

Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

5th & Avon Community Advisory Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
3 rd Thursday of each month	7-8:30 PM	Fifth Street County Office Building Room B

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	8/15/2024	9/19/2024	10/30/2024	11/21/2024	1/16/2025	3/20/2025	4/17/2025	5/15/2025		
Craig Schoaf	A	A	A	A	A	A	A	A		
Craig Roller	P	P	A	P	A	P	A	A		
Carreen de Cardenas	A	P	A	P	P	P	P			
Evan Macbeth	P	P	P	A	P	A	P	A		
Mary Katherine King	P	A	P	P	A	P	P	A		
Matthew Seibert	P	A	A	P	P	A	A			
Nathan Holland	P	P	A	P	P	P	P	P		
Roger Schickedantz	P	P	P	P	P	P	P	P		
Thomas Thorpe	A	A	P	A	P	A	P	A		
Reid Forbes	A	A								
Robert Finley	A	A								
Amanda Brookman						P	P	P		
Naomi Aitken						P	P	A		
Benjamin Lynch								P		

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

August: Development Community Meeting: SP202400018 Charlottesville Community Church

September: Community Meeting: SP202400019 UVA Community Credit Union Tower Relocation and Schools Construction

October: All CAC, AC44

November: Elections and Housing Presentation

January: Update Virtual Meeting Policy; Review 2025 Meeting Calendar; Discuss 2025 Topics

February: Cancelled due to snow

March: Community Budget Town Hall

April: Community Meeting: SP202400026 Woolen Mills Light Industrial Park

May: Community Meeting: ZMA-2025-00004 Attain on 5th Phase 2 Rezoning and ZMA-2025-00005 Attain on 5th

June: No meeting due to holiday

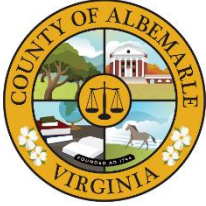
Designated Point of Contact: : Allison Wrabel, Albemarle County Community Connector, CAC Staff Liaison
awrabel2@albemarle.org

Prepared By: Allison Wrabel

2025 Supplemental Attendance Reporting Form

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible][illegible]



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Agricultural and Forestal Districts Advisory Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
Irregular, as needed	5:30pm	Room 235 or 241, COB-McIntire

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	12/03/24	01/23/25	01/30/25	02/17/25	05/15/25					
Jim Andrews	P	P	P	P	A					
Benjamin Baer	A	R	R	R	R					
Antoinette Brewster	P	P	P	P	A					
Brad Cogan	-	-	-	-	P					
Ann Craddock	-	-	-	-	P					
Jonah Fielding	-	-	-	-	P					
Peter Greenberg	P	A	P	P	P					
Joseph Jones	-	-	-	-	P					
Mike Rose (Haas)	P	P	P	P	P					
Melanie van Roijen	P	P	P	P	P					

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The Agricultural and Forestal Districts Advisory Committee met five times in the previous fiscal year. The Committee advised the Planning Commission and Board of Supervisors on the regular review of 15 districts and on changes to the review criteria outlined in the County Code. Staff continues to work with the Committee to adopt a Rules of Procedure document.

Designated Point of Contact: James Van Vranken, jvanvranken@albemarle.org

Prepared By: James Van Vranken



Airport Authority Board

Provide the day, time, and location for the upcoming meeting schedule.

- Click or tap here to enter text. Approved Easement for Dominion Virginia Energy
- Discussed Terminal Area Redevelopment Program
- Appointed a Chairman, Vice-Chairman, and Secretary for the Board for 2025
- Discussed the no finding FY24 Financial Audit
- Established the 2025 Audit Committee Membership
- Passed the Capital Budget Amendment for the ARFF Building Rehabilitation

- Designated Penny Shifflett as CHO's VA Freedom of Information Act Officer
- Approved FY26 Operating Budget and 6 Year Capital Improvement Plan
- Approval of Amendment#2 to FY25 Capital Budget

Designated Point of Contact: Jason Burch, CEO

Prepared By: Jessica Conley



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Airport Authority Commission

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
2 nd Monday of every other month	4:00 p.m.	Airport or Staybridge Suites Conference Room

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	9/9/24	11/21/24	01/13/25	03/17/25	05/19/25					
Donald Long (termed 12/1/24)	P	P								
John Post	A	P	P	P	P					
Pace Lochte (term began 12/1/24)			A	P	P					
John Mattern	A	P	A	P	P					
Steven Hiss (termed 12/1/24)	P	P								
Francis Curuccio (began 01/9/25)			P	P	P					

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Nominated a commissioner to Audit Committee.

Discussed Terminal Redevelopment Plan

Appointed a Chairman and Vice-Chairman for the Commission

Discussed a no finding Financial Audit for FY24

- Designated Penny Shifflett as CHO's VA Freedom of Information Act Officer
- Approved FY26 Operating Budget and 6 Year Capital Improvement Plan
- Approval of Amendment#2 to FY25 Capital Budget

Designated Point of Contact: Jason Burch, CEO

Prepared By: Jessica Conley

Discussed the 2025 Audit Committee Membership
Discussed a capital budget amendment for the ARFF Building Rehab
Discussed electing a Freedom of Information Act Officer
Discussed the FY26 Operating Budget and 6 Year Capital Improvement Plan
Discussed Amendment#2 to FY25 Capital Budget

Designated Point of Contact: Jason Burch, CEO

Prepared By: Jessica Conley



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Albemarle Broadband Authority

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
4 th Wednesday of each month	5PM	Rm 241 – COB - McIntire

Meeting Attendance:

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
		08/28/24	09/25/24	10/23/24	12/10/24	02/10/25	03/20/25	05/05/25		
Jim Andrews		P	P	P	P	P	P	P		
Mike Pruitt		P	P	A	P	P	A	P		
Bucky Walsh		P	P	P	P	P	P	P		
Waldo Jaquith		P	P	P	P	P	P	P		
Bill Fritz		P	P	P	P	P	P	A		
Trevor Henry		P	A	P	P	P	P	P		

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The Authority managed the close-out of the VATI 2021 project with Brightspeed, including negotiating the completion of construction activities after deficits were discovered by staff, and adjustments to compensation when additional deficits were discovered during close-out.

The Authority also stayed abreast of and advised the VATI 2022 project with Firefly, which continues apace despite delays. As this project is being managed by the TJPDC, the Authority has little oversight but has had opportunities to inform progress in Albemarle.

The Authority also played a role in the BEAD process, soliciting and then electing to provide a letter of support for a BEAD applicant.

The Authority also supported the BAAO in its work, providing valuable feedback on digital opportunity efforts.

Designated Point of Contact: Jason Inofuentes

Prepared By: Jason Inofuentes



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Albemarle Conservation Easement Authority

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
2 nd Thursday of each month	4:45pm	Room 235, COB-McIntire

Meeting Attendance:

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	07/11/24	08/08/24	10/10/24	11/14/24	12/18/24	04/10/25	06/12/25			
Sherry Buttrick	A	A	P	P	P	P	P			
Rose Emery	A	A	P	P	A	A	R			
David Emmitt	P	P	A	P	P	A	P			
Jay Fennell	P	P	P	A	P	P	A			
Annie Izard	A	P	A	A	A	A	A			
Sharon Merrick	P	P	P	P	P	P	P			
John P. Moore	P	P	P	A	P	P	P			
Hamilton Moses	P	P	A	P	P	P	P			
Peter Taylor	P	A	P	A	A	A	A			

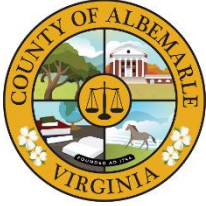
Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The ACEA met seven times in the previous fiscal year and approved six new conservation easement donations, four of which have been recorded as of July 23, 2025. The Authority also performed regular easement holder duties, including reviewing an access easement request and a timbering plan and assisting staff in the identification and mitigation of easement violations.

Designated Point of Contact: James Van Vranken, jvanvranken@albemarle.org

Prepared By: James Van Vranken



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Albemarle County Service Authority

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
3 rd Thursday of each month	9:00 am	168 Spotnap Road, Charlottesville, VA 22911

Meeting Attendance:

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	08/15/24	09/19/24	10/17/24	11/21/24	12/19/24	01/16/25	03/20/25	04/17/25	05/15/25	06/19/25
John Parcels	P	P	P	P	P	P	P	P	P	P
Lizbeth Palmer	P	P	P	P	P	P	P	P	P	P
Charles Tolbert	P	P	P	P	P	A	P	P	P	P
Richard Armstrong	P	P	A	P	A	P	P	P	P	P
Clarence Roberts	P	P	P	P	P	P	P	P	P	P
Kimberly Swanson	P	P	P	P	P	P	P	P	P	P

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The ACSA in 2025 continues to move forward on accomplishing its strategic objectives. We continue to provide a high-level of service to our over 23,000 water and sewer customers in Albemarle County.

The ACSA Board of Directors meets monthly, and has a public option to also participate virtually on Zoom. New rates for July 1 have gone into effect following a newsletter to every customer in May. The FY '25-26 budget was adopted by the Board and went into place on July 1 as well.



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Albemarle County Architectural Review Board

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
1 st and 3 rd Monday Monthly	1:00 PM	Lane Auditorium

Meeting Attendance:

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	7/1/24	7/15/24	8/19/24	9/3/24	9/16/224	10/7/24	10/21/24	11/4/24	11/18/24	12/2/24
Chris Heningsen	P	P	P	P	P	P	P	P	P	P
Frank Hancock	P	P	P	P	P	P	P	P	A	P
Frank Stoner	A	A	A	A	P	A	P	P	P	P
Taro Matsuno	P	P	P	P	P	A	P	A	P	P
Dade Van Der Werf	P	P	P	A	P	P	P	P	P	ZOOM

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

During the 2024-2025 year the following activities occurred:

- Eighteen meetings were held;
- Four items were reviewed on the consent agenda: Holly Hills Apartments – Initial; Arbor Life – Initial; Granger Development – Initial; and Botanical Gardens;
- Eighteen meeting minutes were approved and uploaded to the website;

- Twenty-six regular items reviewed and approved: 5 minor site plan amendments; 6 initial site plans; 1 county wide certificate of appropriateness criteria; 2 concept plans; 5 major site plan amendments; 1 advisory review for a Tier III PWSF; 1 preliminary site plan; 1 advisory review for a special use permit; 1 comprehensive sign review; 2 final site plans; 1 concept plan revision.
- Five work sessions were held: High School Center 2; AC44 Comp Plan – Cultural Resources draft action steps; Flow Automotive of Charlottesville – Hyundai; 400 West Rio Road; and 999 Rio.

Designated Point of Contact: Margaret Maliszeski

Prepared By: Carolyn Shaffer, Clerk

Boards and Commissions

2025 Supplemental Attendance Reporting Form

Board, Commission, Agency, Authority, or Committee Name: Albemarle County Architectural Review Board

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible]



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Audit Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
November 25, 2024 May 19 2025	11:00 am 2:00 PM	COB McIntire Room 241 Virtual - Zoom

Meeting Attendance:

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	11/25/24	05/19/25								
Ellen Osborne	P	P								
Rosalyn Schmitt	P	P								
Ned Gallaway	P	A								
Jim Andrews	P	P								
Jeff Richardson	A	P								
Jacob Sumner	P	A								

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The Audit Committee meets in the Spring to kick off the Audit season by reviewing the workplan established by the external auditors and in the Fall to review the results of the Audit. The November 2024 meeting included a presentation of the FY24 audit results by Brown Edwards, the County's auditor. The May 2025 meeting was the kick-off meeting for the FY25 audit. Brown Edwards was also present for this discussion.

At both meetings, staff provided an update on the new Tyler ERP Financial Management System and updates on the Fraud, Waste, and Abuse program.

Designated Point of Contact: Jacob Sumner

Prepared By: Jacob Sumner



Blue Ridge Committee for Shenandoah Park Relations

Provide the day, time, and location for the upcoming meeting schedule.

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[illegible]

This committee is all about sharing information among the neighboring counties surrounding the Park and for Park officials to update representatives on Park activities and discuss positive and negative impacts the Park has on neighboring communities. In addition to our regular information sharing, the September meeting included a presentation on the native trout in Shenandoah National Park and the factors that are affecting their

populations. Fishing is an important activity for many park visitors. For the May 2025 meeting we met the new Park Superintendent and discussed budget cuts made by the Trump administration affecting the SNP.

Designated Point of Contact: Liz Palmer

Prepared By: Liz Palmer



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Albemarle DSS Advisory Board (Board of Social Services)

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
3 rd Tuesday of each month	3:30	ACDSS – COB Fifth St.

Meeting Attendance:

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	08/20/24	09/17/24	11/19/24	12/17/24	01/21/25	02/18/25	03/18/25	04/15/25	05/20/25	
Sarah Harris	A	Cancelled	P	P	P	P	P	P	A	
Natalie Detert	P		P	A	A	A	P	P	P	
Willie Mae Gray	P		P	P	P	P	P	P	P	
Liz Emrey			P	P	P	P	A	P	P	
Jeanine Braithwaite			P	P	P	P	P	P	A	
Zarina Burdge			P	P	P	A	P	A	P	
Amy Laufer	A	R								
Mary McIntyre	P									

Summary:

Provide a summary of the of the past year’s key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The Department of Social Services Advisory Board, required by the Code of Virginia, was established by the Board of Supervisors to demonstrate an interest in all matters pertaining to local social services, monitor social service programs, and provide an annual report to the governing body. The Department of Social Services Advisory Board enjoys participation from each of the six magisterial districts, meets monthly with Department of Social Services leadership, and receives monthly departmental updates by unit.

This fiscal year, two members of the board resigned, and the board brought on and trained three new members, having representation from each of the six magisterial districts. The board has been immersed in understanding

new and updated programs and initiatives across DSS and the county, inclusive of the Human Services Funding process, the Albemarle County Emergency Relief Program (ACERP), the Career Center, Emergency Preparedness, Elder Abuse and Financial Exploitation awareness and response in collaboration with ACPD, and the Behavioral Health Emergency Response System.

ACDSS has gone through several re-engineering initiatives to strengthen our ability to effectively respond to and provide services by ending a program and eliminating and re-engineering other positions to better meet the shifting needs of our mandates and the community. The board actively engages in discussions related to our services and needs of the department and community and acts as a liaison to the Board of Supervisors.

Designated Point of Contact: Mary Stebbins

Prepared By: Mary Stebbins



Board of Zoning Appeals (BZA)

Provide the day, time, and location for the upcoming meeting schedule.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

[illegible]

Designated Point of Contact: Bart Svoboda

Prepared By: Marsha Alley



County of Albemarle
COMMUNITY DEVELOPMENT DEPARTMENT

401 McIntire Road, North Wing
Charlottesville, VA 22902-4579
Telephone: 434-296-5832
WWW.ALBEMARLE.ORG

ALBEMARLE COUNTY BOARD OF ZONING APPEALS

FY2025 ANNUAL REPORT

I. INTRODUCTION

Virginia Code § 15.2-2308 requires that the Board of Zoning Appeals (BZA) submit a report of its activities to the governing body at least once each year. The following report outlines the BZA's activities from July 1, 2024 through June 30, 2025 (FY2025).

II. PERSONNEL

The BZA consists of five members appointed by the Circuit Court for a term not to exceed five years. The BZA members during FY2025 were:

<u>Member</u>	<u>Term Expiration</u>
<i>Marcia Joseph</i>	Reappointed May 23, 2025 for a five-year term to expire May 23, 2030.
<i>Kurt Burkhart</i>	Appointed May 6, 2021 for a five-year term to expire May 24, 2026.
<i>John Shepherd</i>	Appointed May 23, 2022 for a five-year term to expire May 23, 2027.
<i>Edward "Bo" Carrington</i>	Reappointed May 22, 2023 for a five-year term to expire May 23, 2028.
<i>Ronald Rosenberg</i>	Reappointed May 13, 2024 for a five-year term to expire May 23, 2029.

III. OPERATING PROCEDURES

Regular meetings of the BZA were scheduled for the first Tuesday of each month starting at 2:00 p.m., though meetings were not held if no business was pending. The BZA operates within Rules of Procedure most recently re-adopted on June 3, 2025.

IV. EXPENSES

The BZA does not have a separate budget. Compensation and mileage are included within the budget of the Department of Community Development. During FY25, the Board of Supervisors provided funding for BZA compensation at the rate of \$85 per meeting. Compensation expenses for FY2025 totaled \$1,445.00.

The BZA continued its legal services engagement with James Bowling, IV, Esq. for FY2025 in the amount of \$350 per hour with an annual cap of \$5,000. Legal counsel expenses for FY2025 totaled \$5,000.00 following a deduction of \$390.00 under the fiscal year contract cap.

County staff working with the BZA included the Director of Zoning (Zoning Administrator), Chief of Zoning (Deputy Zoning Administrator), County Attorney, Deputy County Attorney, Planners, Code Compliance Officers, and a Management Analyst II who serves as the Recording Clerk.

V. ACTION SUMMARY

The BZA held four meetings in FY2025. The submittals and actions considered by the BZA are shown in the following tables:

Appeals

One appeal was forwarded to the BZA in FY2025.

<u>Application #</u>	<u>Appellant or Project Name</u>	<u>Issue</u>	<u>Action</u>
AP2024-005	Polo G, LLC; Nathan Kostelac & Summer Kostelac	The Appellant initially requested a deferral of the scheduled hearing from 12/3/2024 to February 4, 2025, explaining that his children and co-owners of the property, Summer and Nathan Kostelac, had not had time to prepare for the public hearing.	On 12/3/2024, the BZA denied the request for a deferral to February 4, 2025 by a 3:0 vote. The public hearing was held as scheduled on 12/3/2024.
		Appeal of a Notice of Official Determination of Violation (VIO-2024-019) , dated August 26, 2024, finding two zoning violations: (1) the industrial buildings placed on the Rural Areas parcel TMP 04600-00-00-10100 are not a permitted use, and (2) the industrial buildings placed in the 100-year floodplain (Flood Hazard Overlay District) are not permitted.	On 12/3/2024, the BZA affirmed Notice of Violation VIO2024-019 by a 3:0 vote.

Special Use Permits

No Special Use Permits were considered by the BZA in FY2025.

Variance

Two variance applications were heard in FY2025.

<u>Application #</u>	<u>Applicant or Project Name</u>	<u>Issue</u>	<u>Action</u>
VA2024-002	TMP 58-21 – 724 Maranatha Lane	The Applicant requested a 24-foot variance from the required 25-foot front setback to a 1-foot setback to allow use of the accessory structure on the parcel as a second dwelling.	On 11/12/2024, the BZA granted the variance by a 5:0 vote based on information in the staff report and discussion.
VA2024-003	654 Clarks Tract Lot Size Reduction	The Applicant requested a variance from the Rural Areas minimum lot size, reducing the subject lot from 7.01 acres to 1.3867 acres, resulting in a variance of 0.6133 acres from the 2.00 acre minimum.	On 2/4/2025, the BZA denied the variance application by a 5:0 vote based on reasons stated in the staff report and in discussion.

Business/Organizational Meetings

An organizational meeting of the BZA was held February 4, 2025 to elect new officers and review procedural business. There was also discussion regarding alternate member(s) and funding for the position(s).

In addition to hearing the above applications and appeals, the BZA also conducted the following business:

- On November 12, 2024, the BZA voted affirmatively by a 5:0 vote to contract with James Bowling, IV, Esq. as legal counsel through June 30, 2025.
- On December 3, 2024, the BZA voted affirmatively by a 3:0 vote to request that the Zoning Administrator include an additional \$1,000 for legal counsel compensation in the next fiscal year budget and for it to be included in the initial budget presentation to the Board of Supervisors.
- On June 3, 2025, the BZA voted affirmatively by a 4:0 vote to readopt the Rules of Procedures with the revisions determined at the February 4, 2025 meeting. The BZA also voted affirmatively by a 4:0 vote to retain James Bowling, IV, Esq. as legal counsel through June 30, 2026.

VI. COURT ACTION

During FY2025, one decision of the BZA was appealed to Circuit Court:

- In re: December 3, 2024 Decision of the BZA [AP2024-005] -- On January 2, 2025, Polo G LLC, Nathan Kostelac, Summer Kostelac, Pro Se Petitioners, filed a Petition for Writ of Certiorari for the Circuit Court to review the December 3, 2024 decision of the Board of Zoning Appeals described above.

The BZA has compiled its official record for transmission to the Circuit Court, as required by *Virginia Code* § 15.2-2314, if/when the Court enters a Writ of Certiorari. By law, the BZA is not an active participant in Circuit Court proceedings beyond compiling and submitting its record.



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Charlottesville Albemarle Convention and Visitors Bureau Executive Board

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
4 th Monday of every other month	2:00pm – 4:00pm (August 2024 – April 2025) 1:00pm – 3:00pm (June 2025)	CACVB Administrative Office (3510 Remson Court, Charlottesville, VA)

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	08/26/24	10/23/24	12/16/24	02/24/25	04/28/25	06/27/25				
Olivia Branch				P	P	P				
Russ Cronberg	P	P	P	P	P	P				
Athena Eastwood			P	A	P	P				
Emily Kilroy	P	P	P	P	P	A				
Bea LaPisto-Kirtley	P	P	P	P	P	P				
Jaruchan Palakawongs	P	P	P	P	P	P				
Amber Smith		A	P	A	P	A				

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Passed 3-Year Strategic Plan to help progress "Destination 2045" Tourism Master Plan passed in June 2024. Authorized Russ Cronberg to approach hoteliers and gauge their support for the proposed Tourism Improvement District. Approved one-time sponsorship of \$15,000 for the 4th of July fireworks display at Carters Mountain. Approved the implementation of a new internet privacy policy.

Designated Point of Contact: [Ruairi Vaughan]

Prepared By: [Ruairi Vaughan]



Charlottesville Albemarle Regional Transit Authority (CARTA)

Provide the day, time, and location for the upcoming meeting schedule.

The Charlottesville Albemarle Regional Transit Authority met regularly to discuss regional transit planning and additional funding sources. The CARTA Board approved bylaws and other founding documents. Staff held biweekly working group meetings and monthly meetings with the transit directors to discuss coordination and regional transit planning and funding. TJPDC staff applied for and received a DRPT Technical Assistance grant on behalf of CARTA to study and prioritize the services in the Regional Transit Vision plan.

Designated Point of Contact: Lucinda Shannon

Prepared By: Lucinda Shannon



Meeting Information:

Meeting Minutes for April 2024 and July 2024 were approved.

CTAC discussed the Remote Electronic Participation and All-Virtual Meeting Policy; Received a High-level Informational presentation on the Federal Highway Functional Classification.

Committee received Updated Cost Estimates for the CA-MPO Smart Scale Projects—Informational Only from VDOT

CTAC discussed their current Bylaws and emphasized better ways to provide feedback and advice to the CA-MPO Policy Board and support the MPO's decision making process.

November 2024:

*General Administration of CTAC matters that require committee action based on present quorum

Introduction of the Safe Streets and Roads for All to CTAC—this is our Regional Comprehensive Safety Action Plan called Move Safely Blue Ridge. (<https://movesafelyblueridge.com/>)

VDOT provided projects updates on the I64/ 5th Street Diverging Diamond Interchange (DDI) project scope development and Cost Estimate, on the Ivy Corridor Study and on the locations and processes of the Strategically Targeted Affordable Roadway Solutions (STARS) Program to delve into comprehensive and innovative multimodal transportation; and the Pipeline Studies were presented to the Committee. No action was taken.

Proposed STARS Study locations discussed were:

- Emmet Street/US 29 between Barracks Rd and Hydraulic Rd (Including the 250 interchange)
- US 29 between Hydraulic Rd and Woodbrook Dr
- W. Main/Ridge McIntire/W Water St/South Street Intersection

Proposed pipeline locations discussed were:

- 5th Street (a) Further analysis on 5th Street/I-64 DDI and (b) Re-examination of the 5th Street/5th Street Station Intersection
- US 29 at the I-64 Exit 118 Interchange

(*) An alternative solution at Barracks Road was developed in previous Project Pipeline Study and could be submitted a Round 7 SMART SCALE project

Staff provided an update that the Policy Board approved the proposed changes to the Federal Functional Classification (FFC)

January 2024:

*General Administration of CTAC matters that require committee action based on present quorum

CTAC's Election of Officers took place. City of Charlottesville representative was elected Chair and CA-MPO appointed representative was re-elected Vice Chair

Outgoing Chair Representative from Albemarle stated this will be his last term on the CTAC

Staff shared CA-MPO's Performance Safety Targets and the state of the RAISE FY25 Grant Application as well as the Safe Street and Roads for All

VDOT continued on updates on the CA-MPO's SMART SCALE projects and STARS and Pipeline studies

March 2024:

*General Administration of CTAC matters that require committee action based on present quorum

Staff shared the FY26 Unified Planning Document Work Plan (UPWP) with CTAC

CTAC received an informational presentation on the Innovation and Technology Transportation Fund's implementation of the (ITTF) Smart Intersection Project happening in Albemarle County

Updates on our Regional Safety Action Plan as well as VDOT STARS and Pipeline Projects Continued

May 2024:

*General Administration of CTAC matters that require committee action based on present quorum

CTAC members discussed their Bylaws and began to consider revisions, propositions and actions to the Policy Board considerations best advise on regional transportation matters

Staff provided the final draft of the FY26 MPO's Work Plan

Staff also provided the Final Safety Action Plan Draft on the Safe Streets and Roads for All Grant Program and introduced the new scope of work for the FY25 MPO's safe Streets and Roads for All FY25 New application

Designated Point of Contact: Sarah Simba

Prepared By: Sarah Simba



Community Policy and Management Team

Provide the day, time, and location for the upcoming meeting schedule.

For this past year's activities, the CPMT reviewed approximately 301 cases with \$12.7M in expenditures (as of 8/15/25); \$4.8M was the local match. Activities for this past year were similar to the previous year, CPMT has reviewed and updated the Annual Workplan at their retreat, reviewed and approved the Annual Service Gap Survey, reviewed and updated the Annual Continuous Quality Improvement Tool. Challenges include the continued lack of available service providers for the families served, as well as residential treatment options for youth and acute crisis settings. CPMT continues to see a delay in services and rising costs, as well as more

children served. There continues to be a lack of available Medicaid providers, which has resulted in increased CSA costs.

Designated Point of Contact: Jennifer Wells

Prepared By: Jennifer Wells



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Crozet Community Advisory Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
Second Wednesday of each month	7-8:30 PM	Crozet Library

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	8/14/2024	9/11/2024	10/30/2024	11/13/2024	1/8/2025	3/12/2025	4/9/2025	5/14/2025	6/11/2025	
Andrew Bowers	P	P	P	P	P	P	A	P	P	
Bruce J Butala	P	P	P	P	A	A	A			
Christen Bird	P	P	P	P	P	P	A	A	A	
Kostas Alibertis	P	A	A	A	P	A	P	A	P	
Michael Monaco	P	P	P	P	P	P	P	P	P	
Nathan Alderman	P	P	P	P	P	P	P	P	P	
Shawn Brydge		P	A	A	P	P	A	A	A	
David Barrett-Johnson			P	P	P	P	P	P	A	
Erin Houlihan				A	P	P	P	P	P	
Sarah Spears					A	A	A	A	A	
Grace Spalding							A	P	P	
Ann Mallek	A	P	P	P	P	P	P	A	P	
Lonnie Murray	P	P	P	P	P	P	P	P	P	

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

August: Housing Albemarle Presentation

September: Schools Construction Presentation

October: AC44 All CAC

November: Community meeting: ZMA202400007 Beaver Hill Mobile Home Community and SP202400021
Beaver Hill Mobile Home Community

January: Update Virtual Meeting Policy; Review 2025 Meeting Calendar; Discuss 2025 Topics

March: Economic Development Presentation

April: Budget Town Hall

May: Elections; Resilient Together Chat Kit

June: Community Meeting: ZMA-2025-00007 Windy Knoll

Designated Point of Contact: : Allison Wrabel, Albemarle County Community Connector, CAC Staff Liaison
awrabel2@albemarle.org

Prepared By: Allison Wrabel



Darden Towe Memorial Park Advisory Committee

Provide the day, time, and location for the upcoming meeting schedule.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

- Overview and Mission of the new Parks Foundation: The Albemarle County Parks Foundation was created to enhance the well-being and vitality of our community by supporting the development, maintenance, and accessibility of parks and recreational spaces. We strive to foster environmental stewardship, promote healthy lifestyles, and create inclusive opportunities through strategic partnerships and community engagement.
- Pickleball Court Request Project: Currently there are only 6 public dedicated courts with thousands of pickleball players in the community. Request for the Parks Foundation to raise funds to redevelop the

existing pickleball/tennis court footprint at Towe Park to 12 dedicated pickleball court, individually fenced.

- Rivanna River Resiliency Partnership Project: A collaborative community initiative for managing invasive plants and improving forest health along the urban corridor of the Rivanna River.
- Free Bridge Lane Promenade Pilot Project: Close Free Bridge Lane to vehicles and open for bike/pedestrian use.
- Capital Project Updates:
 - Towe Park Athletic Field Renovation
 - New Restroom installed next to Pickleball Courts
 - New paved path from Park entrance along Elk Drive to promote safe pedestrian access to Park

March Meeting:

- Staff shared results from community engagement survey regarding converting the two remaining tennis courts to dedicated pickleball courts at Towe Park. Vote was in favor of converting to Pickleball Courts with the Parks Foundation raising the funds.

Designated Point of Contact: Bob Crickenberger, Director Parks and Recreation

Prepared By: Amy Smith, Deputy Director of Parks and Recreation



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Economic Development Authority

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
Every third Tuesday of each month	4:00 pm	COB McIntire Room 241

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	07/16/24	08/14/24	08/20/24	09/24/24	10/15/24	11/19/24	12/17/24	01/21/25	02/18/25	03/06/25
Don Long	P	P	P	P	P	P	P	P	P	P
Jeff Morrill	P	P	P	P	P	P	A	P	P	P
Andrea Johnson	P	P	P	A	A	P	P	P	P	P
David Storm	P	P	P	P	P	P	P	P	P	P
John Mottola	P	P	P	P	P	P	P			
Steve McNaughton	A	P	P	P	P	A	P	A	R	
Steve Hood								P	P	P
Frank Friedman										
Bill Mechnick										
Bea LaPisto-Kirtley	P	P	P	P	P	P	P	P	P	P

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Economic Development Strategic Plan Support; GO Virginia – Central VA wine study collaboration; MOU and Fiscal Services Agreement with Board of Supervisors; C-Ville Bio-hub Accelerator funding; PT Hotel Bond issuance;

Designated Point of Contact: Avery Thompson

Prepared By: Avery Thompson

2025 Supplemental Attendance Reporting Form

Economic Development Authority

[illegible][illegible]



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Board of Equalization

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
Irregular by demand and availability of members. Typically, 10 or less per year.	8:00 a.m. to 6:00 p.m. as needed	Cob McIntire in rooms 241, 235 or Lane Auditorium

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	7/9/24	7/11/24	7/15/24	7/22/24	7/29/24	8/8/24	3/27/25	5/1/25	5/12/25	6/9/25
Evan Mayo	P	P	P	P	P	P	P	P	P	P
Bob Beard	P	P	P	P	P	P	P	P	P	P
David Norford	P	P	P	P	P	P	P	P	P	P
David Mitchell	P	P	A	P	P	P	P	P	P	P
Len Mailloux	P	P	P	P	P	P				
Bill Howard							P	A	P	P
Frank Friedman							P	P	P	P

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The Board of Equalization (BOE) is a judicial body that hears complaints against the correctness of assessments. The Board must weigh arguments made by the applicant and determine if there is enough evidence to override a presumption of correctness allowed to the Assessor by state law. The Board reduced its meeting duration from full days to half days to better fit the members' schedules.

Because the BOE follows a calendar year (as does the reassessment), the FY25 period began after the beginning of the 2024 appeal schedule and extended into the beginning of the 2025 schedule. Because of this the members of the Board changed slightly from one year to the next.

Designated Point of Contact: Peter Lynch, County Assessor

Prepared By: Peter Lynch

Boards and Commissions

2025 Supplemental Attendance Reporting Form

Board, Commission, Agency, Authority, or Committee Name:

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible][illegible]



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Fire Prevention Appeals Board / Local Board of Building Code Appeals

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
3 rd Wednesday of each month if there are any appeals	As specified by the secretary	Zoom Meeting and The County of Albemarle, 401 McIntire Road, Charlottesville, VA 22902 – THERE WERE NO MEETINGS SCHEDULED IN 2025. The last meeting was held on 8-22-22 from 3-5 pm.

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	N/A									
Michael Dellinger, Secretary										
Doug Lowe, Chairman										
Fred Huckstep										
Nat Perkins										
David J. Gibson, Jr.										
Francis Caruccio										
Raymond Gaines, alternate										

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

No meetings were held since 8-22-2022.

Designated Point of Contact: Michael Dellinger, Building Official

Prepared By: Jodie Filardo, Director, Community Development



Hazardous Materials Local Emergency Planning Committee

Prepared By: Holden Shepard, hshepard@cua911.gov



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Historic Preservation Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
4th Monday of each month	4:30 pm – 6:00 pm	Rm. 241 COB McIntire / Rm. C COB 5 th Street

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	8/26/24	9/23/24	11/25/24	2/24/25	3/24/25	4/28/25				
Ross Stevens	P	P	P	P	P	P				
Carter Montague	P	P	A	P	P	A				
Craig Schoaf	A	A	A	A	A	A				
Craig Jacobs	P	P	P	P	P	P				
Nancy Takahashi	A	P	P	P	P	P				
David Harlow				P	P	P				
Lewis Nelson	P	A	P	A	A	R				
Marcia Joseph		P	P	R	R	R				
Tom Chapman			P	P	P	A				
Chris Kean				P	A	P				
Dennis Hughes				P	P	A				
Luke Roark					P	P				
Ann Mallek	P	P	P	P	P	P				
Karen Firehock	P	A	P	P	P	A				

Summary:

Provide a summary of the of the past year’s key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Provided feedback to the County’s Long-Range Planners regarding updating the Historic Preservation goal and objectives as part of the Comprehensive Plan update.

Select a topic/subject (Yancey Elementary/Esmont Colored High School) for a local and/or state historic marker that was approved by the BOS in May 2025.

Continued progress related to creating the framework for a local historic marker program. (The program and its associated funding would need to be adopted by the BOS.)

Documented eight properties prior to demolition.

The biggest challenge during this reporting period was establishing a quorum for meetings. Out of the 12 meetings possible for the reporting period 5 were canceled due to a lack of quorum. (Note 1 of these 5 meetings has been typically canceled in previous reporting periods due to proximity to holidays.)

Designated Point of Contact: Khris Taggart

Prepared By: Khris Taggart



Albemarle-Charlottesville Regional Jail Authority

Provide the day, time, and location for the upcoming meeting schedule.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

[illegible]

Prepared By: Marce B. Anderson



James River ASAP

Provide the day, time, and location for the upcoming meeting schedule.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

[illegible]

Prepared By: Anne Fitzgerald



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Jaunt, Inc. Board of Directors

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
2 nd Wednesdays with publicly noticed variation	10:00-12:00 with publicly noticed variation	104 Keystone Place Charlottesville Va. 22902 with publicly noticed variation

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	7/10/24	9/11/24	10/9/24	11/13/24	12/11/24	2/12/25	3/12/25	4/9/25	6/11/25	
Jacob Sumner	A	P	P	P	P	P	P	P	P	
Caetano de Campos Lopes	P	A	P	R	R	R	R	R	R	
Nick Pilipowskyj	P	P	A	P	P	P	A	A	P	
Kristi Hagen					P	P	P	P	P	
Jason Eversole							P	P	P	

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Key accomplishments include:

- Completion of Rural Transit Needs Study
- Completion of Battery Electric Implementation Study
- Completion of Microtransit Study

- Revision of Employee Handbook
- Revision of Title VI policy
- Completion of new Classification & Compensation system
- Established strategic plan with goals
- Acquired resources to implement strategy
- Stabilized staffing shortages

Challenges

- Talent acquisition
- Access to professional development resources
- Scheduling software capability and training
- Lack of integrated accounting software and HRIS

Designated Point of Contact: Mike Murphy, CEO murphym@ridejaunt.org

Prepared By: Mike Murphy; Amanda Powell



JABA Advisory Council

Provide the day, time, and location for the upcoming meeting schedule.

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

JABA is committed to supporting our aging and disabled adult population with comprehensive services that promote dignity, health, and independence. Through vital programs such as cooling and heating assistance, nutritional support and access to Respite and Enrichment Centers, we help ensure older and disabled adults remain safe and engaged. Our community centers and aging services resource programs provide connection, guidance, and access to critical supports, while caregiver assistance services offer relief and encouragement for those providing care. In addition, we offer insurance counseling and wills preparation to help seniors plan for the future with peace of mind. Together, these services strengthen the well-being of our community seniors and honor their contributions by ensuring they receive the care and respect they deserve

Designated Point of Contact: Christina Evans, CEO

Prepared By: Christina Evans



JABA Board of Directors

Provide the day, time, and location for the upcoming meeting schedule.

[illegible]

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

JABA is committed to supporting our aging and disabled adult population with comprehensive services that promote dignity, health, and independence. Through vital programs such as cooling and heating assistance, nutritional support and access to Respite and Enrichment Centers, we help ensure older and disabled adults remain safe and engaged. Our community centers and aging services resource programs provide connection, guidance, and access to critical supports, while caregiver assistance services offer relief and encouragement for those providing care. In addition, we offer insurance counseling and wills preparation to help seniors plan for the future with peace of mind. Together, these services strengthen the well-being of our community seniors and honor their contributions by ensuring they receive the care and respect they deserve

Designated Point of Contact: Christina Evans, CEO

Prepared By: Christina Evans



Jefferson Area Community Criminal Justice Board (CCJB)

Provide the day, time, and location for the upcoming meeting schedule.

Starting the new fiscal year, the CCJB reviewed the latest Albemarle-Charlottesville Regional Jail (ACRJ) utilization trends report. Overall, jail utilization is trending downward, in part due to the efforts of the CCJB in the last decade to safely and responsibly provide community diversion and implement other alternatives to

incarceration. The report highlights the CCJB's use of data to inform decisions and create policies that adjust to community need. Assault charges booked at ACRJ have increased over the last decade; consequently, CCJB members reviewed regional assault data from all nine jurisdictions of the Jefferson Area to gain better understanding of regional trends.

Increased assault-type charges, and therefore increases in victims of crime, supports implementation of one of the new objectives of the revised strategic plan, *addition of victim centered best practices and resources*. CCJB heard from Shelter for Help in Emergency (SHE), a local domestic violence shelter. The outreach counselor of SHE provided an overview of best practices and regional resources to help the Board understand the impact of crime on victims, and community resources available, particularly for victims of domestic and other violence.

Orange County shared with the Board the framework organization and progress of Epidemic Intelligence Council (EPIC). EPIC is a cross-functional community response group established to efficiently direct funding from the Opioid Abatement Authority. Sharing knowledge, information and processes among all member localities is one of the key principles of the CCJB.

Members ratified the revised Mission and Vision statements added to CCJB Strategic Plan 2024-2027 – and voted on creating two subcommittees to accomplish two of the new objectives; set proposed expectations for jurisdictions related to *best practices* and conduct a locality *gap analysis* to identify gaps and assess any disparity in services, resources, and outcomes.

10/9/24

The Planner provided an overview of Central Virginia Regional Jail (CVRJ) trends and members noticed that felony probation violations were a top charge category across CVRJ member jurisdictions. Acting on this evidence, the Board requested data from the Virginia Department of Corrections to determine long-term trends in probation violations (PVs) and separate new charge versus technical PVs.

Offender Aid and Restoration (OAR) provided an overview of the Virginia pretrial processes, and an introduction to the new public safety actuarial assessment tool (PSA), soon to be implemented statewide. PSA provides evidence-based predictive score of an individual's likelihood of pretrial non-compliance across three categories: Failure to Appear (FTA), New Criminal Arrest (NCA), and New Violent Criminal Arrest (NVCA). Before implementing the PSA, stakeholders work together to develop local policies to guide pretrial decisions. These policies help decision makers use and interpret the scores. CCJB members were encouraged to attend the Virginia Community Criminal Justice Association and Advancing Pretrial Policy and Research webinar to learn more about the PSA, and prepare for the systems collaboration required for implementation. Identifying best practices, as well as facilitating collaboration across different touchpoints of the Criminal Justice System are also key functions of the CCJB.

CJ Planner updated the CCJB/Planner website and uploaded latest reports for community use.

1/8/25

New members recruited to CCJB, Charlottesville Police Chief, Greene County Deputy Commonwealth Attorney, new citizen representative for Charlottesville, and Superintendent at Central Virginia Regional Jail.

The Chief Magistrate for the 16th judicial district provided an overview of community magistrate organizational structure, regions, statutes, processes, authority (19.2-45), and responsibilities for the 16th Judicial District which overlaps with CCJB regions of Albemarle, Charlottesville, Fluvanna, Goochland, Greene, Louisa, Madison, and Orange (Nelson is part of the 24th Judicial District). Members received additional information in regards to state and local pretrial processes.

CJ Planner provided a survey to determine structure and membership of two subcommittees for best practices and gap analysis. CCJB members subsequently aided the Chair and Planner in building a framework for these subcommittees based on the sequential intercept model and began work on research and data collection.

One of the collaborative community efforts of the CCJB involves working with UVA school of Systems and Information Engineering. The directed research for academic year 2024/2025 focuses on individuals who cycle through the justice system repeatedly. Identifying the quantity and characteristics of this cohort is the first stages in developing a plan to reduce system resource burden.

4/9/25

The Board reviewed CCJB history, past stakeholder and community collaborations developing criminal justice programs, systems research, and regional impact from board activities. In the past decade, CCJB has focused on safely reducing regional jail(s) population by advocating and developing multiple specialty diversion programs, identifying systems improvements, and using data to make informed community decisions. Key activities as evidenced by CVRJ and ACRJ jail inmate reductions. ACRJ average daily population reduced - 60%, CVRJ local-responsible numbers have reduced just as significantly.

CCJB members reviewed local data sourced from the Department of Forensic Science that demonstrates area drug trends in the past decade and the CJ Planner provided a drug trend dashboard and accompanying data presentation to Region Ten and the Opioid Stakeholder Committee.

Members volunteered to join subcommittees and began work on input of data into the gap analysis tool. Best practices subcommittee began research on best practices for law enforcement intercept and local data availability. CJ Planner began collaboration with Charlottesville, Albemarle, and University Police Crime Analysts to better understand data collection and availability for best practices subcommittee, and to plan for future data analytics collaboration.

UVA Systems and Information Engineers presented data and systems findings on high utilizers of Albemarle-Charlottesville Regional Jail. Demographic characteristics, charge information and trends, as well as a comparison to the control group was presented to the Board. In addition, a systems map was developed with collaboration and guidance from CCJB and other local criminal justice professionals, which showcased the resources and facilities needed from process of arrest to first trial date for misdemeanor offenses. The high utilizer cohort represents 7% of jail population, but accounts for nearly 30% of jail bookings.

Members discussed possibility of a specialty docket for the highest frequency charge types, case management for high utilizers, increased reentry support, and system-wide agency awareness of individuals who cross the high utilization threshold.

On behalf of the Board, CJ Planner working UVA School of Data Science to establish a similar research effort as the Systems Engineers, but with a focus on data analytics, for academic year 2025-26. CJ Planner assisted in support documents that have secured funding for three years of this initiative.

Designated Point of Contact: Matthew Vitale, Criminal Justice Planner mvitale@oar-jacc.org

Prepared By: Matthew Vitale



Jefferson Madison Regional Library Board

Provide the day, time, and location for the upcoming meeting schedule.

JMRL'S Albemarle Trustees worked closely with their counterparts from other jurisdictions on the Board, Library staff, and Albemarle County to provide a groundbreaking year, with almost 1.9 million items checked out from the Library. Albemarle patrons accounted for over one million of those checkouts. Trustee Townsend served as Chair of the Library Board, while Trustee Powers served as Chair of JMRL's Policy Committee, and

Trustee Morville served as chair of the Technology Committee. Trustee Townsend convened a Fines and Fees Working Group, of which Trustee Powers is a member. Trustee Powers served as a member of the JMRL Technology Committee, and Trustee Morville served as a member of the JMRL Budget/Finance Committee. The Board voted to begin automatic renewals of library materials for JMRL users, which staff implemented on July 1, 2025

Designated Point of Contact: David Plunkett

Prepared By: David Plunkett

2025 Supplemental Attendance Reporting Form

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible][illegible]



Charlottesville-Albemarle Metropolitan Planning Organization (CA-MPO) Policy Board

Provide the day, time, and location for the upcoming meeting schedule.

*Prepared and submitted a supplemental planning Safe Streets and Roads for All discretionary grant application focused on vulnerable road user safety on behalf of the urbanized area.

- *Prepared adjustments and amendments to the FY24-27 Transportation Improvement Program (TIP), which approves the allocation of federal transportation funding within the urbanized area.
- *Completed the FY26 Unified Planning Work Program (UPWP) detailing the activities of the CA-MPO for the upcoming fiscal year.
- *Updated the regional travel demand model with VDOT assistance (anticipated completion in FY26).
- *Participated as a stakeholder in VDOT state-led studies, including STARS and Project Pipeline studies.
- *Adopted federally required performance targets for transportation system goals in the region.
- *Coordinated proposed updates to the highway system federal functional classifications.

Designated Point of Contact: Taylor Jenkins

Prepared By: Taylor Jenkins



Monticello Community Action Agency (MACAA)

Provide the day, time, and location for the upcoming meeting schedule.

Designated Point of Contact: John Edwards

Prepared By: John Edwards



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Natural Heritage Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
1 st Thursday of each month	5:45pm	Room 235

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	7/8/24	8/1/24	9/5/24	10/3/24	11/7/24	12/5/24	1/2/25	2/6/25	3/6/25	4/3/25
Michael Callahan	P	P	P	P	P	P	P	P	P	A
Mona El Khafif	A	A	A	P	A	P	A	P	P	P
Laurel Gillette	-	-	-	-	-	-	-	-	P	P
Robert Jennings	-	-	-	-	-	-	-	-	P	P
Leah Jung	P	P	P	A	A	A	P	A	P	R
Dan Mahon	A	R	R	R	R	R	R	R	R	R
Rob McGinnis	P	P	P	P	P	P	P	P	P	P
Lonnie Murray	P	P	A	P	P	P	A	P	P	P
Kaleb Notari	P	A	P	P	P	A	P	P	P	P
Jennifer Olsen	-	-	-	-	-	-	-	-	-	-
Christine Putnam	A	P	P	P	P	P	P	P	P	P
Joe Rhames	-	-	-	P	P	P	P	P	P	A
Megan Sebasky	-	-	A	P	A	P	P	A	P	P

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

Over the reporting period, the Natural Heritage Committee provided extensive advisory input on several chapters of the draft AC44 Comprehensive Plan; provided advisory comment on draft ordinances (solar-energy facilities, riparian buffers, personal wireless service facilities); provided advisory comment to the County on invasive-plant management and support for the County's land-conservation programs; discussed and recommended County involvement in the Biophilic Cities Network; and reviewed the Committee's work plan.

Designated Point of Contact: Scott Clark, Conservation Program Manager

Prepared By: Scott Clark, Conservation Program Manager

2025 Supplemental Attendance Reporting Form

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible][illegible]



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Pantops Community Advisory Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
Fourth Monday of Each Month	6:15-7:45 pm	Sentara Martha Jefferson Hospital – Kessler Conference Room

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	8/26/2024	9/23/2024	10/30/2024	12/2/2024	1/27/2024	2/24/2025	3/24/2025	4/28/2025	6/16/2025	
Anne E Oliver	A	P	A	P	P	A	P	P	P	
David Norford	P	A	A	A	P	A	P	P	P	
Henry D Light	P	P	A	P	P	P	P	A	P	
Ida Lee D Wooten	P	P	P	P	P	A	P	P	P	
Judith Joyce	P	A	A	A	P	P	P	A	P	
Kate R. Kaminski	A	P	A	P	A	A	A	A	A	
Louis Falzer	A	A	A	A	A	A	A	A	P	
Michael B Fraser	P	P	A	P	A	A	P	P	A	
Michael R Spatz	P	P	A	P	P	P	P	A	A	
Megan Nedostup	P	P	P	A	P	P	A	P	P	
Richard W Ruffin	P	P	P	P	P	P	P	P	P	
Stephanie Lowenhaupt	P	P	P	P	A	A	P	P	P	
(Anthony) Frank Jargowsky						P	P	P	P	
Bea LaPisto-Kirtley	P	A	P	P	P	P	P	P	P	

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

August: Housing Albemarle Presentation

September: Schools Construction Presentation and Sentara Daycare Presentation

October: All CAC – AC44

December: Parks Updates Presentation

January: Update Virtual Meeting Policy; Review 2025 Meeting Calendar; Discuss 2025 Topics

February: Economic Development Presentation

March: Budget Town Hall

April: Transportation Updates Presentation

May: No meeting due to holiday

June: Zoning 101 Presentation

Designated Point of Contact: : Allison Wrabel, Albemarle County Community Connector, CAC Staff Liaison
awrabel2@albemarle.org

Prepared By: Allison Wrabel

2025 Supplemental Attendance Reporting Form

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible][illegible]



Piedmont Family YMCA

Provide the day, time, and location for the upcoming meeting schedule.

1. **Inclusion and Access** – expand reach and improve access to include the under-resourced and under-represented.
2. **Partner and Collaborate** – engage local leaders and organizations to work collaboratively, think strategically, and act tactically.

3. **Sustainability and Innovation** – employ operational best practices, resource allocation, and innovative responses to community needs.

YMCA strategic priorities include:

1. **Youth Development** – evaluate and expand high-quality Youth Development programs to address a continuum of care for youth ages 0-18.
 - Safe and inclusive spaces
 - Integrated partnerships
 - Accessibility for all
2. **Healthy Living** – expand the definition of Healthy Living, leveraging existing and developing new partnerships to establish an integrated community health model.
 - Hub for whole health
 - Generational programming
 - Expand off-site programs
3. **Social Responsibility** – share the Y's Social Responsibility focus and launch broad program outreach initiatives to provide access and impact.
 - Eliminate financial barriers
 - Intentional advocacy
 - Board and staff development
4. **Financial Sustainability** – achieve long-term financial stability by maximizing fundraising efforts, reevaluating the traditional membership model, and leveraging collaboration to eliminate debt.
 - Diversify revenue streams
 - Comprehensive fundraising
 - Innovative operations

Key accomplishments and milestones include:

1. **Youth Development**
 - YMCA Early Learning Center (ages 0-5) served 112 children; 74% received a scholarship.
 - YMCA After School programs (ages 6-12) served 485 students; 85% received a scholarship.
 - YMCA Summer Camps (ages 6-12) served 1,085 students; 29% received a scholarship.
 - YMCA Summer Academies (ages 6-12) served 304 students, 100% received a scholarship.
 - YMCA Teen Programs (ages 13-18) served 1,598 teens, including free summer membership.
 - Plans to open new YMCA Early Learning Center at Sentara in 2026 for 148 children.
 - Hired Adaptive Programs Director to support children and families with diverse abilities.
2. **Healthy Living**
 - Brooks Family YMCA facility served 10,945 community members; 34% on scholarship.
 - YMCA family recreation and youth sports programs served 2,039 athletes; 7% on scholarship.
 - YMCA Aquatics taught 1,400 swim lessons; 11% on scholarship.
 - YMCA partnered with area schools to teach Water Safety programs to 1,170 students.
 - Cavalier Aquatics (YMCA Swim Team) was #1 in the Country and served 402 swimmers.
 - Established hospital referrals with Sentara and UVA Hospital.
 - Completed chronic disease prevention programs: (1) Diabetes Prevention, (2) LIVESTRONG at the YMCA, (3) Blood Pressure Self-Monitoring, and (4) Senior Balance and Mobility.
3. **Social Responsibility**
 - Launched 2nd grade learn-to-swim program for Albemarle County Public Schools students
 - Launched free summer teen membership program for 1,233 teens
4. **Financial Sustainability:**
 - 520 donors and grantors gave 851 gifts, totaling 1,686,582 to advance the mission for all.
 - Launched endowment program for Ben Hair Learn-to-Swim programs.
 - Investigating expansion opportunities as we are bursting at the seams across all programs.

Challenges are space. We don't have enough space to run all of the programs listed above.

Designated Point of Contact: Jessica Taylor, CEO; 434-270-7532; jtaylor@piedmontymca.org

Prepared By: Jessica Taylor, CEO



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Piedmont Virginia Community College

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
1 st Wednesday of every other month from September - May	4 p.m. - 5:30 p.m.	Piedmont Virginia Community College

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	09/04/24	11/06/24	01/08/25	03/05/25	05/07/25					
R. Madison Cummings, Jr	A	P	P	P	P					
Charles Dassance	P	P	P	P	P	R*				
Kristy Shifflett	A	P	P	P	P					
*Dr. Dassance's term ended on 6.30.25 and he is not renewing for another term.										

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

The PVCC College Board approved the FY26 Local Funds Budget, a new Student Code of Conduct, the Curriculum Advisory Committee membership, and curriculum changes. The Board also evaluated the College

President, sharing their findings with the Chancellor of VCCS. In addition, each year the College Board supports a student or employee for the College Board Service award.

Designated Point of Contact: Rebecca Parkhill, Executive Assistant to the President and College Board Liaison

Prepared By: Rebecca Parkhill



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Places29-Hydraulic Community Advisory Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
Second Monday of Each Month	5:30-7 pm	Greer Elementary School Media Center

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	8/12/2024	9/9/2024	10/30/2024	11/18/2024	1/13/2025	2/10/2025	3/10/2025	4/14/2025	5/12/2025	6/10/2025
Christopher Rembold	A	P	P	P	P	A	A	A	P	A
Cynthia Neff	P	A	P	P	P	A	P	A	A	A
Dennis King	P	P	P	P	P	A	P	A	A	A
James Clemenko	A	P	A	P	P	P	P	P	P	P
Jane Fogleman	A	A	A	P	P	A	A	A	P	P
Jane S Foy	P	P	A	P	P	A	P	A	A	P
Kate Acuff	A	P	A	P	P	A	P	P	A	P
Kate Lambert	P	P	P	A	P	A	P	P	A	A
Kendra Walston	P	P	P	P	P	P	P	A	P	P
Rosemary L Miller	A	P	A	P	P	P	A	P	P	A
Vito Cetta	A	P	A	P	P	P	P	P	P	P
William C. Love, Jr.	P	P	P	P	P	P	P	P	P	P
Christopher Fuller				P	P	P	P	P	A	P
Diantha McKeel	P	P	P	P	P	P	P	P	P	P
Julian Bivins	P	P	P	A	P	P	P	P	P	A

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

August: The Elysian at Stonefield Tour

September: Housing Albemarle Presentation and SPEAR Report Presentation

October: All CAC – AC44

November: Community Meeting: SP202400020 Carter Machinery Outdoor Storage and Display; Discuss 2025 Topics

January: Update Virtual Meeting Policy; Review 2025 Meeting Calendar; Resilient Together Presentation

February: Freedom of Information Act (FOIA) Presentation and Q&A; Community Meeting: SP202400025 400 RIO RD W - OUTDOOR STORAGE AND DISPLAY

March: Lambs Lane Loop Road Study and Hydraulic Corridor Improvements Update

April: Budget Town Hall

May: Weldon Cooper Center Presentation

June: Schools Safety and Security Presentation

Designated Point of Contact: : Allison Wrabel, Albemarle County Community Connector, CAC Staff Liaison
awrabel2@albemarle.org

Prepared By: Allison Wrabel



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Places29-North Community Advisory Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
Second Thursday of Every Month	6-7:30 Pm	North Fork Research Park Building 4

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	8/8/2024	9/12/2024	10/30/2024	11/14/2024	1/9/2025	2/13/2025	3/13/2025	4/10/2025	6/12/2025	
David Mitchell	A	A	P	P	P	A	P	A	P	
Deborah A van Eersel	A	A	A	A	R					
Gary Gonyar	P	P	P	P	P	A	P	P	A	
Janet Moran	P	P	P	P	P	P	P	P	P	
Jeffrey Matriccino	P	A	A	A	P	A	A	A	A	
John Reeher	A	P	A	A	P	P	P	A	P	
Lisa Bushey	A	P	P	A	A	P	P	A	P	
Wendy Ellis	A	P	P	A	P	A	A	P	A	
William P McLaughlin	P	P	P	P	P	P	P	P	P	
Misty Parsons			P	P	P	P	P	A	P	
Frank Safertal				A	P	P	P	A	P	
Bea LaPisto-Kirtley	P	P	P	A	P	P	P	P	P	
R. Corey Clayborne	A	A	P	A	A	A	A	A	A	

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

August: RWSA Presentation and MicroCAT Presentation

September: Housing Albemarle Presentation and Schools Construction Presentation

October: All-CAC – AC44

November: ACPD Presentation

January: Update Virtual Meeting Policy; Review 2025 Meeting Calendar; Discuss 2025 Topics

February: Community Meeting: ZMA202400008 Brookhill

March: Economic Development Presentation

April: Budget Town Hall

June: AC44 Working Group Activity

Designated Point of Contact: : Allison Wrabel, Albemarle County Community Connector, CAC Staff Liaison
awrabel2@albemarle.org

Prepared By: Allison Wrabel



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Places29-Rio Community Advisory Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
Fourth Thursday of Each Month	6-7:30 pm	County Office Building Room 235

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

Enter the dates the meetings were held in the first row under "Meeting Dates" and enter "P" for present, "A" for absent, and "R" for resigned in the corresponding member attendance columns. If a member's term expired during the reporting period, leave the boxes empty after the term expiration.

Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	8/22/2024	9/26/2024	10/30/2024	12/5/2024	1/23/2025	2/27/2025	3/18/2025	4/24/2025	5/22/2025	6/26/2025
Audrey Kocher	P	P	A	P	P	P	A	P	P	P
Brian MacMillan	P	P	A	A	P	P	P	P	P	P
Judy Schlussel	P	P	A	A	P	P	A	P	P	P
Lee Kondor	P	P	P	P	P	P	P	P	P	P
Martha Davis	P	P	P	A	P	P	P	A	A	P
Marty Meth	P	P	P	A	P	P	P	P	A	P
Nicole Scro	A	P	A	P	P	P	A	P	P	A
Rick Seaman	P	P	P	A	P	P	P	A	P	P
Todd Cone	P	P	P	P	P	P	P	P	P	P
Tom Paoletti	P	P	P	P	P	P	A	P	P	A
Michael Geisert	P	A	P	P	P	P	P	P	A	P
Ned Gallaway	P	A	P	P	P	A	P	P	A	P
Nathan Moore	P	P	P	P	P	P	P	A	P	P

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

August: RWSA Presentation

September: Community Meeting: ZMA202400005 Belvedere Proffer Amendment and ACPD Presentation

October: All-CAC – AC44

December: Elections; MicroCAT Updates; Housing Albemarle Presentation

January: Update Virtual Meeting Policy; Review 2025 Meeting Calendar; Discuss 2025 Topics

February: Economic Development Presentation

March: Budget Town Hall

April: Community Meeting: ZMA202400006 Arden II; Community Meeting: ZMA-2025-00001 600 Rio Road W.

May: Community Meeting: ZMA-2025-00002 Lochlyn Commons

June: Schools Construction Presentation; Watch List Discussion

Designated Point of Contact: Allison Wrabel, Albemarle County Community Connector, CAC Staff Liaison
awrabel2@albemarle.org

Prepared By: Allison Wrabel



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Albemarle County Planning Commission

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
2 nd & 4 th Tuesday, sometimes 3 rd Tuesday	Work Sessions 4:00 PM; Regular Meetings 6:00 PM	Lane Auditorium

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	7/9/24	7/23/24	8/27/24	9/10/24	10/8/24	10/22/24	10/29/24	11/12/24	11/19/24	11/26/24
Fred Missel	P	P	P	P	P	P	P	P	P	A (regular meeting)
Luis Carrazana	P	P	P	P	P	P	P	P	P	P
Corey Clayborne	P	P	P	P	A	P	P	P	P	P
Karen Firehock	A	A	P	P	A (work session)	P	P	P	P	P
Julian Bivins	P	P	P	P	P	P	P	A	A	A
Lonnie Murray	P	P	P	P	P	P	P	P	P	P
Nathan Moore	A	P	P	P	P	P	P	P	A	A

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

During the 2024-2025 the following activities occurred:

- Three items on Consent Agenda

- Forty-Seven Public Hearings
- Twenty-five items approved
- Six items denied
- Fifteen AFD items for renewal
- Fifteen AC44 Comp Plan Update Work Sessions
- One Affordable Housing Report Update Work Session
- One Presentation
- One Joint City / County PC Meeting
- Twenty-three Minutes approved
- ZMA – 8; SP – 23; ZTA – 2; AFD – 15; CCP – 1
- Six Deferrals to a later date ZMA – 2; SP – 4
- Two Deferrals Indefinitely ZMA – 2

Designated Point of Contact: Michael Barnes

Prepared By: Carolyn Shaffer, Clerk

2025 Supplemental Attendance Reporting Form

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible][illegible]



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Albemarle County Police Department Citizens Advisory Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
2nd Tuesday every other month	8:30am	5 th Street conference room B or C

Meeting Attendance:

Only report attendance for members appointed by the Albemarle County Board of Supervisors and Albemarle County Board of Supervisor members who serve on the public body.

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	7/23/24	9/10/24	11/12/24	1/14/25	3/11/25	5/13/25				
Donna Price	P	P	P	P	P	P				
Maureen Dean	P	A	A	A	A	A				
Bonnie Brewer	P	P	P	P	P	P				
Denny King	NA	NA	A	P	P	A				
Nicole Hall	P	P	P	P	P	A				
Diantha McKeel	P	P	P	P	P	P				

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

From July 2024 through June 2025, the Albemarle County Police Department's Citizens Advisory Committee (ACPD CAC) has hosted several visiting members from the community:

Jim Hingeley, Albemarle County Commonwealth's Attorney

Col. Martin Kumer, Albemarle-Charlottesville Regional Jail Superintendent

Jeanne McCusker, owner of local business, Home Instead

Major Camille Stewart, Albemarle County Police Department

The CAC received updates on a variety of topics related to the Police Department, the community, and neighboring jurisdictions. In late fall, the group welcomed a new member, Denny King. Throughout FY25, members provided informed input on potential policy and process improvements, while discussions primarily centered on three key themes: staffing, crime, and community.

Staffing

The Chief of Police provided a regular update on the current state of the ACPD, focusing on staffing levels, pending retirements, and ongoing recruiting efforts. He emphasized that Geographic Policing remains at the core of the department's patrol philosophy and explained how additional staffing resources would directly strengthen ACPD's ability to meet or exceed this commitment.

During his remarks, the Chief explained the concept of "minimum staffing," noting that shifts often operate at this threshold. At such levels, patrol coverage can be reduced to a single officer per sector across the county. He illustrated this challenge using a sector map, which showed the county divided into eight patrol areas ranging in size from just 5 square miles to as large as 203 square miles. With only 8–9 officers responsible for the entire county during a given shift, emergency response times—particularly in rural communities—are significantly impacted.

Supervisor McKeel noted that the Board of Supervisors is considering adding six new officer positions in the upcoming fiscal year (fy26). The Chief emphasized his hope for sustained support of the department's long-term staffing plan, which envisions the addition of three officers every six months over a six-year period. He further explained that the Public Safety Staffing Study, initiated in early 2025 and conducted by third-party vendor ESCI, will serve as a key resource in guiding staffing priorities and providing direction for the coming years once the final results are available.

The retirement of the current Deputy Chief was announced with a brief expectation of the process to fill that role. In late May 2025, it was announced that Major Camille Stewart, from Fairfax County, would assume that position.

Crime

Chief Reeves prioritized a discussion around gun violence within the community, highlighting ACPD's partnership with the federal program Project Safe Neighborhoods (PSN) and the importance of continued collaboration with the Commonwealth's Attorney's Office. He emphasized that while both offices must maintain a respectful environment and acknowledge their independence, a strong partnership is critical to addressing violent crime. Albemarle County Commonwealth's Attorney, Mr. Hingeley, attended the meeting and provided valuable insight from his office's perspective, affirming the strength of the partnership and announcing the assignment of a special prosecutor dedicated to gun violence incidents—an important resource for the department. This naturally led to a discussion of Emergency Substantial Risk Orders (ESROs), which are a proactive tool used to temporarily restrict firearm access for individuals who present a credible risk of harm to themselves or others. Chief Reeves noted that ESROs are a vital component of the department's gun violence prevention strategy, offering both an intervention point and a means of preventing escalation before an incident occurs; however, he points out the ESRO has distinct standards in place that need to be followed. He further explained that ACPD is working to expand officer training on ESRO procedures and to strengthen coordination with the courts to ensure timely and effective implementation.

Albemarle County's Commonwealth's Attorney, Jim Hingeley, joined a subsequent meeting to discuss Diversion Programs, including Restorative Justice and Therapeutic Dockets. Colonel Martin Kumer, Superintendent of the Albemarle-Charlottesville Regional Jail, also provided an update on the facility's redesign and upgrades. Leadership made a deliberate and informed choice to reduce the jail population rather than expand its physical footprint. Diversion Program initiatives were central to advancing this mission, which has proven successful to this day.

Community

Traffic safety remains a top concern for Albemarle County residents, and addressing dangerous driving behaviors is a priority initiative for the Albemarle County Police Department. At the September 2024 meeting, the Department shared

updates on the newly implemented speed camera program on Hydraulic Road. A speed study revealed significant speeding during school commute hours, prompting the launch of this program to encourage safer driving before and after school. At the time of the meeting, the program was active but still operating in its “warning phase.” The group reviewed the citation parameters and discussed plans, including the addition of a second camera location at the Western Albemarle campus on Rockfish Gap.

Immigration enforcement has remained a significant and often emotional topic of discussion, shaped by both political and community perspectives. Chief Reeves reiterated the Albemarle County Police Department’s philosophy on this issue, emphasizing the agency’s commitment to maintaining strong partnerships with federal authorities while simultaneously prioritizing efforts to build and sustain trust with all members of the community.

The Albemarle County Police Department regularly seeks opportunities to engage with the public such as holding townhalls, participating in local events, and hosting activities within our community. Putt-Putt with Police, National Night Out, Trunk-or-Treat, Santa Patrol, the Toy Lift, and Special Olympics torch run are all annual events on the ACPD calendar.

Designated Point of Contact: Sean Reeves, Chief of Police

Prepared By: Cabell Hintz, Chief Administrative Officer



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Region Ten Community Services Board

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
2 nd Tuesday of each month	4pm	500-B Old Lynchburg Rd Charlottesville, VA 22903 (September 2024-May 2025) Louisa Counseling Center 206 Elm Ave Louisa, VA 23093 (June 2025)

Meeting Attendance:

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	9/10/24	10/8/24	11/12/24	12/10/24	1/14/25	3/11/25	4/8/25	5/13/25	6/10/25	7/8/25
Barbara Barrett	P	P	A	A	P	P	P	P	P	A
Joseph Mason, MD	P	P	P	P	P	P	P	P	P	P
Barry Blumenthal, MD	A	P	P	P	P	P	P	P	P	P
Mary Katherine King	P	P	P	A	P	P	P	P	P	P

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

FY 25 Region Ten Highlights:

- Region Ten supervised 46 interns since 7/1/24, with 13 converting to staff, or retained as staff.
- Region Ten continues to partner with PVCC for nursing internships. 26 total nurse interns have been offered placement in the last year.

- In FY 25, Region Ten purchased Avon street with renovations currently occurring, completed the construction and opening of the new Louisa Counseling Center, and is close to completing construction on the new REACH CTH in Staunton.
- Region Ten implemented new technology to support services, to include MedTrainer for credentialing, the Eleos pilot of AI supported documentation, Absorb as the learning management system for the agency, APS and Piccolo for medications and lab work, TRAC-It, a statewide database that was implemented across CSBs for early intervention programs, and Implemented a new DAP database
- Medical services structure changed in FY 25 to better support the developing 24/7 programs across the agency.
- Community-Based Recovery Support Services (CBRSS) handed out over 500 wellness bags to community members in all 7 Public Housing neighborhoods in Charlottesville over this fiscal year.
- Region Ten has staff in leadership roles, representing the CSB at the state level on 12 separate committees or workgroups through FY 25.
- Region Ten regularly partners with community stakeholders, participating in or leading 19 different meetings that occur regularly throughout the year, and countless others as the need arises.
- Region Ten started three new programs to serve the community in FY 25: MH IOP, mobile crisis, and Women's Center SUD residential services. The agency expanded community stabilization, CITAC, and community outreach throughout the year.
- The specialty dockets (recovery court, therapeutic docket, and family recovery court) served 51 people in FY 25, with effective community partnerships to support the programs.

Designated Point of Contact: Rachel Blakey; rachel.blakey@regionten.org

Prepared By: Rachel Blakey



POC: Ruth Emerick, TJPDC, remerrick@tjpdc.org or 434-422-4821

[illegible]

Summary:
 Provide a summary of the of the past year’s key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

During fiscal year 2025, the Central Virginia Regional Housing Partnership (CVRHP) hosted the bi-annual Regional Housing Summit, which had over 200 attendees and received positive feedback in the post-event survey. The CVRHP also sent two individuals to the Virginia Governor’s Housing Conference to learn best practices and network.

A Virgina Housing planning grant was awarded to conduct a Regional Housing Needs Assessment which will include training for local staff and nonprofit partners to collect and update the data on an ongoing basis, reducing the need for consultants in the future. Due to delays in securing funding from multiple sources, the Study kickoff was about two months behind the original schedule.

Designated Point of Contact: Ruth Emerick

Prepared By: Ruth Emerick



Regional Transit Partnership

Provide the day, time, and location for the upcoming meeting schedule.

Enter the dates the meetings were held in the first row under “Meeting Dates” and enter “P” for present, “A” for absent, and “R” for resigned in the corresponding member attendance columns. If a member’s term expired during the reporting period, leave the boxes empty after the term expiration.

[illegible]

The Regional Transit Partnership met regularly to discuss coordination of transit services. It helped Albemarle and Charlottesville for a working group and appointed a board for the Charlottesville Albemarle Regional Transit Authority. RTP staff applied for and received a DRPT Technical Assistance grant to study and prioritize the services in the Regional Transit Vision plan. RTP hosted discussions about regional transit planning and funding.

Designated Point of Contact: Lucinda Shannon

Prepared By: Lucinda Shannon



Rivanna River Basin Commission

Provide the day, time, and location for the upcoming meeting schedule.

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

RRBC Mission:

The RRBC is a regional organization tasked with providing guidance for the stewardship and enhancement of water and natural resources of the Rivanna River and its watershed. The members of the RRBC are local elected officials from the City of Charlottesville and Counties of Albemarle, Fluvanna, and Greene, members of the local soil and water conservation districts, and citizens recommended by the member local governments. The RRBC promotes activities that foster resource stewardship for the environmental and economic health of the basin through supplying a forum for communication, coordination, and education and by suggesting appropriate solutions to identified problems for governments and citizens.

Milestones & Accomplishments:

- Updated Rivanna River Basin Commission Website and maintained meeting materials, agendas, minutes, and recordings of Board, Annual Conference and Stakeholder Advisory Group Meetings
- Continued partnership with the Rivanna Stormwater Education Partnership to share public outreach materials related to water quality and stormwater management on RRBC Facebook Page and at community rain barrel workshops across the watershed and including Albemarle County.
- Planned and hosted Ninth Annual Rivanna River Basin Commission Conference focused on planning initiatives in the Urban Rivanna Corridor.
- Reinstated, elected members to, and held RRBC Executive Committee Meeting to support planning and programming of the RRBC initiatives.
- RRBC Commission heard presentations from Williams Mullen on General Assembly Updates, from DEQ on the powers of the Chesapeake Bay Preservation Act and from TJPDC staff regarding the Watershed Implementation Plan and grant opportunities relevant to the watershed.
- Staff developed and finalized a historical story map of the Rivanna River as part of the current RRBC Work Plan.

Designated Point of Contact: Isabella O'Brien | jobrien@tjpd.org | 434-422-4824

Prepared By: Isabella O'Brien, Regional Planner II & RRBC Staff | Thomas Jefferson Planning District Commission



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Rivanna Solid Waste Authority

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
4 th Tuesday in Jan, Mar, May, July, Sept, Nov	2:00 PM	695 Moores Creek Lane, Charlottesville, VA

Meeting Attendance:

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	7/23/24	9/24/24	11/19/24	1/28/25	3/25/25	5/27/25				
Michael Gaffney	P	P	P	P	P	P				
Jeff Richardson	P	A	P	P	P	A				
Jim Andrews	P	P	P	P	P	P				
Lance Stewart	P	A	A	R						
Jeffrey Dumars					P	P				

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

- Reviewed and Approved the FY 26 Operating Budget (\$10.5 M)
- Reviewed, held a public hearing, and approved the FY 26 Rates
- Authorized Execution of Construction Contracts and Professional Services Contracts
- Reviewed the Annual Comprehensive Financial Report
- Completed a Performance Evaluation of the Executive Director
- Held Spring and Fall Special Collection Events at Ivy SWRC and Special Tire Collection at SACC
- Awarded contract for a new Baling Facility at Ivy SWRC

- Changed the name of the Ivy Material Utilization Center to Ivy Solid Waste and Recycling Center
- Received updates and guidance on programs including
 1. Solid Waste Facilities Review
 2. Physical and Cyber Security Updates
 3. RSWA Organizational Agreements
 4. Amended and Restated By-Laws Update
 5. Strategic and Succession Plan Updates
 6. FY 24 Audit Reports
 7. Safety Program Update
 8. Grant Applications Update
 9. Asset Management Update
 10. Personnel Management Plan Update

Designated Point of Contact: William I. Mawyer, Jr., PE, Executive Director RSWA

Prepared By: Deborah Anama, Executive Assistant



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Rivanna Water and Sewer Authority

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
4 th Tuesday of each month	2:15 PM	695 Moores Creek Lane, Charlottesville, VA

Meeting Attendance:

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	7/23/24	8/27/24	9/24/24	10/22/24	11/19/24	12/17/24	1/28/25	2/25/25	3/25/25	4/22/25
Michael Gaffney	P	P	P	P	P	P	P	P	P	P
Jeff Richardson	P	A	A	P	P	P	P	P	P	P
Ann Mallek	P	P	P	P	P	P	P	P	P	P
Quin Lunsford	P	P	P	P	P	P	P	P	P	P

Summary:

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

- Reviewed and Approved the FY 26 Operating Budget (\$64 M)
- Reviewed, held a public hearing, and approved the Water and Wastewater Rates
- Reviewed and approved FY 26 – 30 Capital Improvement Budget (\$551 M)
- Authorized Execution of Construction Contracts and Professional Services Contracts
- Reviewed the Annual Comprehensive Financial Report
- Completed a Performance Evaluation of the Executive Director
- Received updates and guidance on programs including
 1. Water and Wastewater Facilities Review

2. Dam Safety Program Overview
3. Physical and Cyber Security Updates
4. Northern Area Utilities Master Plan Review
5. Major Capital Projects Update
6. RWSA Organizational Agreements
7. Amended and Restated By-Laws Update
8. Strategic and Succession Plan Updates
9. FY 24 Audit Reports
10. UVA Rowing Waiver Request
11. Rivanna Conservation Alliance
12. PFAS Regulatory and Class Action Litigation Update
13. Safety Program Update
14. New Water Supply Planning Regulations
15. Grant Applications Update
16. Asset Management Update
17. Personnel Management Plan Update
18. Water Supply Resources and Reservoir Update

Designated Point of Contact: William I. Mawyer, Jr., PE, Executive Director RWSA

Prepared By: Deborah Anama, Executive Assistant

2025 Supplemental Attendance Reporting Form

Committee Members Meeting Attendance (Albemarle County Board of Supervisors Appointed Representatives Only):

[illegible][illegible]



Boards and Commissions Annual Report - 2025

Board, Commission, Agency, Authority, or Committee Name:

Solid Waste Alternatives Advisory Committee

Meeting Information:

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
2nd Thursday of each month	4-5:30 pm	COB on McIntire Rd

Meeting Attendance:

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Member(s)	Meeting Dates (Short Date – MM/DD/YY)									
	8/08/24	9/12/24	10/8/24	11/14/24	12/12/24	1/9/25	3/13/25	4/10/25	5/8/25	6/11/25
Christine Hirsh-Putnam	P	P	A	P	P	P	P	P	P	P
Peggy Gilges	P	P	P	P	P	P	P	P	P	P
Betsey Soulsby	P	P	P	P	P	P	P	P	P	P
Kendall Dix	A	P	P	P	P	P	P	P	A	P
Kaleigh Reno	P	P	P	A	P	P	P	A	P	P
Jane Colony Mills	P	A	P	P	P	P	P	A	P	P
Mike Kruse	P	P	P	P	P	P	P	P	P	A
Lee Kondor					P	P	P	P	A	P
Joe Szakos	P	P	P	P	P	P	P	P		
Adam Gendell	P	R	R	R	R	R	R	R	R	R
Victoria Walsh	P	P	P	P	A	P	P	P		
Zack Landsman		P	A	P	P	P	P	P	P	P
Jim Andrews	P	P	P	A	P	P	P	P	P	P
Bea LaPisto-Kirtley	P	P	P	P	P	P	P	A	P	P

Summary:

Provide a summary of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

- Accomplishments:
 - Formal written recommendations to the Board of Supervisors
 - Procurement of 100% post-consumer recycled paper content for copy paper
 - Recommendations for legislative priorities sent in 2024 and 2025
 - Hauler Requirements- recommendations for amending Chapter 13 of the County Code
 - Feedback to staff

- To AC44 planning team on SMM related parts of the Community Facilities Chapter
- On litter messaging to Jamie Powers
- Participated in Resilient Together Community Conversation Kit- Design Challenge #5- ACCESS TO HEALTHY FOOD (Composting and Reducing food waste)
-
- Policy research and information gathering
 - Field trip to the Fauquier County Recycling Facility- on site source separation and mattress recycling
 - Paper procurement: cost comparisons and environmental impact of switching from 30% to 100% post consumer content recycled copy paper
 - Big Belly composting program in Arlington County and the City of Charlottesville dropoff composting program
 - Hauler requirements in Loudoun and Arlington Counties
 - Legislative Priorities: Virginia Bottle Bill, mattress and tire recycling programs, Extended Producer Responsibility (EPR)
 - Pay as you throw approach to reducing waste
- Public outreach by individual SWAAC members
 - Recycling Ambassador Program at MRC
 - Supporting and advocating for the composting program in ACPS
- Challenges:
 - Need for better feedback from the Board about SWAAC's recommendations

Designated Point of Contact: Christine Putnam

Prepared By: Christine Putnam and Peggy Gilges



Thomas Jefferson EMS Council

Provide the day, time, and location for the upcoming meeting schedule.

Frequency/Day(s) Example: 1 st Monday of each month	Time	Meeting Location
2 nd Wednesday of odd-numbered months	7pm	Team Meetings or 400 Martha Jefferson Drive Suite 100 Charlottesville VA 22911

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[illegible]

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

FY25 had significant challenges for the entire EMS system: agencies, Councils, and at the VA state Office of EMS. The entire EMS system in Virginia is currently being modified and re-arranged from the 11 Councils that currently exist to 7 Councils as of January 1, 2026. Chief Whitaker's involvement to ensure Albemarle County EMS Agencies were properly informed and provide positive contributions in our discussions to prioritize services appropriately for all agencies in the TJEMS region has been well received. I sincerely appreciate the dedication and contributions of Chief Whitaker as a Director representing ACFR/Albemarle County at TJEMS EMS Council meetings.

Designated Point of Contact: Ingris Coronado, Office Manager

Prepared By: R. John Lye, President/Board of Directors



Thomas Jefferson Planning District Commission

Provide the day, time, and location for the upcoming meeting schedule.

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[illegible]

TJPCDC assists local member governments, partners and stakeholders with a variety of technical and program services. These include, but are not limited to, grant application assistance, management services for program implementation, land use planning services, and mapping.

Watershed Implementation Plan (WIP): The TJPDC, pursuant to a contract with the Virginia Department of

Environmental Quality (DEQ), collaborates with DEQ and other partners to provide educational resources and technical assistance related to the WIP to the local governments of Albemarle, Charlottesville, Fluvanna, Greene, Louisa and Nelson and regional stakeholders, in an effort to reduce loads of nitrogen, phosphorus, and sediment for the Chesapeake Bay TMDL.

- TJPDC is partnered with the James River Association, TJSWCD, and Lake Anna Civic Association to host two rain barrel workshops in the fall, one in Fluvanna and one in Louisa.
- As a member of the Middle James Roundtable (MJRT) Steering Committee, the TJPDC contributed to the planning and hosting of the annual MJRT meeting in the fall which focused on the vital role of native plants in maintaining water quality and the threat posed by invasive species to the watershed. Roughly 50 people participated.
- Staff submitted a grant proposal to DEQ through IJA funds allocated to PDCs to complete 42 septic tank pump-outs, repairs, and replacement projects across the region for low-income homeowners, to complete a streambank rehabilitation project in partnership with Friends of the Rappahannock, and to expand the regional rain barrel workshop program in 2025.
- Words from Your Watershed” newsletter and TJPDC website, as well as on the Rivanna River Basin Commission Facebook page, about funding opportunities, best management practices, and upcoming events to support local water quality.
- DEQ awarded the TJPDC with approximately \$180,000 of IJA funds to complete septic tank pump-outs, repairs, and replacement projects across the region for low-income homeowners, as well as to expand the regional rain barrel workshop program in 2025.
- The TJPDC partnered with the Culpeper Soil and Water Conservation District and Jack’s Shop Kitchen to host a rain barrel workshop in March. The workshop reached capacity and provided 22 participants with rain barrels and kits to install them at home.
- TJPDC’s first Regional Environmental Coordination meeting in February fostered shared knowledge and partnerships among local staff. Highlights included a Wetlands Watch presentation on the General Assembly and the Community Flood Preparedness Fund, PDC program updates, and a roundtable discussion.
- The TJPDC partnered with the Thomas Jefferson Soil and Water Conservation District, the City of Charlottesville, and the James River Association to host rain barrel workshops in Nelson County, Albemarle County and the City of Charlottesville this Spring. Forty rain barrels were distributed and the workshops provided participants with kits to install the barrels at home.
- TJPDC’s second Regional Environmental Coordination meeting in May fostered shared knowledge and partnerships among local staff. Highlights included a presentation on data centers and their impacts by the Piedmont Environmental Council, as well as a roundtable discussion.

Rivanna River Basin Commission (RRBC: The RRBC, formed in 2007 as a result of state enabling legislation and whose members are Albemarle, Fluvanna and Greene Counties and the City of Charlottesville, recommends programs for the enhancement of the water and natural resources of the Rivanna River and its watershed.

- The RRBC hosted its annual conference on September 27, focusing on "Bridging the Gaps: Conservation, Access, and the Future of the Rivanna Corridor." The event featured presentations from local organizations and staff working to advance the Rivanna River toward the community's vision for the Urban Rivanna and the necessary community support to achieve this goal.
- RRBC staff completed the Chesapeake Bay Landscape Professional Training Program. CBLP-certified professionals have in-depth knowledge of sustainable landscape best practices and a focus on maintenance of stormwater best management practices.
- The Rivanna River Basin Commission appointed two new representatives, a new Fluvanna County citizen representative, and a new Thomas Jefferson Soil and Water Conservation District representative.
- The TJPDC and the University of Virginia’s Batten School are partnering on a summer internship to support the Rivanna River Basin Commission Conference.
- The first Commission Board meeting of the year was held on April 10 with the agenda including discussion of Watershed Implementation Plan updates and the Fall conference.

Regional Water Supply Planning: In October 2024, in response to legislation approved by the General Assembly, new state regulations took effect to require a regional approach to water supply planning. TJPDC is coordinating this effort for the Middle James 1 watershed, which includes the City of Charlottesville and the Counties of Albemarle, Buckingham, Fluvanna, Greene, and Louisa.

- The TJPDC was awarded \$8,884 by the Virginia Department of Environmental Quality for the Middle James 1 Regional Planning Unit (RPU) to begin the planning process for the region.
- The Middle James 1 RPU convened for a kickoff meeting on June 26. The meeting consisted primarily of a summary of the *Code of Virginia* requirements and a timeline for the planning process.
- The TJPDC has organized a resource sharing site and a public facing website for the planning process and is beginning its stakeholder engagement process.

HOUSING

Housing Development Program: In July 2021, the TJPDC was awarded \$2 million from Virginia Housing to work with community partners to develop 20 new housing units in the TJPDC region. This was part of \$40 million committed to all 21 Virginia PDCs for new housing initiatives.

- The TJPDC is administering funding for affordable housing development in all member localities with Habitats for Humanity of Greater Charlottesville, Fluvanna, and Piedmont, as well as with Virginia Supportive Housing. In total, \$1.8 million is being leveraged to develop new affordable housing units. TJPDC is closing in on having nearly 40 units being completed across Albemarle, Charlottesville, Fluvanna, Louisa, and Nelson.
- In December, TJPDC was closing in on having nearly 30 units being completed, spread across Albemarle, Charlottesville, Fluvanna, Louisa, and Nelson.
- About \$660,000 of PDC Housing Development Program funds, originally allocated to CRHA, are in the process of being awarded to a new set of subrecipients to build affordable housing in the region. The grant period for all projects concluded in June 2025
- About \$660,000 of PDC Housing Development Program funds were awarded to Habitat for Humanity of Greater Charlottesville, Fluvanna Louisa Housing Foundation, and Nelson County Community Development Foundation for additional work to build affordable housing in the region. The funds were split evenly between the subgrantees.
- The grant period for all projects was scheduled to conclude in June, though the TJPDC's contract with Virginia Housing has been extended to allow for units to be completed by the end of 2025. The TJPDC anticipated that the entirety of the \$1.8 million in programmatic funds would be drawn down by the close of FY25. To date, about \$1,376,728 has been spent on units in our region.

Virginia Eviction Reduction Pilot (VERP): TJPDC administers an eviction reduction pilot (VERP) grant from the Department of Housing and Community Development (DHCD) to address and prevent evictions in Albemarle County and the City of Charlottesville.

- TJPDC was awarded \$275,000 in VERP funding for the region for calendar year 2024.
- Eviction prevention work continues through the VERP grant, with over 200 households served since the start of the program. Services provided include direct financial aid, court navigation services, and financial counseling.
- The Piedmont Housing Alliance (PHA) is continuing to work with households at risk of eviction.

Central Virginia Regional Housing Partnership (CVRHP): The TJPDC has been partnering in recent years with all the region's localities, as well as the private and nonprofit sectors, as part of the CVRHP. It serves as an official advisory board to the TJPDC charged with enhancing regional coordination and effectiveness in addressing the unmet housing needs in the region.

- The *2025 Regional Housing Summit: From Crisis to Solution*, was held March 13, 2025, at the Charlottesville Omni. It was a very successful event, with more than 200 in attendance.

- The CVRHP has restarted its Speaker Series to bring together thought leaders, policy experts, and practitioners to share insights on housing trends, projections, and funding opportunities. At the June RHP meeting, Hamilton Lombard from the UVA Weldon Cooper Center for Public Service gave an excellent presentation on the demographics related to housing development in our region.
- The CVRHP's Central Housing Hub is now live and ready for engagement. This SharePoint site is designed to be our primary platform for sharing information, collecting insights, and promoting collaboration across the region. Click [here](#) to request access.
- The Regional Housing Study is now underway. A kick-off was held on June 11 and listening sessions have begun with each locality.

Thomas Jefferson HOME Consortium: TJPDC is the administrator for the first regional HOME Investment Partnership Consortium in Virginia. This program provides annual entitlement funding through the Department of Housing and Urban Development (HUD) for housing rehabilitation, down-payment assistance or new construction for qualifying households in all localities in the region.

- On-going homeowner rehabilitation is being provided throughout Fluvanna, Louisa, and Nelson Counties, and the City of Charlottesville, using HOME funds.
- The 2024-25 Annual Action Plan was adopted by the TJPDC Commission this summer after a public comment period and public hearing. The CAPER report regarding the previous Program Year has been submitted to HUD.
- As the subrecipient of the City of Charlottesville's HOME funds, Habitat for Humanity is developing nearly a dozen homebuyer units, with additional funding from other sources.
- As reported in the CAPER, the HOME Consortium completed five new homeowner units, one new rental unit, and 14 homeowner rehabilitations during Program Year 2023.
- Services to those at risk of homelessness are being provided through HOME-ARP funds and disseminated through the Blue Ridge Area Coalition for the Homeless (BRACH) and the Greene County Department of Social Services.
- The HOME Consortium has been awarded a total of \$687,009 for the region for the Program Year that began on July 1, 2025. These funds will be used to repair low-income owner homes, develop low-income rental housing, and provide direct assistance.
- Our region has been approved by HUD to move forward with HOME-ARP funding on three rental unit projects, one each in Louisa, Fluvanna, and Nelson.

Housing Preservation Grant (HPG): TJPDC annually receives these funds that are an important supplement to the HOME program, providing additional dollars for rehabilitation projects in the counties of Albemarle (eligible rural areas), Fluvanna, Greene, Louisa and Nelson.

- The TJPDC is administering funding for affordable housing development in all member localities with Habitat for Humanity of Greater Charlottesville, Fluvanna, and Piedmont, as well as the Charlottesville Redevelopment & Housing Authority (CRHA) and Virginia Supportive Housing. In total, \$1.8 million is being leveraged to develop 160 new affordable housing units.
- The TJPDC is leveraging more than \$111,000 through the United States Department of Agriculture (USDA) Rural Development for FFY24. With the funding, TJPDC has committed to fund about 27 low-income homeowners in need of home rehabilitation across rural Albemarle, Fluvanna, Greene, Louisa, and Nelson counties. Currently, 27 projects are underway using FFY24 HPG funds, totaling \$107,812 in committed funds.

LEGISLATIVE SERVICES

Legislative Services Program: This long-standing program represents the interests and positions of the region's localities with state policymakers, producing a regional legislation program and advocating for locally-requested bills and budget amendments during the General Assembly session.

- Development of the 2025 Legislative Program got underway this quarter with the member localities providing input into the program's content. Approval of the program by each local governing body is slated to occur in

November.

- Assistance was provided to several localities on their local legislative positions and/or initiatives. Local governing bodies in the region approved the 2025 TJPDC Legislative Program at meetings during November. The program has three top priorities and also has position/policy statements on other topics of primary importance to local governments.
- The Legislative Director worked with several localities to shape local legislative position statements and requests for the year, and participated in meetings with Albemarle, Fluvanna, and Louisa Counties and their state legislators in the fall. Various state-level meetings were attended and monitored, and the Mayor & Chairs/CAOs quarterly meeting also was organized and held.
- Legislative Services efforts in the third quarter were focused on the “short” (6 ½ weeks) General Assembly session. Activities included lobbying locality-requested bills and budget amendments, as well as other legislation of interest and concern to PDC localities; regular communications with TJPDC legislators and local government officials; and monitoring of budget and legislative activities. During the session, legislative newsletters were produced on a regular basis and were sent out by email and posted on the TJPDC website. The session adjourned on schedule in late February.
- The Director of Legislative Services also planned and led discussion at the January meeting of the Mayor & Chairs/CAOs meeting and continues to serve as the Executive Director of the Virginia Association of Planning District Commissions.
- The Director of Legislative Services monitored the General Assembly’s April reconvened session.
- The General Assembly Final Report highlighting action taken on legislation at the 2025 legislative session was completed. This document highlights various items of interest to local governments by bill topic area. The report was distributed by e-mail and posted on the TJPDC website.
- Various legislative meetings, as well as policy and steering committees of VML, VACo and VFC, were monitored.
- The Legislative Director continues to serve as part-time Executive Director of the Virginia Association of Planning District Commissions.

LOCAL/REGIONAL SUPPORT

Virginia Telecommunications Initiative (VATI): TJPDC is the grant administrator for the \$287 million VATI (2022) broadband project, in cooperation with partner Firefly Fiber Broadband, which includes rural internet expansion in all TJPDC counties and eight additional counties in central Virginia.

- During the first quarter, TJPDC staff conducted three site visits as follows: Greene County (observed mainline fiber installation); Louisa County (observed setup of the Ellisville communications hut); and Madison County (observed completed aerial fiber construction and fiber awaiting splicing).
- TJPDC partnered with Firefly to facilitate quarterly stakeholders meetings to provide VATI 22 project updates for the 13 county partners.
- During the second quarter, TJPDC staff conducted three site visits as follows: Fluvanna and Louisa counties (bus tour which included observations of completed aerial fiber installations); Louisa County (observed crews working on Cuckoo Communications Hut); and Goochland County (observed a completed communications hut on Sandy Hook Road).
- As of the March, 2025, VATI 2022 progress report, the project had achieved about 1,600 miles of field data collection; 3,624 miles of fiber design; 1,869 miles of make ready construction; seven communications huts set; 1,398 miles of aerial fiber placement; 633 miles of underground fiber placement; 1,587 miles of splicing, and 18,190 passings.
- In the third quarter, TJPDC staff conducted three site visits: two in Madison County (observed completed aerial fiber construction along Graves Mill Road and observed site work underway at the newly set Decapolis Communications Hut); and one in Amherst County (observed completed aerial fiber in the Naola area).
- In early March, TJPDC partnered with Firefly to facilitate the 10th quarterly stakeholders meeting to provide VATI project updates for the 13 county partners.
- As of the June, 2025, VATI 2022 progress report, the project had achieved about 1,600 miles of field data collection; 3,836 miles of fiber design; 2,018 miles of make ready construction; nine communications huts set; 1,575 miles of aerial fiber placement; 691 miles of underground fiber placement; 1,918 miles of splicing, and 21,559 passings.

- During the last quarter for FY25, TJPDC staff conducted two site visits: one in Nelson County (toured Saunders Brothers Nursery and Farm Market, supported by the VATI project and connected to Firefly); and one in Louisa County (visited, with DHCD staff, the completed Cuckoo Fiber Hut in Mineral, as well as nearby Fifty-Third Winery and Vineyard, which has had recent internal and external fiber connections made by Firefly).

Blue Ridge Cigarette Tax Board (BRCTB): TJPDC provides administrative support to the Board, which includes four PDC localities (Albemarle, Charlottesville, Fluvanna, and Greene) and four jurisdictions outside our region.

- At its July meeting, the BRCTB welcomed Rockingham County and its representative to the Board. It approved a revised policy concerning the amount of reserve funds to be held and maintained, as well as a revised Remote Electronic Participation and All-Virtual Meeting Policy. The Board also received a report on the end of fiscal packs sold and revenues. FY2024 gross tax revenue was just over \$2.9 million on more than \$8.5 million packs of cigarettes sold.
- At its October meeting, the BRCTB agreed to a request from the Town of Mount Crawford to join the Board, effective January 1. It approved a revised policy concerning obligations of new members to the board and also elected Board officers for 2025 as follows: Jennifer Whetzel/Augusta County (Chair); Cathy Schafrik/Greene County (Vice-Chair); and Todd Divers/Charlottesville (Secretary/Treasurer). The Board also received a report on the first three months of FY25 tax revenue allotted to participating localities (\$815,655) on more than 2.3 million packs of cigarettes sold.
- At its April meeting, the BRCTB approved a budget for FY26 to be recommended to the TJPDC for inclusion in its agency budget. The BRCTB budget anticipates about \$3.25 million in pass-through revenues to the member localities.
- The Board also approved a request from Rappahannock County to join the Board, contingent on the County adopting the necessary ordinances and the BRCTB agreement. Rappahannock will be the 11th jurisdiction to be a member of the Board.
- The BRCTB's compliance agent continues on-site visits to retail establishments in the Board's footprint that sell cigarettes to seek compliance with local cigarette tax ordinances.

Comprehensive Economic Development Strategy (CEDS): TJPDC received a US EDA Economic Adjustment Assistance grant to fund development of a regional CEDS to benefit all TJPDC localities.

- The TJPDC received notice of official acceptance of the CEDS plan from the US EDA. The plan is valid for five years and will require an annual report to be submitted to the EDA by the implementation committee.
- The GO Virginia Region 9 Council considered alignment of the TJPDC CEDS plan and super regional strategies with its growth plan at its June meeting.
- CVPED considered how to integrate the CEDS plan and super regional strategies at its August meeting.
- An annual Implementation Committee meeting to review progress and metrics is scheduled for this summer.

The TJPDC also manages the Metropolitan Planning Organization Policy Board. That report was submitted separately

Designated Point of Contact: Gretchen Thomas

Prepared By: Gretchen Thomas



Piedmont Workforce Development Board Council and Virginia Career Works Piedmont Executive Committee

Provide the day, time, and location for the upcoming meeting schedule.

Provide a summary of the of the past year's key activities and activities that support your mission. You may include milestones, accomplishments, and challenges.

With Supervisor Mallek at the helm of our organizations CLEO, we have **accomplished** the following:

- VCWP served 7,654 individuals in program year 2024 with career services, including job placements, credential attainment, and career readiness support.
- Hosted hiring events, sector industry tours for regional high school students, and coalition meetings.
- Built inclusive regional partnerships to address employment barriers and promote equity.
- Collaborated with six local business sectors to align training with employer needs and support recruitment/retention.
- Help individuals overcome barriers through WIOA programs and transition into meaningful employment.
- Closed the Talent Supply Connector Grant: Served 127 businesses, created 2,520 Career Pathway Guides, and launched new internships through GO Virginia funding.
- Certified through 2027 for One-Stop Centers and Board operations.
- Maintained strong financial health with \$1.6M in total funding, including federal, local, and grant sources.
- Demonstrated transparency and accountability through successful audits and certifications.

Challenge of Funding Cuts in PY24 led to reduced service hours (Monday-Thursday only).

- Despite this, VCWP maintained strong outcomes and adapted by reallocating staff time for follow-ups and reporting.

Designated Point of Contact: Stephanie McNamara

Prepared By: Stephanie McNamara