Draft: November 20, 2023

ORDINANCE NO. 23-17()

AN ORDINANCE TO AMEND CHAPTER 17, WATER PROTECTION OF THE CODE OF THE COUNTY OF ALBEMARLE, VIRGINIA

BE IT ORDAINED By the Board of Supervisors of the County of Albemarle, Virginia, that Chapter 17, Water Protection is hereby reordained and amended as follows:

By Amending:

Sec. 17-207 Fees for land disturbing activities subject solely to the VESCP

Sec. 17-208 Fees for land disturbing activities under VSMP

Sec. 17-209 Fees; payment

Sec. 17-401 VSMP permit application; form and content

Sec. 17-402 Erosion and sediment control plans, and agreements in lieu of a plan; form and

content

Sec. 17-422 Construction record drawing; submittal

Sec. 17-423 Release of surety

Sec. 17-1005 Fees

By Removing:

Sec. 17-210 Fees; incomplete and late payments

Chapter 17. Water Protection Article II. Submittal, Review and Action

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Sec. 17-207 - Fees for land disturbing activities subject solely to the VESCP.

The following fees are for any land disturbing activity subject solely to the VESCP and shall apply to the services provided by the County under this chapter. Any required fee shall be paid upon submittal of an application and prior to each reinspection. Neither the County nor the County school board shall be required to pay any fee if it is the applicant:

<u>Fees for any land disturbing activity subject solely to the VESCP are as provided</u> in County Code Chapter 1, Article 5.

Land disturbing activity pertaining to single family dwelling unit					
Agreement in lieu of a plan if single family dwelling unit located in a residential development	\$170.00				
Agreement in lieu of a plan if single family dwelling unit not located in a residential development	\$170.00				
Plan review for a single family dwelling unit	\$170.00 -				

Permit and first year inspection fees for a single family dwelling unit	\$ 170.00
Annual permit renewal and inspection fees for a single family dwelling unit, starting with second year	
Each reinspection	\$170.00 for the first reinspection and \$270.00 for each subsequent reinspection.
Land disturbing activity pertaining to non-exemp	t agricultural land
Plan review	\$170.00 per review
Permit and first year inspection fees	\$170.00-
Each reinspection	\$170.00 for the first reinspection and \$270.00 for each subsequent reinspection.
Annual permit renewal and inspection fees, starting with second year	\$1 70.00 -
All other land disturbing activity	
Plan review, disturbed area less than one acre-	\$170.00 per review
Permit and first year inspection fees, disturbed area less than one acre	\$ 227.00 -
Annual permit renewal and inspection fee, disturbed area less than one acre	\$ 227.00
Plan review, disturbed area one acre or larger	\$340.00 per review
Permit and first year inspection fees, disturbed area one acre or larger	\$113.00 per disturbed acre or fraction over an acre.
Annual permit renewal and inspection fee, disturbed area one acre or larger, starting with second year	\$113.00 per disturbed acre or fraction over an acre.
Each reinspection	\$283.00 for the first reinspection and \$383.00 for each subsequent reinspection.
Each request for partial or full release of surety	\$ 283.00
Amendment to approved plan	\$227.00 per plan review
Other services	
Review of mitigation plan pertaining to a land disturbing activity in a stream buffer	\$170.00-
Variances	\$170.00 per request
Stream Determination	\$ 320.00 -
Technology Surcharge — additional percentage of each fee in this section	4%

Sec. 17-208 - Fees for land disturbing activities under VSMP. Fees for any VSMP permit application are as provided in County Code Chapter 1, Article 5.

Each owner seeking coverage under the general permit, each owner requesting a transfer or modification of its existing registration statement for coverage under the general permit, each owner requesting a major modification to a general permit, and each owner covered under the general permit required to maintain permit coverage shall pay a fee upon submittal of the VSMP permit application or, for the permit maintenance fee, annually, in the amounts according to the following schedule:

Fee Type-	Permit Issuance Fee 1	Transfer or Modification Fee Amount 2-	Permit Maintenance Fee 3
Small construction activity or land clearing that is less than 1 acre/if involves construction of a sole single family detached dwelling	\$237.00 \$237.00	\$20.00- \$23.00-	\$140.00- \$159.00-
Small construction activity or land clearing that is equal to or greater than 1 acre and less than 5 acres/ if involves construction of a sole single family detached dwelling	\$ 2,204.00 \$237.00	\$227.00 -	\$1,530.00 -
Large construction activity or land clearing that is equal to or greater than 5 acres and less than 10 acres	\$ 2,775.00	\$283.00	\$1,927.00
Large construction activity/land clearing that is equal to or greater than 10 acres and less than 50 acres	\$ 3,673.00 -	\$34 0.00	\$ 2,551.00
Large construction activity/land clearing that is equal to or greater than 50 acres and less than 100 acres	\$4, 979.00	\$510.00-	\$3,4 57.00
Large construction activity/land clearing that is equal to or greater than 100 acres not involving construction of a sole single family detached dwelling	\$7,835.00	\$793.00	\$ 5,441.00
Other services	Fee-		
Each reinspection	\$283.00 for the first reinspection and \$383.00 for each subsequent reinspection.		

Bond agreement with surety; establish, amend or replace	\$283.00
Each request for partial or full release of surety	\$283.00
Amendment to approved plan-	\$227.00 per plan review
Review of mitigation plan pertaining to a land disturbing activity in a stream buffer	\$170.00 -
Exceptions-	\$272.00 per request
Construction record drawing; review	\$340.00
Stream Determination	\$320.00
Technology Surcharge — additional percentage of each fee in this section	4% -

- The fees imposed by this column are the total fees to be paid by the owner to cover the County's costs to review a stormwater management and other required plans, VSMP registration statement review, if such a statement is required under sections 17-401(C) and 17-405(A)(1), VSMP permit issuance, general permit coverage verification, inspections, reporting and compliance associated with a land disturbing activity. Any land disturbing activity subject to the fees in this section is not subject to the separate fees under section 17-207. For any site that has been purchased for development within a previously permitted common plan of development or sale, the applicant shall be subject to the applicable fees required by this column. The reduced fee if the construction or land clearing involves construction of a sole single family detached dwelling applies regardless of whether the activity and the dwelling are within or outside a common plan of development or sale.
- The fees imposed by this column are intended to cover the County's costs to review a request to modify or transfer registration statements from the general permit and major modifications to the general permit that result in changes to stormwater management plans that require additional review by the County. The applicable fee shall be based on the total disturbed acreage of the site. In addition to the general permit modification fee, any modification resulting in an increase in total disturbed acreage shall pay the difference in the fee imposed by column 1 that was initially paid and the permit fee imposed by column 1 that would have applied for the modified total disturbed acreage. No fee shall be required for a minor modification.
- The fees imposed by this column are an annual permit maintenance fee, and include fees imposed on expired permits that have been administratively continued. The fee, which shall be prorated in the first year, shall be paid at the time provided in section 17-209(B). With respect to the general permit, these fees shall apply until the general permit coverage is terminated.

Sec. 17-209 Fees; payment.

Each owner shall must pay the fees as provided in County Code Chapter 1, Article 5. imposed by sections 17-207 and 17-208 as follows:

- A. Form. Each fee shall be in the form of cash or a check payable to the "County of Albemarle" or may be paid through the County online payment system.
- B. When payment to be made. Payments shall be made as follows:

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1. VESCP. Each owner seeking approval of an erosion and sediment control plan shall pay all applicable fees upon submittal of the application.

- 2. VSMP; permit issuance. Each owner required to pay the permit issuance fee shall pay one-half of the applicable total fee required by column 1 of the table in section 17-208 upon submittal of the application, and the remaining one-half shall be paid prior to issuance of coverage under the general permit.
- 3. VSMP; transfer or modification. Each owner required to pay the transfer or modification fee required by column 3 of the table in section 17-208 shall pay the fee upon submittal of the application to transfer or modify.
- 4. VSMP; annual maintenance fee. Each owner required to pay the general permit coverage maintenance fee required by column 4 of the table in section 17-208 must pay the fee annually to the County until a notice of termination is effective. The maintenance fee will be billed in arrears and is due by April 1 of each year. On the first April 1 after the land disturbing activity has begun, this fee will be prorated on a monthly basis, and the full fee will be due by April 1 of each year thereafter. The final fee will be prorated on a monthly basis based on the date of permit termination.
- C. Required information to be included with VSMP permit application payments. Each owner shall submit the following information with the fee payment, or submit a completed Virginia Department of Environmental Quality permit application fee form:
 - 1. Applicant name, address and daytime phone number.
 - 2. The name of the facility or activity and its location.
 - 3. The type of general permit applied for.
 - 4. Whether the application is for a new general permit issuance, general permit reissuance, general permit maintenance, or general permit modification.
 - 5. The amount of fee submitted.
 - 6. The existing general permit number, if applicable.
 - 7. Other information as required by the administrator.
- D. Use of fees. The County's portion of the fees imposed under sections 17-207 and 17-208 shall be used solely to carry out the County's responsibilities under the Virginia Stormwater Management Act, the Erosion and Sediment Control Law, the applicable regulations in 9VAC25-830 through 9VAC25-890, this chapter and any other applicable standards and specifications.

Sec. 17-210 Fees; incomplete and late payments.

Incomplete and late payments of fees required by sections 17-207 and 17-208 shall be subject to the following:

- A. Incomplete payments. The failure of an owner to pay the fee due as required by this chapter for the application or service shall be deemed to be a nonpayment of the fee and: (i) the application shall not be processed; and (ii) no service shall be provided by the County. The administrator shall provide written notice to the owner of any incomplete payment within ten days after the determination that the payment is incomplete.
- B. Late payments. Any late payment shall be subject to interest at the underpayment rate provided in Virginia Code § 58.1-15 and shall be calculated on a monthly basis

- at the applicable periodic rate. A ten percent late payment fee shall be charged to any account more than 90 days past due.
- C. Remedies. The County may pursue any remedies provided by State law to collect any past due amount. In addition, the County or the administrator may pursue the remedies provided in section 17-900 et seg., including revocation of any approval.

Chapter 17. Water Protection

Article IV. Procedure for Submitting, Reviewing and Acting on Applications; Post-Approval Rights and Obligations

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Sec. 17-401 - VSMP permit application; form and content.

Any owner whose proposed land disturbing activity is subject to the VSMP shall <u>must</u> submit an application for a VSMP permit that includes all of the following, in the form required by the administrator:

- A. *Application form*. A completed application on an application form provided by the administrator, signed by the owner.
- B. Fees. All applicable fees required by section 17-207 County Code Chapter 1, Article 5 and the applicable fee form.
- C. Registration statement. A complete and accurate registration statement, if such a statement is required, from the operator on the official form provided by the Virginia Department of Environmental Quality in order to apply for general permit coverage. The registration statement shall-must be signed by the owner in accordance with 9VAC25-870-370 and 9VAC25-880-70. A registration statement is not required for construction of a detached single-family dwelling within or outside of a common plan of development or sale, provided that the project complies with the requirements of the general permit.
- D. *Erosion and sediment control plan.* An erosion and sediment control plan satisfying the requirements of sections 17-402.
- E. Stormwater management plan. A stormwater management plan satisfying the requirements of sections 17-403 or an executed agreement in lieu of a stormwater management plan.
- F. *Pollution prevention plan*. A pollution prevention plan satisfying the requirements of section 17-404.
- G. Stormwater pollution prevention plan. A stormwater pollution prevention plan satisfying the requirements of section 17-405.
- H. *Mitigation plan*. A mitigation plan satisfying the requirements of section 17-406 if land disturbing activity is proposed within a stream buffer under section 17-604.
- I. Requested variations or exceptions. A request for any variation or exception as provided in sections 17-407 and 17-408.
- J. Construction record drawings. Construction record drawings if existing stormwater management facilities are used, satisfying the requirements of section 17-422.

(Ord. 14-17(1), 5-7-14, effective 7-1-14)

State Law reference— Va. Code § 62.1-44.15:34; 9VAC25-870-59, 9VAC25-870-370, 9VAC25-880-70.

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Sec. 17-402 - Erosion and sediment control plans, and agreements in lieu of a plan; form and content.

Any owner whose proposed land disturbing activity is subject to the VSMP, or is subject solely to the VESCP, shall-must submit an erosion and sediment control plan for review that includes the following, in the form required by the administrator:

- A. *Application form.* A completed application on an application form provided by the administrator, if the land disturbing activity is subject only to the VESCP and a VSMP permit is not required.
- B. Fee. The fee required by section 17-207 County Code Chapter 1, Article 5, if the land disturbing activity is subject only to the VESCP, and a VSMP permit is not required.
- C. *Elements of plan.* Except as provided in subsection (D), an erosion and sediment control plan that contains all of the following elements:
 - 1. Temporary and permanent controls. The specifications for temporary and permanent controls of soil erosion and sedimentation in such detail as the administrator deems to be reasonably adequate, considering the nature and extent of the proposed land disturbing activity, implementing appropriate erosion and sediment control best management practices and satisfying the requirements of 9VAC25-880-70, Part II(A)(2). All control measures required by the plan shall must be designed and installed in accordance with good engineering practices.
 - 2. *Maintenance responsibilities*. A statement describing the maintenance responsibilities of the owner to ensure that the land disturbing activity will satisfy the purposes and requirements of this chapter.
 - 3. *Technical criteria*. The technical criteria required by section 17-500.
 - 4. *Identification of land disturber*. Identify the person holding a certificate of competence required by Virginia Code § 62.1-44.15:54, who shall will be in charge of and responsible for carrying out the land disturbing activity.
 - 5. Additional information. Additional information required by the administrator as determined to be necessary for a complete review of the plan.
 - 6. *Certification*. A certification on a form provided by the administrator and signed by the owner stating that all requirements of the approved plan will be complied with.
- D. Agreement in lieu of a plan. Notwithstanding subsection (C), if the land disturbing activity is for the purpose of establishing or modifying a single family dwelling unit, the administrator may allow an agreement in lieu of a

plan for the land disturbing activity required for constructing the dwelling; provided:

- 1. *Eligibility.* The single family dwelling unit is on an individual lot of one acre or less which is not subject to an active erosion and sediment control plan or is not part of a common plan of development or sale. Additionally, the following requirements apply:
 - a. An agreement in lieu of a plan must be accompanied by a Critical Resources Plan.
 - b. Land disturbance associated with diverting, restoring or otherwise disturbing the channel of a stream or where there is a probability of sediment being deposited into state waters or on to adjacent properties is not eligible and requires an erosion and sediment control plan.
- 2. Other factors to be considered by administrator. In determining whether to allow an agreement in lieu of a plan under this section, the administrator shall-will consider the potential threat to water quality and to adjacent land resulting from the land disturbing activity, and whether the land disturbing activity is within the mountain overlay district identified in the Comprehensive Plan. The administrator, at its sole discretion, may require additional information or may not accept an agreement in lieu of a plan where necessary to protect downstream properties or the environment.
- 3. Contents and form of the agreement in lieu of a plan. The contents of any agreement in lieu of a plan shall-will be established by the administrator, and they shall-must: (i) be sufficient to ensure that the purposes and requirements of the VESCP, including the requirements of 9VAC25-880-70, Part II(A)(2) are satisfied; and (ii) identify the person in charge of and responsible for carrying out the land disturbing activity and holding a valid certificate of competence for that task. The form of the agreement shall-is subject to review and approval by the County attorney.
- 4. Effect of agreement in administration of the VESCP. Except as provided in subsection (C) and section 17-500 pertaining to the content and technical criteria applicable to erosion and sediment control plans, all other references in this chapter to an erosion and sediment control plan shall-include an agreement in lieu of a plan, and the County and the owner shall-will have all of the rights, responsibilities and remedies set forth in this chapter as though the agreement in lieu of a plan was an erosion and sediment control plan.

11-01; § 17-402, Ord. 14-17(1), 5-7-14, effective 7-1-14; Ord. 21-17(1), 4-21-21, effective 9-1-21)

State Law reference— Va. Code § 62.1-44.15:55; 9VAC25-840-60, 9VAC25-870-400, 9VAC25-880-70, 9VAC25-890-40.

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Sec. 17-422 - Construction record drawing; submittal.

When construction of any permanent stormwater management facility is completed, a construction record drawing for the permanent stormwater management facility shall must be submitted for review and action as follows:

- A. Submittal of drawing to the administrator. Each construction record drawing shall-must be submitted by the owner to the administrator.
- B. Fee. The applicable fee for review and action on the construction record drawing required by County Code Chapter 1, Article 5, section 17-208 shall must be paid when the drawing is submitted.
- C. Form and style. The construction record drawing shall <u>must</u> satisfy the minimum requirements of the form and style of a construction record drawing as provided in the Design Standards Manual.
- D. Signature and certification. The construction record drawing shall <u>must</u> be appropriately sealed and signed by a professional registered in the State, certifying that the stormwater management facility has been constructed in accordance with the approved plan.
- E. Required measurements and calculations. If the construction record drawing shows any changes from the approved plan, including changes to any features of the facility, including, but not limited to, outlet structures, elevations, available volumes, plantings, spillways, and materials, the owner shall-must also submit all as-built measurements and calculations necessary to demonstrate compliance with all applicable regulations. Any other technical requirements of the construction record drawing shall-will be as provided in the Design Standards Manual.
- F. Determination of completeness, review and action. The procedure for the review and action on a construction record drawing shall-will be as provided in sections 17-409 and 17-410, as applicable, provided that the failure of the administrator to act within any time provided in those sections shall-may not be deemed to be approval of the construction record drawing.
- G. Required amendments. If the as-built stormwater management facility does not comply with all applicable regulations, the owner shall-must make all required changes to the facility in order to comply with the regulations and the administrator may require that the approved stormwater management plan be amended as provided in section 17-417(A).

(Ord. 14-17(1), 5-7-14, effective 7-1-14) State Law reference— 9VAC25-870-55.

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Sec. 17-423 - Release of surety.

Any surety required by this chapter shall will be released as follows:

- A. Partial release. In order for any surety to be partially released:
 - 1. Request by owner. The owner shall <u>must</u> submit a statement to the administrator on a form provided by the administrator that adequate stabilization of the land disturbing activity has been achieved, and pay the fee for a partial release required by <u>County Code Chapter 1</u>, <u>Article 5</u>. sections 17-207 or 17-208, or both.
 - 2. Response by administrator. Within 30 days after receipt of the statement required by subsection (A)(1), the administrator shall will provide written notice to the owner that responds to the request in one of the following ways: (i) grant the partial release, if an inspection of the project by a certified inspector confirms that the requirements for partial release are satisfied; or (ii) inform the owner that an inspection of the project by a certified inspector confirms that the requirements for partial release are not satisfied and identify any specified defects, deficiencies or further conservation action required.
 - 3. Release. If the administrator grants the partial release as provided in subsection (A)(2), the surety shall will be partially released within 60 days after receipt of the request required by subsection (A)(1). The amount of the release shall-will be based upon the percentage of stabilization accomplished determined by the inspection.
- B. Full release. In order for any surety to be fully released:
 - 1. Request by owner. The owner shall-must submit a statement to the administrator on a form provided by the administrator and pay the fee for a full release required by County Code Chapter 1, Article 5 sections 17-207 or 17-208, or both. For any surety required in conjunction with an erosion and sediment control plan, the owner shall must state that adequate permanent stabilization of the land disturbing activity has been achieved. For any surety required in conjunction with a VSMP permit, the owner shall-must state that the requirements of the permit have been satisfied.
 - 2. Response by administrator. Within 30 days after receipt of the statement required by subsection (B)(1), the administrator shall will provide written notice to the owner that responds to the request in one of the following ways: (i) grant the full release, if an inspection of the project by a certified inspector confirms that the requirements for full release are satisfied; or (ii) inform the owner that an inspection of the project by a certified inspector confirms that the requirements for full release are not satisfied and identify any specified defects, deficiencies or further conservation action required.
 - 3. Release. If the administrator grants the full release as provided in subsection (B)(2), the surety shall-will be fully released within 60 days after receipt of the request required by subsection (B)(1).
- C. *Maintenance*. Prior to the release of the performance security or bond, the developer must either (1) transfer the maintenance responsibilities of the stormwater management facilities to a Property Owners Association or (2) provide the County with a maintenance security.

- 1. Requirements for Transfer of Maintenance Responsibilities to the Property Owners Association (POA). To transfer the maintenance responsibilities of stormwater management facilities to a Property Owners Association, a developer must:
 - i.Submit acceptable record drawings.
 - ii.Obtain an acceptable final inspection of the stormwater management facility by the County.
 - iii. Transfer the necessary property to the POA.
 - iv. Organize and hold a meeting attended by the developer, the County and members of the POA; and provide evidence to the County that each member of the POA was provided prior notice of the meeting. The meeting must be held at a place and time convenient for members of the POA.
 - v.Provide a copy of the recorded documents establishing the Property Owners Association to the County.
 - vi. Provide the County with evidence that the Property Owners Association is funded. Minimum funding will be based on the following schedule:
 - 1—20 lots = \$1,000.00
 - 21—50 lots = \$1,500.00
 - 51 and over = \$1,500.00 + \$30.00 per lot over 50
- 2. Requirements for Posting Maintenance Security.
 - i. The County will require a maintenance guaranty in the amount of 20 percent of the construction costs of the stormwater management facility.
 - ii. The maintenance security must contain forfeiture provisions for failure, after proper notice, to complete work within the time specified, or to initiate or maintain appropriate actions which may be required of the permittee in accordance with the approved stormwater management plan.
 - iii. If the County takes such action upon such failure by the permittee, the County may collect from the permittee the difference should the amount of the reasonable cost of such action exceed the amount of the security held.
- D. The maintenance agreement and security will be the responsibility of the permittee or owner until such time as the permittee or owner provides the County with the necessary requirements for Transfer of Maintenance Responsibilities to the Property Owners Association as outlined above in subsection (C)(1).
- (§ 17-207: § 7-5, 6-18-75, § 7, 2-11-76, 4-21-76, 6-2-76, 7-9-80, 7-8-81, 2-11-87, 3-18-92; § 19.3-15, 2-11-98; Code 1988, §§ 7-5, 19.3-15; § 17-207, Ord. 98-A(1), 8-5-98; Ord. 09-17(1), 8-5-09, effective 9-5-09) (§ 17-306: § 19.1-7, 9-29-77, art. II, § 2, 7-11-90; § 19.3-30, 2-11-98; Code 1988, §§ 19.1-7, 19.3-30; § 17-306, Ord. 98-A(1), 8-5-98; Ord. 09-17(1), 8-5-09, effective 9-5-09; § 17-423, Ord. 14-17(1), 5-7-14, effective 7-1-14; Ord. 21-17(1), 4-21-21, effective 9-1-21)

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Chapter 17. Water Protection Article X. Groundwater Assessments

	Ai tible i	A. Groundw	atel Asset	3311101113	
Sec. 17-1005 - Fees. Each owner seeking appay a fee as provided by Albemarle County Code (§ 17-405, Ord. 04-17(2) effective 7-1-14) State Law reference—	y Albema 2 § 14-20 I) , 12-8-0	arle County 1 3, as applic 04, effective	Code <u>Char</u> able. 2-8-05; § 1	oter 1, Article 5. §	18-35.1 and
I, Claudette K. Borgersen an Ordinance duly adopte of to, as recor	ed by the I	Board of Sup	ervisors of A	Albemarle County, Vir	• •
				Clerk, Board of Cou	nty Supervisors
Mr. Andrews Mr. Gallaway Ms. LaPisto-Kirtley	<u>Aye</u> 	<u>Nay</u> 			

Ms. Mallek Ms. McKeel Ms. Price