

**COUNTY OF ALBEMARLE
TRANSMITTAL TO THE BOARD OF SUPERVISORS**

SUMMARY OF PLANNING COMMISSION ACTION

AGENDA TITLE: ZTA 2015-7 Wireless – Public Notice	AGENDA DATE: July 8, 2015
SUBJECT/PROPOSAL/REQUEST: Public hearing to consider an amendment to County Code § 18-5.1.40 to require written notice to abutting landowners for all proposed Tier I facilities and Exempt Collocations. Currently, written notice is provided for Tier I facilities requiring a special exception and Tier II and Tier III facilities	STAFF CONTACT(S): Mr. Fritz, Ms. Baldwin, Mr. Kamptner PRESENTER (S): Mr. Fritz

BACKGROUND:

On June 2, 2015, the Planning Commission recommended denial of ZTA-2015-00007, by a vote of 7:0. The Planning Commission's Action Letter, Staff Report and Minutes from the June 2 meeting are attached (Attachments A-C).

DISCUSSION:

The amendment would require written notice to abutting landowners for all proposed Tier I facilities and Exempt Collocations. Currently, written notice is provided for Tier I facilities requiring a special exception and Tier II and Tier III facilities

The Planning Commission recommended that a comprehensive analysis be performed to consider ways to increase opportunities for citizen involvement in all types of building and development activity within the County. This analysis should include, but not be limited to, alternative methods of providing notice for all types of projects using GIS, County View, or some other type of development tracking software. The Commission discussed timing of notices, posting of building permits on subject property, and requiring contractors to identify themselves and have some sort of handout that would explain what they are doing.

RECOMMENDATIONS:

Staff recommends that the Board not adopt the attached Ordinance (Attachment D).

ATTACHMENTS:

- A – Planning Commission action letter
- B – Planning Commission staff report
- C – Planning Commission minutes
- D – Draft Ordinance