

**ANNUAL RESOLUTION OF APPROPRIATIONS
OF THE COUNTY OF ALBEMARLE
FOR THE FISCAL YEAR ENDING June 30, 2016**

A RESOLUTION making appropriations of sums of money for all necessary expenditures of the COUNTY OF ALBEMARLE, VIRGINIA, for the fiscal year ending June 30, 2016; to prescribe the provisions with respect to the items of appropriation and their payment; and to repeal all previous appropriation ordinances or resolutions that are inconsistent with this resolution to the extent of such inconsistency.

BE IT RESOLVED by the Albemarle County Board of Supervisors:

SECTION I - GENERAL GOVERNMENT

That the following sums of money be and the same hereby are appropriated from the GENERAL FUND to be apportioned as follows for the purposes herein specified for the fiscal year ending June 30, 2016:

Paragraph One: GENERAL MANAGEMENT AND SUPPORT

Board of Supervisors	\$677,917
County Executive	\$1,268,251
Human Resources	\$617,379
County Attorney	\$1,057,886
Finance Department	\$5,072,152
Management and Budget	\$407,135
Information Technology	\$2,914,390
Voter Registration/ Elections	<u>\$661,913</u>
	\$12,677,023

Paragraph Two: JUDICIAL

Circuit Court	\$102,411
General District Court	\$40,488
Magistrate	\$4,650
Juvenile Court	\$116,296
Public Defender's Office	\$75,160
Clerk of the Circuit Court	\$863,108
Sheriff's Office	\$2,350,929
Commonwealth's Attorney	<u>\$1,278,164</u>
	\$4,831,206

Paragraph Three: PUBLIC SAFETY

Police Department	\$17,471,930
Transfer to Fire Rescue Services Fund - Operations	\$11,760,726
Inspections and Building Codes	\$1,372,968
Emergency Communications Center	\$2,263,654
Albemarle Charlottesville Regional Jail	\$3,587,234
Community Attention Home	\$60,149
Juvenile Detention Center	\$785,339
Foothills Child Advocacy Center	\$31,297
Offender Aid and Restoration	\$154,402
SPCA Shelter Contribution	\$562,292
Virginia Juvenile Community Crime Control	<u>\$52,231</u>
	\$38,102,222

Paragraph Four: GENERAL SERVICES / PUBLIC WORKS

Transfer to Facilities Development Fund	\$211,142
General Services	\$4,212,684
Rivanna Solid Waste Authority	<u>\$502,773</u>
	\$4,926,599

Paragraph Five: HUMAN SERVICES

Department of Social Services	\$12,076,309
Transfer to Bright Stars Fund	\$898,368
Transfer to Comprehensive Services Act (CSA) Fund	\$2,340,000
Tax Relief for Elderly/Disabled	\$950,000
Health Department	\$637,856
Region Ten	\$704,083
Agency Budget Review Team (ABRT)	\$14,477
Boys & Girls Club	\$20,000

Charlottesville Free Clinic	\$116,699
ReadyKids	\$68,291
Computers 4 Kids	\$13,379
Jefferson Area Board for Aging (JABA)	\$307,678
Jefferson Area CHIP	\$301,500
JAUNT	\$1,328,116
Legal Aid Justice Center	\$38,700
Piedmont CASA	\$9,270
Piedmont Workforce Network	\$15,410
Sexual Assault Resource Agency (SARA)	\$20,600
Shelter for Help in Emergency (SHE)	\$88,079
Thomas Jefferson Area Coalition for the Homeless (TJACH)	\$20,405
United Way	<u>\$117,100</u>
	\$20,086,320

Paragraph Six: EDUCATION

Piedmont Virginia Community College	\$23,510
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Paragraph Seven: PARKS, RECREATION AND CULTURE

Department of Parks & Recreation	\$2,566,741
Jefferson-Madison Regional Library	\$4,040,320
African American Festival	\$2,700
Ashlawn Highland Festival	\$3,800
Literacy Volunteers	\$25,287
Municipal Band	\$8,000
Piedmont Council of the Arts	\$10,000
Virginia Festival of the Book	\$10,000
Virginia Film Festival	\$10,000
Visitor's Bureau	<u>\$773,146</u>
	\$7,449,994

Paragraph Eight: COMMUNITY DEVELOPMENT

Department of Community Development	\$4,613,495
Housing Office	\$492,091
VPI Extension Service	\$192,968
Soil & Water Conservation	\$105,582
Office of Economic Development	\$352,235
Albemarle Housing Improvement Program (AHIP)	\$400,000
Charlottesville Area Transit	\$905,477
Central Virginia Small Business Development Center (CVSBDC)	\$10,000
Monticello Area Community Action Agency (MACAA)	\$63,200
Piedmont Housing Alliance	\$34,716
Planning District Commission	\$125,092
Streamwatch	<u>\$10,380</u>
	\$7,305,236

Paragraph Nine: REVENUE SHARING AGREEMENT

Revenue Sharing Agreement	\$16,058,668
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Paragraph Ten: TAX REFUNDS, ABATEMENTS, & OTHER REFUNDS:

Refunds and Abatements	\$167,000
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Paragraph Eleven: OTHER USES OF FUNDS

Transfer to School Fund - Recurring	\$114,033,502
Transfer to School Division Debt Service	\$12,756,859
Transfer to School Division Capital Projects	\$76,915
Transfer to General Government Debt Service	\$5,740,730
Transfer to General Government Capital Projects	\$1,394,240
Transfer to Fire Rescue Services Capital Projects	\$647,101
Transfer to Water Resources Fund	\$1,132,128
Disability Reserve	\$5,000
Economic Development Fund	\$300,000
Grants Leveraging Fund	\$100,000
Innovation Fund	\$25,000
Fuel Contingency	\$133,000
Training Pool	\$51,000
Reserve for Contingencies	\$201,075
Salary Reserve - Reclassifications	\$150,000
Salary Reserve - Compression	\$103,421
Salary Reserve - Pay for Performance	\$197,344
Efficiencies/Savings	(\$90,000)
VERIP Program	\$611,070
	\$137,568,385

Total GENERAL FUND appropriations for the fiscal year ending June 30, 2016:	\$249,196,163
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To be provided as follows:

Revenue from Local Sources	\$216,999,634
Revenue from the Commonwealth	\$23,130,373
Revenue from the Federal Government	\$4,806,650
Transfers In from Other Funds	\$2,969,644
Use of Fund Balance	\$1,289,862

Total GENERAL FUND resources available for fiscal year ending June 30, 2016:	\$249,196,163
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SECTION II: GENERAL FUND SCHOOL RESERVE FUND

That the following sums of money be and the same hereby are appropriated for GENERAL FUND SCHOOL RESERVE FUND purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2016:

Paragraph One: GENERAL FUND SCHOOL RESERVE FUND

Transfer to the School Fund	\$1,623,967
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Total GENERAL FUND SCHOOL RESERVE FUND appropriations for fiscal year ending June 30, 2016:	\$1,623,967
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To be provided as follows:

Use of Fund Balance	\$1,623,967
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Total GENERAL FUND SCHOOL RESERVE FUND resources available for fiscal year ending June 30, 2016:	\$1,623,967
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SECTION III: REGULAR SCHOOL FUND

That the following sums of money be and the same hereby are appropriated for SCHOOL purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2016:

Paragraph One: REGULAR SCHOOL FUND

Instruction	\$127,084,678
Administration, Attendance, and Health	\$7,399,807
Pupil Transportation	\$10,020,623
Operation and Maintenance	\$15,502,045
School Food Services and Other Non-Instructional Services	\$0
Facilities	\$320,949
Debt Service and Fund Transfers	\$3,769,753
Technology	\$2,970,028
Contingency/Reserve	\$0

Total REGULAR SCHOOL FUND appropriations for fiscal year ending June 30, 2016:	<u>\$167,067,883</u>
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To be provided as follows:

Revenue from Local Sources (General Fund Transfer)	\$114,033,502
Revenue from Other Local Sources	\$2,164,583
Revenue from the Commonwealth	\$45,823,333
Revenue from the Federal Government	\$3,022,498
Transfers	\$400,000
Transfer from General Fund School Reserve Fund	\$1,623,967

Total REGULAR SCHOOL FUND resources available for fiscal year ending June 30, 2016:	<u>\$167,067,883</u>
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SECTION IV: OTHER SCHOOL FUNDS

That the following sums of money be and the same hereby are appropriated for the purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2016:

Paragraph One: OTHER SCHOOL FUNDS

Instruction	\$6,824,073
Administration, Attendance, and Health	\$0
Pupil Transportation	\$1,109,702
Operation and Maintenance	\$396,225
School Food Services and Other Non-Instructional Services	\$7,462,692
Facilities	\$0
Debt Service and Fund Transfers	\$400,000
Technology	\$0
Contingency/Reserve	\$0

Total OTHER SCHOOL FUND appropriations for fiscal year ending June 30, 2016:	<u>\$16,192,692</u>
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To be provided as follows:

Revenue from Local Sources	\$8,707,599
Revenue from the Commonwealth	\$494,896
Revenue from the Federal Government	\$5,178,076
Transfers	\$1,647,121
Use of Fund Balance	\$165,000

Total OTHER SCHOOL FUND resources available for fiscal year ending June 30, 2016:	<u>\$16,192,692</u>
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SECTION V: OTHER GENERAL GOVERNMENT FUNDS

That the following sums of money be and the same hereby are appropriated for OTHER PROGRAM purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2016:

Paragraph One: OTHER GENERAL GOVERNMENT FUNDS

Computer Maintenance and Replacement	\$280,763
Commonwealth Attorney Commission	\$60,000
Victim-Witness Program	\$124,558
Crime Analysis Grant	\$68,074
Regional Firearms Training Center	\$118,432
Fire Rescue Services	\$14,583,537
Criminal Justice Grant Programs	\$731,081
Water Resources	\$1,584,494
Facilities Development	\$1,032,549
Courthouse Maintenance	\$35,700

Old Crozet School Operations	\$83,763
Vehicle Replacement	\$1,120,254
Bright Stars Program	\$1,384,612
Comprehensive Services Act	\$10,141,584
MJ Health Grant	\$5,000
Darden Towe Memorial Park	\$273,153
Tourism Enhancement	\$1,828,780
Proffer Funds	\$750,035
Metropolitan Planning Organization Funding	\$11,801
Economic Development Authority	\$80,000
Housing Assistance Fund	\$3,440,000

Total OTHER GENERAL GOVERNMENT FUNDS appropriations for fiscal year ending June 30, 2016:	\$37,738,170
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To be provided as follows:

Revenue from Local Sources	\$4,145,895
Revenue from the Commonwealth	\$7,565,016
Revenue from the Federal Government	\$3,483,320
Transfers In from Other Funds	\$21,041,538
Use of Fund Balance	\$1,502,401

Total OTHER SCHOOL FUND resources available for fiscal year ending June 30, 2016:	\$37,738,170
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SECTION VI - GENERAL GOVERNMENT CAPITAL IMPROVEMENTS FUND

That the following sums of money be and the same hereby are appropriated from the GENERAL GOVERNMENT CAPITAL IMPROVEMENTS FUND to be apportioned as follows for the purposes herein specified for the fiscal year ending June 30, 2016:

Paragraph One: ADMINISTRATION

Time and Attendance System	\$621,000
Voting Machine Replacements	<u>\$75,345</u>
	\$696,345

Paragraph Two: COURTS

Commonwealth Attorney Case Management System Replacement	\$50,000
Court Facilities Addition/Renovation	\$29,810
Court Facilities Interim Modification	<u>\$13,627</u>
	\$93,437

Paragraph Three: PUBLIC SAFETY

ECC Regional 800Mhz Communication System	\$18,808,000
Police County 800Mhz Radio Replacements	\$746,346
Police Mobile Data Computers Replacement	\$429,000
Police Patrol Video Cameras Replacement	\$101,920
Police Tactical Truck Replacement	\$150,000
Seminole Trail VFD Renovation/Addition	<u>\$1,703</u>
	\$20,236,969

Paragraph Four: PUBLIC WORKS

City/County Co-Owned Maintenance/Replacement	\$4,859
County E911 Road Sign Upgrade	\$543,165
County Owned Facilities Maintenance/Replacement	\$1,599,349
Economic Development Office Renovations	\$13,627
Ivy Fire Station 14 Maintenance Obligation	\$50,000
Ivy Landfill Remediation	\$523,000
Moore's Creek Septage Receiving	\$109,441
Solid Waste & Recycling Solution	<u>\$1,200,000</u>
	\$4,043,441

Paragraph Five: COMMUNITY/NEIGHBORHOOD DEVELOPMENT

Places 29 Small Area Study	\$120,000
Sidewalk Construction Program	\$232,283
Street Improvement	<u>\$6,728</u>
	\$359,011

Paragraph Six: PARKS, RECREATION & CULTURE

Burley & Lane Field Pole Light Replacement	\$503,513
City/County Owned Parks Maintenance/Replacement	\$350,847
County Owned Parks Maintenance/Replacement	\$805,178
Crozet Park Maintenance/Replacement and Improvements	\$253,066
Parks Greenways/Blueways	<u>\$655,897</u>
	\$2,568,501

Paragraph Seven: LIBRARIES

Rio Pr	<u>\$3,407</u>
	\$3,407

Paragraph Eight: TECHNOLOGY AND GIS

County Server/Infrastructure Upgrade	\$450,528
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Paragraph Nine: ACQUISITION OF CONSERVATION EASEMENTS (ACE)

ACE Program	\$250,000
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Paragraph Ten: OTHER USES OF FUNDS

Capital Program Reserve	\$1,342,325
Transfer to School Division Capital Improvements Fund	\$8,040,429
Future General Government Project Management Services	<u>\$17,204</u>
	\$9,399,958

Total GENERAL GOVERNMENT CAPITAL IMPROVEMENTS FUND appropriations for fiscal year ending June 30, 2016:	<u>\$38,101,597</u>
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To be provided as follows:

Revenue from Local Sources (General Fund Transfer)	\$1,453,445
Revenue from Local Sources (Other Transfers)	\$831,753
Revenue from Other Local Sources	\$9,436,287
Revenue from the Commonwealth	\$13,500
Borrowed Funds	\$21,148,306
Use of Fund Balance	\$5,218,306

Total GENERAL GOVERNMENT CAPITAL IMPROVEMENTS FUND resources available for fiscal year ending June 30, 2016:	<u>\$38,101,597</u>
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SECTION VII: SCHOOL DIVISION CAPITAL IMPROVEMENTS FUND

That the following sums of money be and the same hereby are appropriated from the SCHOOL DIVISION CAPITAL IMPROVEMENTS FUND for the purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2016:

Paragraph One: EDUCATION (SCHOOL DIVISION)

Administrative Technology	\$261,000
Agnor Hurt Elementary Addition/Renovation	\$25,551
Bright Stars Trailer Relocation	\$25,000
Henley Middle School Auxiliary Gym Addition	\$15,331
Instructional Technology	\$575,000
Learning Space Modernization	\$899,600
Red Hill School Modernization	\$100,400
School Bus Replacement	\$1,200,000
School Maintenance/Replacement	\$5,884,326
School Security Improvements	\$518,749

State Technology Grant	\$752,000
Western Albemarle High School Environmental Academy	<u>\$643,397</u>
	\$10,900,354

Total SCHOOL DIVISION CAPITAL IMPROVEMENTS FUND appropriations for fiscal year ending June 30, 2016:	<u>\$10,900,354</u>
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To be provided as follows:

Revenue from Local Sources (General Fund Transfer)	\$136,120
Revenue from Local Sources (Proffer Fund Transfer)	\$113,982
Revenue from Other Local Sources	\$2,000
Revenue from the Commonwealth	\$1,052,000
Revenue from Local Sources (General Govt Capital Programs Transfer)	\$8,040,429
Use of Fund Balance	\$1,555,823

Total SCHOOL DIVISION CAPITAL IMPROVEMENTS FUND resources available for fiscal year ending June 30, 2016:	<u>\$10,900,354</u>
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SECTION VIII: WATER RESOURCES CAPITAL IMPROVEMENTS FUND

That the following sums of money be and the same hereby are appropriated from the WATER RESOURCES CAPITAL IMPROVEMENTS FUND for the purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2016:

Paragraph One: WATER RESOURCES PROJECTS

Carrsbrook Sinkhole Repair	\$3,407
Church Road Basin	\$3,407
Hollymead Dam Spillway Improvement	\$208,517
Multi-Facility Maintenance	<u>\$15,331</u>
	\$230,662

Total WATER RESOURCES CAPITAL IMPROVEMENTS FUND appropriations for fiscal year ending June 30, 2016:	<u>\$230,662</u>
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To be provided as follows:

Revenue from Local Sources (Water Resources Fund Transfer)	\$63,848
Borrowed Funds	\$166,814

Total WATER RESOURCES CAPITAL IMPROVEMENTS FUND resources available for fiscal year ending June 30, 2016:	<u>\$230,662</u>
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SECTION IX: REGIONAL PUBLIC SAFETY FIREARMS TRAINING CENTER FUND

That the following sums of money be and the same hereby are appropriated from the REGIONAL PUBLIC SAFETY FIREARMS TRAINING CENTER FUND for the purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2016:

Paragraph One: PUBLIC SAFETY FIREARMS TRAINING CENTER

Regional Firearms Range Facility	<u>\$57,916</u>
	\$57,916

Total REGIONAL FIREARMS TRAINING CENTER FUND appropriations for fiscal year ending June 30, 2016:	<u>\$57,916</u>
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To be provided as follows:

Use of Fund Balance	\$57,916
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Total REGIONAL FIREARMS TRAINING CENTER FUND resources available for fiscal year ending June 30, 2016:	<u>\$57,916</u>
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SECTION X: FIRE RESCUE SERVICES CAPITAL IMPROVEMENTS FUND

That the following sums of money be and the same hereby are appropriated from the FIRE RESCUE SERVICES CAPITAL IMPROVEMENTS FUND for the purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2016:

Paragraph One: FIRE RESCUE SERVICES

Apparatus Replacement Program	\$2,527,593
Fire Rescue Airpacks Replacement	\$2,997,780
Fire Rescue Mobile Data Computers Repl	\$55,000
Fire Rescue Volunteer Facilities Assessments	\$81,000
Pantops Fire/Rescue Station	\$256,488
Station 8 Renovation	<u>\$886,589</u>
	\$6,804,450

Total FIRE RESCUE SERVICES CAPITAL IMPROVEMENTS FUND appropriations for fiscal year ending June 30, 2016:	<u>\$6,804,450</u>
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To be provided as follows:

Revenue from Local Sources (Transfers from Other Funds)	\$647,101
Borrowed Funds	<u>\$6,157,349</u>

Total FIRE RESCUE SERVICES CAPITAL IMPROVEMENTS FUND resources available for fiscal year ending June 30, 2016:	<u>\$6,804,450</u>
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SECTION XI: DEBT SERVICE

That the following sums of money be and the same hereby are appropriated for the function of DEBT SERVICE to be apportioned as follows from the GENERAL GOVERNMENT DEBT SERVICE FUND and the SCHOOL DIVISION DEBT SERVICE FUND for the fiscal year ending June 30, 2016:

Paragraph One: SCHOOL DIVISION DEBT SERVICE FUND

Debt Service - School Division	\$13,005,321
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Total SCHOOL DIVISION DEBT SERVICE appropriations for fiscal year ending June 30, 2016:	\$13,005,321
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To be provided as follows:

Revenue from Local Sources (Transfer from General Fund)	\$12,638,449
Revenue from Other Local Sources	\$175,677
Revenue from the Commonwealth	\$112,315
Revenue from the Federal Government	<u>\$78,880</u>

Total SCHOOL DIVISION DEBT SERVICE resources available for fiscal year ending June 30, 2016:	\$13,005,321
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Paragraph Two: GENERAL GOVERNMENT DEBT SERVICE FUND

Debt Service - General Government	\$5,740,730
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Total GENERAL GOVERNMENT DEBT SERVICE appropriations for fiscal year ending June 30, 2016:	\$5,740,730
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To be provided as follows:

Revenue from Local Sources (Transfer from General Fund)	\$5,740,730
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Total GENERAL GOVERNMENT DEBT SERVICE resources available for fiscal year ending June 30, 2016:	\$5,740,730
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GRAND TOTAL - DEBT SERVICE FUNDS	<u>\$18,746,051</u>
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**TOTAL APPROPRIATIONS MENTIONED IN
SECTIONS I - VIII OF THIS RESOLUTION
FOR THE FISCAL YEAR ENDING June 30, 2016**

RECAPITULATION:

Appropriations:

Section I	General Fund	\$249,196,163
Section II	General Fund School Reserve Fund	\$1,623,967
Section III	School Fund	\$167,067,883
Section IV	Other School Funds	\$16,192,692
Section V	Other General Government Funds	\$37,738,170
Section VI	General Government Capital Improvements Fund	\$38,101,597
Section VII	School Division Capital Improvements Fund	\$10,900,354
Section VIII	Water Resources Capital Improvements Fund	\$230,662
Section IX	Regional Public Safety Firearms Training Center Fund	\$57,916
Section X	Fire Rescue Services Capital Improvements Fund	\$6,804,450
Section XI	Debt Service	<u>\$18,746,051</u>
		\$546,659,905

Less Inter-Fund Transfers (\$171,912,461)

GRAND TOTAL - ALBEMARLE COUNTY APPROPRIATIONS	\$374,747,444
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SECTION XII: EMERGENCY COMMUNICATIONS CENTER

That the following sums of money be and the same hereby are appropriated from the EMERGENCY COMMUNICATIONS CENTER FUND for the purposes herein specified to be apportioned as follows for the fiscal year ending June 30, 2016:

Paragraph One: EMERGENCY COMMUNICATIONS CENTER FUND

Emergency Communications Center	\$5,601,520
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Total EMERGENCY COMMUNICATIONS CENTER FUND appropriations for fiscal year ending June 30, 2016:	\$5,601,520
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To be provided as follows:

Albemarle County	\$2,254,762
City of Charlottesville	\$1,751,653
University of Virginia	\$662,614
Revenue from Other Local Sources	\$325,516
Revenue from the Commonwealth	\$603,749
Revenue from the Federal Government	<u>\$3,226</u>

Total EMERGENCY COMMUNICATIONS CENTER FUND resources available for fiscal year ending June 30, 2016:	\$5,601,520
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BE IT RESOLVED THAT the County Executive is hereby authorized to administratively approve budget transfers of unencumbered funds of up to \$50,000.00 per fund in the fiscal year from one classification, department, or project to another within the same general governmental fund.

BE IT FURTHER RESOLVED THAT the County Executive is authorized to allocate funding from the below identified classifications to appropriate budget line-items for expenditure:

Expenditure Classifications Eligible for Transfer Under this Resolution:

- Training Pool
- Innovation Fund
- Salary Reserve - Reclassifications
- Salary Reserve - Pay for Performance
- Fuel Contingency Reserve

BE IT FURTHER RESOLVED THAT the County Executive is authorized to allocate salary lapse between department budgets.

BE IT FURTHER RESOLVED THAT the Director of Finance is hereby authorized to transfer monies from one fund to another, from time to time as monies become available, sums equal to, but not in excess of, the appropriations made to these funds for the period covered by this appropriation resolution.

SECTION XIII

All of the monies appropriated as shown by the contained items in Sections I through X are appropriated upon the provisos, terms, conditions, and provisions herein before set forth in connection with said terms and those set forth in this section. The Director of Finance (Betty Burrell) and Clerk to the Board of Supervisors (Ella W. Jordan) are hereby designated as authorized signatories for all bank accounts.

Paragraph One

Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional, and proportionate appropriations - the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all of the appropriations in full.

Otherwise, the said appropriations shall be deemed to be payable in such proportion as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.

Paragraph Two

All revenue received by any agency under the control of the Board of Supervisors included or not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by the said agency under the control of the Board of Supervisors without the consent of the Board of Supervisors being first obtained, nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.

Paragraph Three

No obligations for goods, materials, supplies, equipment, or contractual services for any purpose may be incurred by any department, bureau, agency, or individual under the direct control of the Board of Supervisors except by requisition to the purchasing agent; provided, however, no requisition for items exempted by the Albemarle County Purchasing Manual shall be required; and provided further that no requisition for contractual services involving the issuance of a contract on a competitive bid basis shall be required, but such contract shall be approved by the head of the contracting department, bureau, agency, or individual, the County Attorney, and the Purchasing Agent or Director of Finance. The Purchasing Agent shall be responsible for securing such competitive bids on the basis of specifications furnished by the contracting department, bureau, agency, or individual.

In the event of the failure for any reason of approval herein required for such contracts, said contract shall be awarded through appropriate action of the Board of Supervisors.

Any obligations incurred contrary to the purchasing procedures prescribed in the Albemarle County Purchasing Manual shall not be considered obligations of the County, and the Director of Finance shall not issue any warrants in payment of such obligations.

Paragraph Four

Allowances out of any of the appropriations made in this resolution by any or all County departments, bureaus, or agencies under the control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the rate established by the County Executive for its employees and shall be subject to change from time to time.

Paragraph Five

All travel expense accounts shall be submitted on forms and according to regulations prescribed or approved by the Director of Finance.

Paragraph Six

All resolutions and parts of resolutions inconsistent with the provisions of this resolution shall be and the same are hereby repealed.

Paragraph Seven

This resolution shall become effective on July first, two thousand and fifteen.

I, Ella W. Jordan, do hereby certify that the foregoing writing is a true and correct copy of a Resolution duly adopted by the Albemarle County Board of Supervisors by a vote of _____ to _____, as recorded below, at a meeting held on June 3, 2015.

Clerk, Albemarle County Board of Supervisors

	<u>Aye</u>	<u>Nay</u>
Mr. Boyd	_____	_____
Ms. Dittmar	_____	_____
Ms. Mallek	_____	_____
Ms. McKeel	_____	_____
Ms. Palmer	_____	_____
Mr. Sheffield	_____	_____