



# Albemarle County

## Meeting Agenda Board of Supervisors

*Supervisor, Samuel Miller District Jim H. Andrews*  
*Supervisor, Rio District Ned L. Gallaway*  
*Supervisor, Rivanna District Bea LaPisto-Kirtley*  
*Supervisor, White Hall District Ann H. Mallek*  
*Supervisor, Jack Jouett District Diantha H. McKeel*  
*Supervisor, Scottsville District Donna P. Price*  
*County Executive, Jeffrey B. Richardson*  
*Clerk, Claudette K. Borgersen*

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Wednesday, October 4, 2023

1:00 PM

Lane Auditorium

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### Regular First Meeting

1. Call to Order.
2. Pledge of Allegiance.
3. Moment of Silence.
4. Adoption of Final Agenda.
5. Brief Announcements by Board Members.
6. Proclamations and Recognitions:
  - 6.1. [23-426](#) Proclamation Recognizing Digital Inclusion Week.
  - [23-427](#) Proclamation Recognizing October as Wine Month.
7. From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.
8. Consent Agenda (on next sheet)

#### 1:40 p.m. - Action Item:

9. [23-409](#) Proposed Updates to the Albemarle County Homebuyer Assistance Program Guidelines.  
*(Stacy Pethia, Housing Policy Manager)*

**2:15 p.m. - Discussion Item:**

10. [23-414](#) Economic Outlook Report.

*(Andy Bowman, Assistant Chief Financial Officer for Budget & Interim Assistant Chief Financial Officer for Policy & Partnerships)*

**3:15 p.m. - Recess****3:30 p.m. - Work Session:**

11. [23-411](#) Transportation Project Prioritization.

*(Kevin McDermott, Deputy Director of Planning)*

**4:15 p.m. - Presentations:**

12. [23-431](#) Transportation Planning Quarterly Report.

*(Jessica Hersh-Ballering, Principal Planner - Transportation)*

13. [23-429](#) Virginia Department of Transportation (VDOT) Quarterly Report.

*(Carrie Shephard, Charlottesville Residency Administrator)*

**14. 5:00 p.m. - Closed Meeting.**

*Closed meeting pursuant to section 2.2-3711(A) of the Code of Virginia:*

- *to discuss and consider appointments to various boards and commissions including, without limitation, 5th and Avon Community Advisory Committee, Community Policy and Management Team, and Monticello Area Community Action Agency.*

**15. Certify Closed Meeting.****16. Boards and Commissions:**

- 16.1. [23-423](#) Vacancies and Appointments.

*(Travis Morris)*

**6:00 p.m.****17. From the County Executive: Report on Matters Not Listed on the Agenda.****18. From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.**

**Public Hearings:**

19. [23-421](#) SP202300003 Mill Creek Lot 11. PROJECT: SP202300003 Mill Creek Lot 11 MAGISTERIAL DISTRICT: Scottsville TAX MAP/PARCEL: 076M1000001100 LOCATION: Property on the east side of Stoney Ridge Road, near its terminus; approximately 950 feet northeast of the intersection of Stoney Ridge Road and Southern Parkway, in the Mill Creek Industrial Planned Unit Development. PROPOSAL: Request for a special use permit to allow the construction of an independent office within a structure not established or vested until after April 3, 2014, on a parcel of approximately 1.35 acres, in the designated Industrial section of the Mill Creek Planned Unit Development. PETITION: Special Use Permit request for an independent office within a structure not established or vested until after April 3, 2014, in accordance with Section 26.2(a) of the Zoning Ordinance. No dwelling units proposed. ZONING: PUD Planned Unit Development – residential (maximum of 35 units/acre), mixed with commercial, service and industrial uses; in accordance with ZMA199500019. OVERLAY DISTRICT(S): AIA – Airport Impact Area and Steep Slopes – Managed COMPREHENSIVE PLAN: Industrial – manufacturing, storage, distribution, office and commercial activities related to industrial use and research and development; in Neighborhood 4, in the Southern and Western Urban Neighborhoods Master Plan area. MONTICELLO VIEWSHED: Yes.

*(Andy Reitelbach, Senior Planner)*

20. [23-410](#) ZTA-2023-005 – Countywide Certificate of Appropriateness. To receive comments on a proposed ordinance to amend Section 30.6.4 (Certificates of Appropriateness) of Chapter 18 (Zoning) of the Albemarle County Code, to add sites subject to a public-private partnership agreement executed by the County of Albemarle, as a category of structures, sites, improvements, or architectural elements eligible for county-wide certificates of appropriateness.

*(Margaret Maliszewski, Planning Manager)*

**21. From the Board: Committee Reports and Matters Not Listed on the Agenda.**

**22. Adjourn to October 18, 2023, 1:00 p.m. Lane Auditorium.**

**CONSENT AGENDA****8. FOR APPROVAL (by recorded vote):**

- 8.1. [23-420](#) Approval of Minutes: January 19, 2022.
- 8.2. [23-412](#) Fiscal Year 2024 Appropriations.  
*(Ryan Davidson)*
- 8.3. [23-398](#) Additional Land for Pantops Public Safety Station 16.  
*(Andy Herrick)*
- 8.4. [23-397](#) VDOT Compensation Agreement for Berkmar Drive Taking.  
*(Andy Herrick)*
- 8.5. [23-419](#) SE202300029 3307 Arbor Terrace (Rear Setback Reduction Request).  
*(Francis MacCall)*

**8. FOR INFORMATION (no vote necessary):**

- 8.6. [23-430](#) Boards and Commissions Annual Reports.
- 8.7. [23-400](#) Albemarle County 2023 2nd Quarter Certificate of Occupancy Report.  
*(Bill Fritz)*
- 8.8. [23-399](#) Albemarle County 2023 2nd Quarter Building Activity Report.  
*(Bill Fritz)*
- 8.9. [23-424](#) Board to Board, September 2023, A Monthly Report from the Albemarle County School Board to the Albemarle County Board of Supervisors.  
*(Phil Giaramita)*

Thank you for attending today's public hearing. During the 2023 Calendar Year, the Chair is Donna P. Price and the Vice-Chair is Jim Andrews.

Opportunities for the public to access and participate in this meeting are posted on the Albemarle County website on the Board of Supervisors home page and on the Albemarle County calendar. Participation will include the opportunity to comment on those matters for which comments from the public will be received.

During the time set aside for "From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board" ("From the Public"), individuals may address the Board of Supervisors concerning matters previously considered by the Board or matters that are pending before the Board. Up to 10 persons may speak during each "From the Public" session. The 10 speakers are determined on a first-come, first-served basis. The sign up period ends when public comment begins. Each speaker may speak for up to three minutes and at only one "From the Public" session at each meeting.

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item, unless otherwise decided. Applicants are limited to a ten-minute presentation of their proposal and are allowed a five-minute rebuttal at the close of the public hearing.

Speaker may include a presentation, provided that the presentation is received by the Clerk at least 48 hours before the meeting.

To speak during Public Hearings and "From the Public" Albemarle County community members may sign up online in advance of the meeting at <https://albemarle.legistar.com/Calendar.aspx>. Click on eComment for the select meeting. To create an account, click on the sign-up link at the top right corner of the eComment webpage. Residents who are unable to sign up in advance of the meeting may do so during the meeting either through the webinar chat or in person, provided there are remaining slots available. If you require assistance, please contact the clerk's office at [clerk@albemarle.org](mailto:clerk@albemarle.org) or call 434-296-5843.

Time keeping is conducted by the Clerk. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

- When called to the speaker's podium, state your name and magisterial district
- Address comments directly to the Board as a whole
- Give written statements and other supporting material to the Clerk
- If you represent a group or organization, you may ask others present to raise their hands and be recognized
- If you exceed your allotted time, you will be asked to end your comments
- If a speaker does not use all allocated time, the unused time may not be shared with another speaker
- Speakers are permitted one opportunity to comment during each of the public comment periods per meeting
- Back-and-forth debate is prohibited
- Do not speak from your seat or out of turn
- Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting
- Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker
- Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting

**All comments are live streamed, recorded and published on the Albemarle County website.**

**Please turn all device notifications to vibrate.**

Clerk, Board of County Supervisors  
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22902-4596