

# Virginia Association of Counties

Connecting County Governments since 1934

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Phyllis A. Errico, Esq., CAE

TO: Chairs, County Board of Supervisors  
County Administrators

FROM: Dean A. Lynch, CAE  
Executive Director

SUBJECT: Voting Credentials for the 2023 VACo Annual Business Meeting

DATE: September 19, 2023

The 2023 Annual Business Meeting of the Virginia Association of Counties will be held on Tuesday, November 14, at 10:00 a.m. at the Omni Homestead in Bath County, VA.

Article VI, VACo Bylaws, states that each county shall designate a representative of its board of supervisors to cast its vote(s) at the Annual Business Meeting.

However, if a member of the board of supervisors cannot be present for this meeting, the Association's Bylaws allow a county to designate a non-elected official from your county or a member of a board of supervisors from another county to cast a proxy vote(s) for your county.

For your county to be certified to vote at the Annual Business Meeting, a completed Voting Credentials Form or a Proxy Statement must be submitted to VACo by November 7, 2023.

We look forward to your participation at the VACo Annual Conference November 12-14, 2023.

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**VACo 2023 Annual Meeting**

**Voting Credentials Form**

**Form may be returned by mail, fax (804-788-0083) or email [vrussell@vaco.org](mailto:vrussell@vaco.org)**

Voting Delegate:

(Supervisor)

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

Alternate Delegate:

(Supervisor)

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

Certified by:

(Clerk of the Board)

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

**VACo 2023 Annual Meeting**

**Proxy Statement**

\_\_\_\_\_  
County authorizes the following person to cast its vote at the 2023 Annual Meeting of the Virginia Association of Counties on November 14, 2023.

\_\_\_\_\_, a non-elected official of this county.

**-OR-**

\_\_\_\_\_ a supervisor from \_\_\_\_\_ County.

This authorization is:

Uninstructed. The proxy may use his/her discretion to cast \_\_\_\_\_ County's votes on any issue to come before the annual meeting.

Instructed. The proxy is limited in how he/she may cast \_\_\_\_\_ County's votes.

The issues on which he/she may cast those votes and how he/she should vote are:

(List issues and instructions on the back of this form)

Certified by: Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_