hall
Schools Update
RWSA and ACFR Summer Safety

Designated Point of Contact: Allison Wrabel, Albemarle County Community Connector, CAC Staff Liaison
awrabel2@albemarle.org

Prepared By: Allison Wrabel

Supplemental Attendance Reporting Form

Board, Commission, Agency, Authority, or Committee Name: Places29-Hydraulic CAC

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible][illegible]



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Places29-North Community Advisory Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
Second Thursday of each month	6-7:30 pm	North Fork (Building 4) 994 Research Park Blvd Charlottesville, Virginia 22911

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	08/10/23	09/14/23	10/17/23	11/09/23	12/14/23	01/11/24	02/08/24	03/14/24	04/11/24	05/09/24
Bea LaPisto-Kirtley	P	P	P	P	P	P	P	P	A	P
David Mitchell	P	P	A	P	P	P	A	A	A	P
Deborah A van Eersel	P	A	A	P	A	P	P	A	P	P
Irene Weir	A	P	P	A	P	A	A	A	P	P
James A Dean	A	A	A	A	A	A	A	A	A	A
Janet Moran	A	P	A	P	P	A	A	P	P	A
R. Corey Clayborne	A	A	A	A	A	A	A	A	A	A
Susan (Sue) B. Friedman	A	A	A	P	A	P	A	P	A	A
William P McLaughlin	P	P	P	P	P	P	P	P	P	P
Anthony Pagnucco	P	P	A	P	P	P	A	P	R	
John Reeher									A	P

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Moving Toward 2050 Long Range Transportation Plan

Community Meeting for North Pointe Rezoning (ZMA202300007) and Special Use Permit (SP202300009)

All CAC Transportation Focused meeting

Community Meetings for Airport Auto Body (ZMA2023-00009) and (SP2023-00010) and 4102 Dickerson Road (ZMA2023-00011)

AC44 Update

Community Meeting for ZMA2023-00012 Holly Hills and Year In Review video

Turf Grass

Town Hall/Open House

Development Community Meeting:- ZMA2024-00001 Airport Road Phase 3

Development Community Meeting: Rivanna Futures

Northern Convenience Center and Development Community Meeting: ZMA202400003 Hollymead Corner

Designated Point of Contact: Allison Wrabel, Albemarle County Community Connector, CAC Staff Liaison
awrabel2@albemarle.org

Prepared By: Allison Wrabel

Supplemental Attendance Reporting Form

Board, Commission, Agency, Authority, or Committee Name: Places29-North CAC

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible][illegible]



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Places29-Rio Community Advisory Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
Fourth Thursday of each month	6-7:30 pm	McIntire Road County Office Building, Room 235/Room 241 401 McIntire Road Charlottesville, Virginia 22902

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	07/27/23	08/24/23	10/17/23	12/07/23	01/25/24	02/22/24	03/28/24	04/25/24	05/23/24	06/27/24
Audrey Kocher	A	P	P	P	P	P	P	P	P	P
Brian MacMillan	P	A	P	P	P	A	P	A	P	P
Judy Schlusel	A	P	A	A	A	P	A	P	P	P
Lee Kondor	P	P	P	P	P	P	P	P	P	P
Martha Davis	P	P	P	A	A	P	P	P	P	P
Marty Meth	A	P	P	P	P	P	P	P	P	P
Nancy Hunt	P	P								
Nathan Moore	P	P	A	P	P	P	P	A	P	A
Ned Gallaway	P	P	A	A	P	P	P	P	P	P
Nicole Scro	P	P	A	P	A	A	P	P	P	P
Peter Thompson	P	P								
Rick Seaman	P	A	P	P	P	P	P	P	P	P
Todd Cone	P	P	P	P	P	P	P	P	P	P
Tom Paoletti	P	P	A	P	P	P	A	P	P	P

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Community Meetings: ZMA202300005 Berkmar Flats and SP202300007 Home Depot Outdoor Storage and Display

Community Meeting: ZMA202300006 Woodbrook Apartments and MPO Long Range Transportation Plan
All CAC Transportation
AC44

Community Meeting –ZMA202300019 Saigon Sandwiches & Boba Teas, SP202300022 Saigon Sandwiches & Boba teas
Community Meeting: SP202300021 Flow Hyundai
Community Meeting – SP2024-00009 Our Lady of Peace Amendment
Community Meeting: SP2024000012 City Church Multi-Use Addition
Stormwater Management and Development Community Meeting
Northern Convenience Center and Development Community Meeting for SP202400015 Knight Berkshire Mixed Use

Designated Point of Contact: Allison Wrabel, Albemarle County Community Connector, CAC Staff Liaison
awrabel2@albemarle.org

Prepared By: Allison Wrabel

Supplemental Attendance Reporting Form

Board, Commission, Agency, Authority, or Committee Name: Places29-Rio CAC

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible][illegible]



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Albemarle County Planning Commission

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
Tuesday	4:00 pm & 6:00 pm	Lane Auditorium

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)											
	7/11/23	7/25/23	8/8/23	8/22/23	9/12/23	9/26/23	10/10/23	10/24/23	11/14/23	11/28/23	12/12/23	12/18/2
Fred Missel	P	P	P	P	A	P	P	P	P	P	P	P
Luis Carrazana	P	P	P	P	P	P	P	P	P	P	A	P
Karen Firehock	P	P	P	P	P	P	P	P	P	P	P	P
Corey Clayborne	P	P	P	P	A	A	P	P	P	P	A	P
Julian Bivins	P	P	P	P	P	P	P	P	P	P	P	P
Lonnie Muray	P	P	P	P	P	P	P	P	P	P	P	P
Nathan Moore	A	P	P	P	P	P	P	P	P	P	P	P

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

One item on Consent Agenda

Forty-one Public Hearings

Eleven Work Sessions

Four Presentations

Twenty-two Minutes approved

Thirty-seven Public Hearings approved

ZMA – 14; SP – 17; AFD – 1; CCP – 1; ZTA 5

Five items Deferred (CCP – 1; AFD – 2 (deferred on two separate dates); SP – 1; ZMA – 1

Four Presentations

Designated Point of Contact: Michael Barnes

Prepared By: Carolyn Shaffer, Clerk

Supplemental Attendance Reporting Form:

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible]



Albemarle County Police Department Citizens Advisory Committee

Provide the day, time, and location for the upcoming meeting schedule.

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

[illegible]

Our department is contracting a nutritionist/physical trainer to provide our staff one-on-one training and dietary advice on achieving and maintaining a healthy lifestyle.

Policing in the Community:

Discussion on community policing and what our department is striving to achieve. Per Col. Reeves, police have a role to be vigilant in the community. Reactiveness needs to be fixed. A tough conversation needs to occur on the impact of the urban population, low-income areas, and cultural, economic, and parental issues.

Our HARTS program kicked off with a mental health unit made up of Albemarle County Department of Social Services, Albemarle County Fire and Rescue, and Officer Brian Miller with the police department. These members respond to or follow up on previous calls/referrals and try to maintain good relationships with patients and their family members after discharge to help them or guide them to further services they may need to maintain a healthy lifestyle.

Staff numbers and retention are always topics of conversation, and we are looking for ways to draw more diverse members to our Team. We have begun advertising on social media, our Albemarle County Website, and over the radio, and we travel a further distance for job fairs or recruitment events.

Sworn personnel have seen a significant pay increase, so our department could be more competitive in recruiting and retaining our sworn staff. This led to the discussion of the growth in Albemarle's current population and the law enforcement officer-to-call ratio. We cover 720 square miles, and 8 to 10 officers work 200 square miles each shift. One officer may have to drive 30 minutes to a call with one officer assigned to the area.

Events:

Our department consistently reaches out to our community to help build mutual trust and respect. Some of these events may be on a smaller scale, but they give us an opportunity to reach all of our community members of all ages.

Designated Point of Contact: Chief Sean Reeves

Prepared By: Danielle Burch



Public Defender Citizens Advisory Committee - This Committee is no longer active meeting

Provide the day, time, and location for the upcoming meeting schedule.

Prepared By:Nicholas Reppucci



Region Ten Community Service Board- Board of Directors

[illegible]

Summary:
Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Approval of FY23 Audit, approval of Power of Ten Grants, approval of OAA Grants, Executive Director contract review and renewal, approval of FY 25 Budget.

Designated Point of Contact: Rachel Blakey; rachel.blakey@regionten.org

Prepared By: Rachel Blakey



Central Virginia Regional Housing Partnership and Central Virginia Regional Housing Partnership Executive Committee

[illegible]



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Regional Transit Partnership

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
Fourth Thursday of every month except July. November, December, and May meetings were cancelled.	4:00 – 6:00 p.m.	Water Street Center, 407 E. Water Street, Charlottesville, VA

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	08/24/23	9/28/24	10/26/24	1/25/24	2/22/24	3/28/24	4/25/24	6/27/24		
Diantha McKeel	P	P	P	P	P	P	P	P		
Ann Mallek	P	P	P							
Mike Pruitt				P	P	P	P	P		

Summary:

Provide a summary of the of the past year’s key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Regional Transit Partnership (RTP): The RTP serves as an official advisory board, created by Charlottesville, Albemarle, UVA, and JAUNT, to provide recommendations to decision-makers on transit-related matters.

- Staff supported the Regional Transit Governance Study by drafting the final report, providing project updates and recommendations to jurisdiction staff and governing bodies, and hosting jurisdiction-specific meetings.
- Staff is participating in the Charlottesville Area Alliance’s Transportation Working Group to improve transit planning. Partner agencies include TJPDC, the City of Charlottesville, Albemarle County, the Blue Ridge Health District, The Center, and iTHRIV (UVA).
- TJPDC worked with JABA to develop a data tracking and reporting system to establish a mobility management program for improving public transportation services for older adults and people with disabilities. They trained call center staff and developed a toll-free number and phone system. TJPDC and JABA’s new mobility management program is now taking calls from older adults and people with disabilities who need rides in Region 10. Staff is working with CAT, Jaunt, UTS and other transportation providers to help people find rides through

this Partnership for Transportation Help (PATH), which also worked with the branding and marketing agency to develop the program name and logo that resonates with PATH's audience. The marketing project held focus groups at senior and community centers in Greene, Albemarle, and Fluvanna. TJPDC staff and JABA staff interviewed potential candidates for the mobility specialist position.

- The Partnership for Accessible Transportation Help (PATH) completed a marketing study and developed materials to market its services. PATH staff are also coordinating with Jaunt to improve services and help people understand how to use CAT and Jaunt; they also are discussing transportation improvements and coordination with smaller transportation providers with the intent to support volunteer driving programs to fill gaps in transportation services.
- Staff is supporting a working group of Albemarle and Charlottesville staff crafting recommendations for enacting a regional transit authority. Meetings for Albemarle and Charlottesville staff to meet with rural jurisdictions, UVA, and transit providers about the authority were arranged. Staff reviewed draft bylaws and supported the working group's June update/presentation to the Regional Transit Partnership.
- Staff also is working with the CAA and the Blue Ridge Health Department to produce a bus field trip and bus buddy program to increase ridership on CAT and help older adults feel more comfortable riding the bus. PATH plans to continue to produce bus field trips and support the bus buddy programs after the grant funding is complete.
- The RTP continues to meet, receive updates from transit providers and subject matter experts, and discuss transit related matters.

Designated Point of Contact: [Lucinda Shannon]

Prepared By: [Gretchen Thomas]



Rivanna River Basin Commission

Provide the day, time, and location for the upcoming meeting schedule.

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

RRBC Mission: The RRBC is a regional organization tasked with providing guidance for the stewardship and enhancement of water and natural resources of the Rivanna River and its watershed. The members of the RRBC are local elected officials from the City of Charlottesville and Counties of Albemarle, Fluvanna, and Greene, members of the local soil and water conservation districts, and citizens recommended by the member local governments. The RRBC promotes activities that foster resource stewardship for the environmental and economic health of the basin through supplying a forum for communication, coordination, and education and by suggesting appropriate solutions to identified problems for governments and citizens.

Milestones & Accomplishments:

- Updated Rivanna River Basin Commission Website and maintained meeting materials, agendas, minutes, and recordings of Board, Annual Conference and Stakeholder Advisory Group Meetings
- Continued partnership with the Rivanna Stormwater Education Partnership to share public outreach materials related to water quality and stormwater management on RRBC Facebook Page and at community rain barrel workshops in Albemarle County and the City of Charlottesville.
- Hosted Eighth Annual Rivanna River Basin Commission Conference focused on forever chemicals, or PFAS, with presentations from EPA, DEQ, VDH, RSWA, and the Western Virginia Water Authority.
- Reinstated, elected members to, and held RRBC Executive Committee Meeting to support planning and programming of the RRBC initiatives.
- RRBC Commission heard presentations from Wild Virginia on their work with PFAS, from the Rivanna Sewer and Water Authority on their pump station restoration work given January's event, and from TJPDC staff regarding the Watershed Implementation Plan and grant opportunities relevant to the watershed.
- Staff updated the RRBC's orientation packet with information on local and state organizations supporting the watershed, relevant newsletters, RRBC history & bylaws, and the TJPDC's Green Infrastructure Toolkit for Local Leaders.

Designated Point of Contact: Isabella O'Brien | jobrien@tjpd.org | 434-422-4824

Prepared By: Isabella O'Brien, Regional Planner & RRBC Staff | Thomas Jefferson Planning District Commission



Rivanna Solid Waste Authority

Provide the day, time, and location for the upcoming meeting schedule.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

[illegible]

- Reviewed and Approved the FY 25 Operating Budget (\$9.8 M)

- Reviewed, held public hearing, and adopted the Rate Schedule for FY 25
- Reviewed Annual Comprehensive Financial Report
- Completed a Performance Evaluation of the Executive Director
- Special Collection Events – Fall and Spring
- Authorized Execution of Professional Services and Construction Contracts
- Received updates and provided guidance on programs including:
 1. *Recycling Programs*
 2. *Flexible Benefits Plan*
 3. *Personnel Management Plan Update*
 4. *Paychex Payroll and Human Resources Information System (HRIS) Review*
 5. *Employee Healthcare and Retirement Overview*
 6. *Strategic Plan Update (2)*
 7. *Physical and Cyber Security Update*
 8. *History and Organizational Agreements*
 9. *Baling Facility*
 10. *Large Clean Fill Program*
 11. *Free Mulch Program*
 12. *Succession & Strategic Planning Review*

Designated Point of Contact: Bill Mawyer

Prepared By: Deborah Anama |



Rivanna Water and Sewer Authority

Provide the day, time, and location for the upcoming meeting schedule.

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

- In a major initiative to accelerate completion of the community's Water Supply Plan from 2012, the process to develop and obtain approval of the "First Amendment to the Ragged Mountain Dam Project Agreement" by City

Council, ACSA and RWSA was successfully completed in December 2023. This Amendment approved an immediate 12 ft. increase in the RMR normal pool level to increase our water supply by 700 MG.

- Reviewed and Approved the FY 25 Operating Budget (\$55 M)
- Reviewed, held a public hearing, and approved the Water and Wastewater Rates
- Reviewed and approved FY 25 – 29 Capital Improvement Budget (\$371 M)
- Authorized Execution of Construction Contracts and Professional Services Contracts
- Reviewed the Annual Comprehensive Financial Report
- Completed a Performance Evaluation of the Executive Director
- Received updates and guidance on programs including:
 1. *Paychex Payroll and Human Resources Information System*
 2. *Employee Healthcare and Retirement Overview*
 3. *Organizational Agreements*
 4. *Succession & Strategic Planning Review*
 5. *Class Action Litigation & Proposed PFAS Settlements*
 6. *Sediment in the Drinking Water System, Glenmore and Farmington areas*
 7. *Wastewater Program Review*
 8. *Strategic Plan Updates (2)*
 9. *Physical and Cyber Security Programs*
 10. *Urban Water Supply and Demand Review*
 11. *Value Engineering Program Review*
 12. *FY 23 Audit Reports*
 13. *Review of the Community's Water Supply Plan*
 14. *Major Capital Projects Update*
 15. *Dam Safety Program Overview*
 16. *Sugar Hollow Reservoir Gate Restoration Update*
 17. *Rivanna Pump Station Submergence: Causation Report*
 18. *Regulatory and Class-Action Litigation Update on PFAS*
 19. *Flexible Benefits Plan*
 20. *Personnel Management Plan Update* |



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Solid Waste Alternatives Advisory Committee

Meeting Frequency:

Provide the committee's date, time, and location for meetings.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Location
Monthly -2nd Thursday	4-5:45pm	County Office Building, McIntire Rd

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)											
	7/13	8/10	9/14	10/12	11/9	Dec-NA	1/18	2/15	3/14	4/11	5/9	6/13
Christine Hirsh-Putnam	P	P	P	P	P		P	P	P	P	P	P
Peggy Gilges	P	P	P	P	P		A	P	A	P	P	P
Teri Strother	P	A	A	A	A		P	A	P	P	P	P
Victoria Walsh	P	P	P	A	P		P	P	A	A	P	P
Kendall Dix	P	P	P	A	P		P	P	P	A	P	A
Betsey Soulsby	P	P	P	P	P		P	P	P	P	P	P
Adam Gendell	A	P	P	P	P		P	P	P	A	A	A
Margaret Eldridge	A	P	A	P	A		P	A				
Annie White	A	P	A	A	A							
Mike Kruse			P	P	P		P	P	P	P	P	A
Joe Szakos				P	P		A	A	P	P	P	P
Kaleigh Reno									P	P	P	P

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Accomplishments:

- SWAAC Charter updated
- Feedback to planning staff on AC44 goals, objectives and action steps related to Sustainable Materials Management (SMM)
- Update of [Recycling Quick Reference Guide](#) for Albemarle County website
- SWAAC members, Christine and Peggy, gave a presentation to the local chapter of the NAACP about managing waste and recycling in our community
- Recruited UVA student representative to the SWAAC
- Restructured work groups to research and formulate recommendations to the Board on the following topics:
 - Legislative priorities
 - AC44 feedback and recommendations related to SMM
 - Reducing organics in landfills
 - Hauler requirements
 - Procurement policies to increase recycled content in paper products
- SWAAC members have acted as recycling ambassadors answering questions about recycling at the McIntire Recycling Center
- SWAAC members have volunteered in Albemarle County Public School to promote composting and recycling

Presentations to the SWAAC:

- Gabe Dayley and Jamie Powers-Draft Climate Action Priorities related to SMM (08/10/23)
- Isabella O'Brien- TJPD Waste Metrics
- Jane Colony Mills, Executive Director of Loaves and Fishes waste reduction efforts (10/12/23)
- Mike Kruse: Recycle Everything Recyclable - lessons on reducing waste with a locally owned car dealership (04/11/24)

Field Trip:

- Cascades Containerboard Packaging plant in Ashland, Va (January 2024)

Challenges:

- In-person meeting participation is a challenge especially for members who frequently travel for work.

Designated Point of Contact: | Jamie Powers |

Prepared By: | Jamie Powers |

Supplemental Attendance Reporting Form:

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible]



Thomas Jefferson EMS Council

Provide the day, time, and location for the upcoming meeting schedule.

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

FY24 had significant challenges for the entire EMS system: agencies, Councils, and at the VA state Office of EMS. Chief Whitaker's involvement to ensure Albemarle County EMS Agencies were properly informed and provide positive contributes in our discussions to prioritize services appropriately for all agencies in the TJEMS region has been well received. I appreciate the dedication and contributions of Chief Whitaker as a Director representing ACFR/Albemarle County at TJEMS.

Designated Point of Contact: Peppy Winchel, Executive Director

Prepared By: Dara Wilson |



Boards and Commissions Annual Report - 2024

Board, Commission, Agency, Authority, or Committee Name:

Thomas Jefferson Planning District Commission

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
First Thursday of the month except for July, August, and January	7 – 9 p.m.	Water Street Center, 407 E Water Street, Charlottesville, VA

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	09/07/23	10/05/24	11/2/24	12/7/24	2/8/24	3/7/24	4/4/24	5/2/24	6/6/24	
Ned Gallaway	P	P	P	P	P	P	P	P	P	
Jim Andrews	P	P	P	P	P	P	P	P	P	

Summary:

Provide a summary of the of the past year’s key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

TJPDC assists local member governments, partners and stakeholders with a variety of technical and program services. These include, but are not limited to, grant application assistance, management services for program implementation, land use planning services, and mapping.

ENVIRONMENTAL

Watershed Implementation Plan (WIP): The TJPDC, pursuant to a contract with the Virginia Department of Environmental Quality (DEQ), collaborates with DEQ and other partners to provide educational resources and technical assistance related to the WIP to the local governments of Albemarle, Charlottesville, Fluvanna, Greene, Louisa and Nelson and regional stakeholders, in an effort to reduce loads of nitrogen, phosphorus, and sediment for the Chesapeake Bay TMDL.

- TJPDC staff partnered with the Rivanna Conservation Alliance (RCA) and the TJSWCD to promote a public workshop discussing community science opportunities. RCA’s trained volunteer water monitors collect data used by DEQ to list and de-list streams as impaired waters, helping to identify where resources are allocated to help meet water quality standards.

- TJPDC worked with Greene County to identify funding opportunities to remediate an out of date and failing BMP at a local park
- For the Stewardship Mapping and Assessment Project (STEW-MAP), staff is creating an interactive map, dashboard with survey responses, and a network map that will be publicly available, showcasing the 47 environmental stewards supporting the region that completed the TJPDC STEW-MAP survey in 2023.
- TJPDC staff have developed a *Homeowner's Toolkit for Water Quality and Stormwater Management* and a *Green Infrastructure Toolkit for Local Leaders*, both available on the TJPDC's website.
- Staff share information via the "Words from
- TJPDC partnered with Nelson County Parks and Recreation, Master Gardeners, and TJSWCD to host a rain barrel workshop on May 16, providing 14 local homeowners with rain barrels and kits to install them at home.
- TJPDC partnered with the James River Association for a rain barrel workshop in Scottsville and is planning additional workshops in partnerships throughout the watershed in coming seasons.
- TJPDC tabled at Rivanna Riverfest to demonstrate rain barrel installation at home and raffled off a barrel at the end of the event to the community. The Montessori School won and is installing its third rain barrel!
- Staff is developing a grant proposal to DEQ through IJA funds allocated to PDCs to complete 50 septic tank pump-out projects across the region for low-income homeowners.
- Your Watershed" newsletter and TJPDC website, as well as on the Rivanna River Basin Commission Facebook page, about funding opportunities, best management practices, and upcoming events to support local water quality.

Rivanna River Basin Commission (RRBC: The RRBC, formed in 2007 as a result of state enabling legislation and whose members are Albemarle, Fluvanna and Greene Counties and the City of Charlottesville, recommends programs for the enhancement of the water and natural resources of the Rivanna River and its watershed.

- The RRBC held its second annual board meeting in August. The Board was joined by representatives of the Department of Environmental Quality (DEQ) to discuss the development of Total Daily Maximum Loads and Implementation Plans to determine pollutant sources and to identify strategies to return local waterways to water quality standards.
- The RRBC held its Eighth Annual Conference on September 28th at the Albemarle County Office Building. Speakers from DEQ, VDH, EPA, RWSA, and the WVWA joined to discuss PFAS (forever chemicals) and related policy, implementation strategies, and funding opportunities to mitigate the negative health and environmental impacts of these synthetic chemicals.
- The RRBC convened its first board meeting of 2024 in March, holding elections for officers and establishing an executive committee to support continued efforts of the RRBC outside of regularly scheduled meetings.
- RRBC staff is planning the first Stakeholder Advisory Group Meeting of the year to highlight the draft visualization of the STEW-MAP.
- The RRBC is planning its annual conference for 2024. The topic is "Bridging the Gaps: Conservation, Access, and the Future of the Rivanna Corridor" to be held on Friday, September 27, from 10 – 2 pm.

HOUSING

Housing Development Program: In July 2021, the TJPDC was awarded \$2 million from Virginia Housing to work with community partners to develop 20 new housing units in the TJPDC region. This was part of \$40 million committed to all 21 Virginia PDCs for new housing initiatives.

- The TJPDC is administering funding for affordable housing development in all member localities with Habitat for Humanity of Greater Charlottesville, Fluvanna, and Piedmont, as well as the Charlottesville Redevelopment & Housing Authority and Virginia Supportive Housing. In total, \$1.8 million will be leveraged to develop 160 new affordable housing units.
- TJPDC is closing in on having nearly 20 units being completed, spread across Albemarle, Charlottesville, Fluvanna, Louisa and Nelson.

Virginia Eviction Reduction Pilot (VERP): TJPDC administers an eviction reduction pilot (VERP) grant from the Department of Housing and Community Development (DHCD) to address and prevent evictions in Albemarle County and the City of Charlottesville.

- Eviction prevention work is ongoing through the VERP grant, with over 70 households served in 2023. Services include direct financial aid, court navigation services, and financial counseling.
- In October, PHA launched a monthly Renter Education class. The goal of this education strategy is to provide tenants with information and training on their rights and responsibilities as a renter.
- Department of Housing and Community Development (DHCD) staff were present at Albemarle Circuit Court eviction hearings in November. They had the opportunity to observe the proceedings and engage in discussions with staff from Piedmont Housing Alliance (PHA) so as to facilitate a comprehensive dialogue about the program.
- On November 9, the Department of Housing and Community Development (DHCD), TJPDC and PHA representatives were present at Albemarle Circuit Court eviction hearings. During this event, they had the opportunity to observe the proceedings and to facilitate a comprehensive dialogue about various aspects of the program.
- TJPDC was awarded \$275,000 in VERP funding for the region for calendar year 2024.
- Eviction prevention work is ongoing through the VERP grant, with over 200 households served since the start of the program. Services provided include direct financial aid, court navigation services, and financial counseling.
- The Piedmont Housing Alliance (PHA) is continuing work with households at risk of eviction, while also developing relationships with landlords so that eviction prevention is known to be an option before eviction cases are filed.
- PHA is now offering court mediation between landlords and tenants, as their Landlord Engagement Specialist has completed the required court mediation certification.

Thomas Jefferson HOME Consortium: TJPDC is the administrator for the first regional HOME Investment Partnership Consortium in Virginia. This program provides annual entitlement funding through the Department of Housing and Urban Development (HUD) for housing rehabilitation, down-payment assistance or new construction for qualifying households in all localities in the region.

- The new Program Year 2023 for HOME began July 1. CHDO set-aside funds have been designated for Piedmont Housing Alliance by the City of Charlottesville to build six to nine affordable homebuyer housing units. The CAPER end-of-year report on Program Year 2022 was submitted and has been approved by HUD.
- In accordance with the HOME-ARP Allocation Plan, BRACH, as the subrecipient for Albemarle County, has signed an agreement with TJPDC to provide McKinney-Vento Supportive Services to those who are homeless or at risk of homelessness.
- FLHF has designated HOME-ARP funds to develop four rental units in Louisa County, and three rental units in Fluvanna County. NCCDF has designated HOME-ARP funds to develop a pair of rental units in Nelson County.
- The Fluvanna/Louisa Housing Foundation purchased land in Fork Union on which they will build eight low-income rental units, primarily designated for seniors.
- In accordance with the HOME-ARP Allocation Plan, Greene Department of Social Services, as the subrecipient for Greene County, has signed an agreement with TJPDC to provide McKinney-Vento Supportive Services to those who are homeless or at risk of homelessness.
- The new Program Year 2023 for HOME began July 1. CHDO set-aside funds have been designated for PHA by the City of Charlottesville to build six to nine affordable homebuyer housing units.
- In accordance with the HOME-ARP Allocation Plan, Greene Department of Social Services, as the subrecipient for Greene County, has signed an agreement with TJPDC to provide McKinney-Vento Supportive Services to those who are homeless or at risk of homelessness.
- The 2024-25 Annual Action Plan was adopted by the TJPDC Commission in June after a public comment period and public hearing.

Housing Preservation Grant (HPG): TJPDC annually receives these funds that are an important supplement to the HOME program, providing additional dollars for rehabilitation projects in the counties of Albemarle (eligible rural areas), Fluvanna, Greene, Louisa and Nelson.

- HPG FFY 2022 funds are completely committed to homeowner rehabilitation projects. A total of 51 households are being served with these funds. These projects serve households with very low or extremely low incomes. Projects include roof repairs, installation of ramps for accessibility, septic replacements, and plumbing repairs. Non-profit subrecipients and their beneficiaries committed a total of \$446,328 in match funding.
- The HPG FFY 2023 application has been approved by USDA Rural Development and began in October. Just over \$212,000 was awarded to TJPDC and its subrecipients.
- HPG FFY 2023 funds are in use. Currently, \$54,946 is committed to home repair activities for low-income homeowners in our rural areas, serving 16 households to date.
- The Notice of Funding Opportunity (NOFO) for HPG FFY 2024 funds was released in June. The TJPDC plans to submit a pre-application by the July 29, 2024, deadline.

LEGISLATIVE SERVICES

Legislative Services Program: This long-standing program represents the interests and positions of the region's localities with state policymakers, producing a regional legislation program and advocating for locally-requested bills and budget amendments during the General Assembly session.

- Various legislative meetings, as well as policy and workgroup meetings of VML, VACo and VFC, were monitored.
- The Legislative Director also continues to serve as part-time Executive Director of the Virginia Association of Planning District Commissions.
- Local governing bodies in the region approved the 2024 TJPDC Legislative Program at meetings during November. The program continues to focus on fewer top priorities and lists positions on a shorter list of topics of primary importance to local governments.
- The legislative services program worked with several localities to shape their local legislative position statements and bill requests for this year, and participated in meetings with Albemarle, Fluvanna, Greene, Louisa, and Nelson Counties and their state legislators over the course of the Fall. Various state-level meetings were attended and monitored, and the Mayor & Chairs/CAOs quarterly meeting also was organized and held.
- Legislative Services efforts in the third quarter were focused on the two-month General Assembly session. Activities included lobbying locality-requested bills, budget amendments and other legislation of interest and concern to PDC localities; regular communications with TJPDC legislators and local government officials; and monitoring of budget and legislative activities. During the session, legislative newsletters were produced on a regular basis and were sent out by email and posted on the TJPDC website. The session adjourned in early March.
- The Director of Legislative Services also planned and led discussion at the January meeting of the Mayor & Chairs/CAOs meeting and continues to serve as the Executive Director of the Virginia Association of Planning District Commissions.
- The Director of Legislative Services monitored the General Assembly's April reconvened session. The General Assembly Final Report, summarizing action taken on legislation at the 2024 legislative session, was completed, distributed, and posted on the TJPDC website in May. The document highlights various items of interest to local governments by bill topic area.
- Legislative staff also attended or monitored various state meetings related to particular legislative and budget/finance topics, including JLARC and the Virginia Housing Commission. Staff began working with one of the region's counties on legislative priorities for the coming year and organized the quarterly Mayor & Chairs/CAOs meeting in April. The Director also continues to serve as part-time Executive Director of the Virginia Association of Planning District Commissions.

LOCAL/REGIONAL SUPPORT

Virginia Telecommunications Initiative (VATI): TJPDC is the grant administrator for the \$287 million VATI (2022) broadband project, in cooperation with partner Firefly Fiber Broadband, which includes rural internet expansion in all TJPDC counties and eight additional counties in central Virginia.

- During the first quarter, TJPDC staff conducted three site visits. These included observing a communications hut being set in Greene County, a fiber road crossing over Rt. 29 in Nelson County and make-ready construction underway in Madison County.
- On August 31, TJPDC partnered with Firefly to facilitate the fifth stakeholders meeting to provide project updates for all 13 county partners. This marks one year into the project.
- In support of the goal to ensure that universal broadband service is available to all unserved locations in the project area, TJPDC plans to partner with Firefly to apply to the Virginia Department of Housing and Community Development for VATI 2024 funding to expand the project to include additional eligible locations.
- During the second quarter, TJPDC staff conducted three site visits. These included observing a fiber railroad crossing as it was being completed in the Coveseville area of Albemarle County, viewing a new communications hut that had been set in Louisa County, and observing two additional fiber railroad crossings completed along Cove Garden Road in Albemarle County.
- On December 1, TJPDC partnered with Firefly to facilitate the sixth stakeholders meeting to provide project updates for all 13 county partners.
- During the third quarter, TJPDC staff conducted three site visits. These included 1) observing the final fiber construction at a site in Madison County, where in September of 2023, staff had observed make-ready construction in progress; 2) seeing an in-home installation in Louisa County; and 3) observing completed mainline fiber and site preparation for a communications hut in the Pratts area of Madison County.
- On March 14, TJPDC partnered with Firefly to facilitate the seventh stakeholders' meeting to provide project updates for all 13 county partners.
- As of the June 2024 progress report, the project had achieved over 1,532 miles of field data collection; 2,796 miles of fiber design; 1,426 miles of make ready construction; four communications huts set; 1,005 miles of aerial fiber placement; 396 miles of underground fiber placement; 933 miles of splicing, and 12,287 passings.
- During the fourth quarter, TJPDC staff conducted three site visits. In April, staff conducted a second visit to the Pratts area of Madison County to observe a newly installed communications hut. While there, staff also observed the process utilized by REC to attach fiber to its steel poles. In May, staff viewed completed fiber installations along State Road, Spencer Road, and Paradise Hill Drive in the Concord area of Campbell County. In June, staff traveled to Appomattox County and observed an underground crew that placed pedestals at the base of poles, marking the transition point where Dominion's middle mile network ends and Firefly's network begins.
- On June 13, TJPDC partnered with Firefly to facilitate the eighth stakeholders meeting to provide project updates for all 13 county partners.

Blue Ridge Cigarette Tax Board (BRCTB): TJPDC provides administrative support to the Board, which includes four PDC localities (Albemarle, Charlottesville, Fluvanna, and Greene) and four jurisdictions outside our region.

- At its July meeting, the BRCTB had extensive discussion about compliance with local cigarette tax ordinances, recognizing that there has been a soft compliance approach so far.
- At its October meeting, the Board discussed 1) a forthcoming revised distributor application/registration process, to include the issuance of a numbered permit upon approval of their application, and a distributor agreement with a "Requirements for Wholesale Dealers" document to be signed; 2) a process for notifying distributors when their reports/remittances are late (after the 10th) to include a three-prong process that includes a warning, assessment of a penalty and placing the distributor on probation; and 3) additional financial information that will be sent to Board members on a regular basis by TJPDC.
- The Board elected new officers for the coming year. Eric Dahl (Fluvanna) will serve as chair; Jennifer Whetzel (Augusta) will be vice-chair; and Todd Divers (Charlottesville) will continue as Secretary/Treasurer.
- At its January meeting, the Board approved an amendment to an existing policy concerning the return of excess reserve funds to localities. It also had extensive discussion about seizure of old cigarettes that existed prior to the enactment of local cigarette taxes and how future seizure of non-compliant cigarettes would be handled. It also discussed legislation of interest in the 2024 General Assembly.

- At its April meeting, the BRCTB approved a budget for FY25 to be recommended to the TJPDC for inclusion in its agency budget. The BRCTB budget anticipates just over \$2.8 million in pass-through revenues to the member localities. The Board also approved a request from Rockingham County to join the Board, effective July 1, and approved a resolution that authorizes the TJPDC Executive Director, or designee, to hear any appeals of cigarette seizures on behalf of the Board. The Board also directed TJPDC to bring to the Board at its next meeting, a revised policy concerning the amount of reserve funds to be held and maintained.
- The BRCTB's compliance agent continues on-site visits to retail establishments in the Board's footprint that sell cigarettes.

Comprehensive Economic Development Strategy (CEDS): TJPDC received a US EDA Economic Adjustment Assistance grant to fund development of a regional CEDS to benefit all TJPDC localities.

- The CEDS process utilized a strategy committee that included representation from local economic development and tourism staff, community colleges and universities in the region, workforce development and small business development organizations, Chambers of Commerce, and private sector firms.
- The consultant for this process, Camoin Associates, had a site visit to the region this quarter and also conducted in-person and virtual interviews with stakeholders. A "Resilience and Vulnerability" report has been compiled and will be presented to the committee this quarter.
- In late March, the TJPDC announced the release of its CEDS plan for public review and comment. In accordance with the requirements set forth by the US EDA, the CEDS was available for a 30-day statutory review period, which began on March 27 and ended on April 27.
- The final CEDS plan was adopted by the TJPDC Commission on May 2, 2024.
- Information about the CEDS has been presented to local government boards and economic development authorities at their request.
- GO Virginia Region 9 Council considered alignment of the TJPDC CEDS plan and super regional strategies with its growth plan at its June meeting.

The TJPDC also manages the Metropolitan Planning Organization Policy Board. That report was submitted separately

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Based Learning Academy program to be implemented in local school systems through the GOVA Regional footprint. Developed training tools for educators, students and employers to ensure students are prepared for workforce development. Created Career Pathways Guide and the Employer Toolkit to support businesses in developing a framework to attract, develop, and retain talent. Additionally, these tools allow businesses to engage prospective employees in developing their growth plans within the company. Partnered with Sentara to support food resiliency and food equity in the region

Challenges include a cut in federal WIOA Title I funding for LWDA 6 and continued issues with quarterly meeting quorum to pass items through.

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