

# Virginia Association of Counties

Connecting County Governments since 1934



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Phyllis A. Errico, Esq., CAE

Date: September 26, 2024  
To: Chairs, County Board of Supervisors  
County Administrators  
From: Dean Lynch, CAE   
VACo Executive Director  
Subject: Voting Credentials for the 2024 VACo Annual Business Meeting

The 2024 Annual Business Meeting of the Virginia Association of Counties will be held on Tuesday, November 12, 2024 at the Omni Homestead Resort (Bath County, VA), beginning at 10 am.

Article VI, VACo Bylaws, states that each county shall designate a representative of its board of supervisors to cast its vote(s) at the Annual Business Meeting.

However, if a member of the board of supervisors cannot be present for this meeting, the Association's Bylaws allow a county to designate a non-elected official from your county or a member of a board of supervisors from another county to cast a proxy vote(s) for your county.

For your county to be certified to vote at the Annual Business Meeting, a completed Voting Credentials Form or Proxy Statement must be submitted to VACo by Friday, October 18, 2024. Completed forms can be emailed to [finance@vaco.org](mailto:finance@vaco.org) or mailed to: VACo, 1207 E Main St. Suite 300, Richmond, VA 23219.

We look forward to your participation at the upcoming VACo Annual Conference, November 9-12, 2024!

1207 E. Main St., Suite 300  
Richmond, Va. 23219-3627

Phone: 804.788.6652  
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Email: [mail@vaco.org](mailto:mail@vaco.org)  
Website: [www.vaco.org](http://www.vaco.org)



**VACo 2024 Annual Meeting  
Voting Credentials Form**

Please return completed form to: [finance@vaco.org](mailto:finance@vaco.org)  
by Friday, October 18, 2024

Voting Delegate:  
(Supervisor)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Locality: \_\_\_\_\_

Alternate Delegate:  
(Supervisor)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Locality: \_\_\_\_\_

Verified by:  
(County Administrator or Clerk of the Board)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Locality: \_\_\_\_\_

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**VACo 2024 Annual Meeting  
Proxy Statement Form**

\_\_\_\_\_ County authorizes the following person to cast its votes at the 2024 Annual Meeting of the Virginia Association of Counties on November 12, 2024.

\_\_\_\_\_, a non-elected official of this county.

-OR-

\_\_\_\_\_, a supervisor from \_\_\_\_\_ County.

This authorization is:

Uninstructed. The proxy may use their own discretion to cast \_\_\_\_\_ County's votes on any issue to come before the annual meeting.

Instructed. The proxy is limited in how they may cast \_\_\_\_\_ County's votes. The issues on which they may cast those votes and specific voting instructions are attached to this form.  
(List issues and specific instructions on a separate sheet and include with this form.)

Authorized by:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Locality: \_\_\_\_\_