



**COUNTY OF ALBEMARLE  
Office of Board of Supervisors  
401 McIntire Road  
Charlottesville, Virginia 22902-4596**

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**MEMORANDUM**

TO: Members, Board of Supervisors

FROM: Claudette K. Borgersen, CMC, Clerk

DATE: December 18, 2025

RE: Board Member Committee Staff Contacts and Meeting Dates

Listed below are the names of Board member appointed committees along with staff contacts and meeting dates.

**5<sup>th</sup> and Avon Community Advisory Committee – Board Liaison**

Staff contact: Allison Wrabel

Meetings dates: Third Thursday of each month from 7 to 8:30 pm

Meeting location: Room B at COB-5<sup>th</sup>, unless otherwise noted

**Acquisitions of Conservation Easement (ACE) Committee – Board Liaison**

Staff contact: Margaret Maliszewski

Meeting dates: Second Monday of each month at 5 pm

Meeting location: Room 241, COB-McIntire

**CURRENTLY ON HOLD**

**Agricultural and Forestal Advisory Committee – Board Liaison**

Staff contacts: Scott Clark and James Van Vranken

Meeting dates: As needed – usually two to four times per year

Meeting location: Room 235 or 241, COB-McIntire

**Albemarle Broadband Authority**

Staff contact: Jason Inofuentes

Meeting dates: Fourth Wednesday of each month at 5 pm

Meeting location: Room 241, COB-McIntire

**Audit Committee**

Staff contact: Jacob Sumner

Meeting dates: TBD

**Chamber Public Policy Committee – BOS Representative**

Staff contact: Andrea Copeland  
Meeting dates: Second Wednesday of each month at 12 pm

**Charlottesville-Albemarle Convention and Visitors Bureau (CACVB) Executive Committee**

Staff contact: Courtney Cacatian  
Meeting dates: Fourth Monday of every other month at 2 pm  
Meeting location: CACVB Administrative Office (3510 Remson Court, Charlottesville, VA)

**Charlottesville Albemarle Regional Transit Authority (CARTA)**

Staff contact: Lucinda Shannon  
Meeting dates: Fourth Thursday of each even month from 5 pm  
Meeting location: TJPDC Water Street Center

**Crozet Community Advisory Committee – Board Liaison**

Staff contact: Allison Wrabel  
Meeting dates: Second Wednesday of each month from 7 to 8:30 pm  
Meeting location: Crozet Library, unless otherwise noted

**Darden Towe Park Memorial Committee**

Staff contact: Amy Smith  
Meeting dates: Annual meeting in September, otherwise, as needed

**Economic Development Authority – Board Liaison**

Staff contact: Emily Kilroy  
Meeting dates: Third Tuesday of each month at 4 pm  
Meeting location: Room 241, COB-McIntire

**Hazardous Materials Local Emergency Planning Committee**

Staff contact: Lily Gregg  
Meeting dates: Quarterly, Second Wednesday at 1 pm  
Meeting location: COB-McIntire

**High Growth Coalition**

Staff contact: Jodie Filardo  
Meeting dates: TBD

**Historic Preservation Committee – Board Liaison**

Staff contacts: Khris Taggart and Margaret Maliszewski  
Meeting date: Fourth Monday of each month at 4:30 pm  
Meeting location: Room 241, COB-McIntire

**Jail Authority**

Staff contact: Marce Anderson, Clerk- ACRJ Authority Board  
Meeting dates: Second Tuesday of every other month at 12 pm  
Meeting location: Regional Jail Muster Room

**Jefferson Area Board for Aging (JABA)**

Staff contact: Christina Evans, JABA CEO  
Meeting dates: Fourth Monday of each month at 12:00 pm  
Meeting location: Church of the Incarnation & The Center at Belvedere

**Metropolitan Planning Organization (MPO)**

Staff contact: Taylor Jenkins, TJPDC  
Meeting dates: Fourth Wednesday of every other month at 4 pm  
Meeting location: TJPDC Water Street Center

**Pantops Community Advisory Committee – Board Liaison**

Staff contact: Allison Wrabel  
Meeting dates: Fourth Monday of each month from 6:15 to 7:45 pm  
Meeting location: Kessler Conference Room, MJH Outpatient Center

**Virginia Career Works (VCW) – Piedmont Council**

Staff contact: Sarah Morton  
Meeting dates: Quarterly  
Meeting location: UVA Research Park

**Places 29 (Hydraulic) Community Advisory Committee – Board Liaison**

Staff contact: Allison Wrabel  
Meeting dates: Second Monday of each month from 5:30 to 7 pm  
Meeting location: Greer Elementary School Media Center

**Places 29 (North) Community Advisory Committee – Board Liaison**

Staff contact: Allison Wrabel  
Meeting dates: Second Thursday of each month from 6 to 7:30 pm  
Meeting location: North Fork (Building 4)

**Places 29 (Rio) Community Advisory Committee – Board Liaison**

Staff contact: Allison Wrabel  
Meeting dates: Fourth Thursday of each month from 6 to 7:30 pm  
Meeting location: Room 235, COB-McIntire

**Police Department Citizens Advisory Committee – Board Liaison**

Staff contact: Sean Reeves  
Meeting dates: Second Tuesday of every other month at 8:30 am  
Meeting location: Room C or B, COB-5<sup>th</sup>

**Regional Housing Partnership**

Staff contact: Ruth Emerick, TJPDC  
Meeting dates: Fourth Wednesday of the last month of each quarter at 2 pm  
Meeting location: TJPDC Water Street Center

**Solid Waste Alternatives Advisory Committee (SWAAC)**

Staff contact: Jamie Powers

Meeting dates: Second Thursday of each month from 4 to 5:30 pm

Meeting location: Room 241, COB-McIntire

**Rivanna River Basin Commission**

Staff contact: Isabella O'Brien

Meeting date: Twice per year TBD

Meeting location: TJPDC Water Street Center

**Rivanna Solid Waste Authority**

Staff contact: Bill Mawyer, Executive Director RSWA

Meeting date: Fourth Tuesday in January, March, May, July, September, and November at 2 pm

Meeting location: 695 Moores Creek Lane

**Rivanna Water & Sewer Authority**

Staff contact: Bill Mawyer, Executive Director RWSA

Meeting date: Fourth Tuesday of each month at 2:15 pm

Meeting location: 695 Moores Creek Lane

**Thomas Jefferson Planning District Commission (TJPDC)**

Staff contact: Christine Jacobs, Executive Director

Meeting date: First Thursday of each month at 7 pm, except for January and August

Meeting location: TJPDC Water Street Center

**Village of Rivanna Community Advisory Committee – Board Liaison**

Staff contacts: Serena Gruia

Meeting date: TBD

Meeting location: TBD