

ACOH Interim Admin Plan Proposed Changes

PAGE	CHANGE	NOTES
<i>throughout</i>	Formatting - making more uniform; removing extra spaces; ensuring chapters end on even page number; correcting grammatical errors	
<u>5-12</u>	"Two-person household consisting of one Head of Household and one child between the ages of 12 and 18 will receive a two-bedroom voucher, and then a one-bedroom voucher at their first annual reexamination after the child turns 18."	clarifies when the period of eligibility ends for this special voucher issuance circumstance
<u>6-9</u>	"The PHA will not conduct an interim reexamination but will make a note in the family's file."	clarifies that while a family must report EOP in a training program, an interim reexamination will not be conducted at that time
<u>7-4</u>	"Income and IVT reports may be used in interim reexaminations..."	changes language from "will" to "may"
<u>7-5</u>	"Refer to Chapter 11 for interim and annual reexamination reporting requirements."	refers to new policy on interim reporting requirements - when to pull and apply data from EIV/IVT reports
<u>11-11</u>	Required Interim Reporting - "Families are not required to report increases in earned income until their next annual reexamination. Families are required to report decreases in earned income through the Housing Portal. In such cases where the reported decrease would result in a decrease in the family share of rent, the PHA will conduct an interim reexamination."	establishes new policy for required interim reporting (reducing reporting requirements for families), and when the PHA will/will not conduct an interim reexamination in response to reported changes
<u>11-11</u>	Optional Interim Reporting - "Families may report changes in income or expenses at any time. Families will be required to report changes through the Housing Portal. If a family reports a change that it was not required to report and that would result in a decrease in the family share of rent, the PHA will conduct an interim reexamination. See Section 11-II.D. for effective dates. If a family reports a change that it was not required to report and that would result in an increase in the family share of the rent, the PHA will note the information in the tenant file, but will not conduct an interim reexamination."	establishes new policy for optional interim reporting, and when the PHA will/will not conduct an interim reexamination in response to reported changes
<u>11-12</u>	"For retroactive changes or changes made after a subsidy payment has been made to a landlord, the PHA will not recapture the overpaid subsidy, nor will it pay the tenant for the amount of rent they have overpaid, but will, instead, require the landlord to credit the family for any portion of overpaid subsidy."	clarifies PHA accounting policy for processing retroactive changes where overpayment was made to the landlord
<u>14-6</u>	"Refer to Chapter 11 for interim and annual reexamination reporting requirements."	refers to new policy on interim reporting requirements - when to require families to repay excess subsidy received
<u>16-26</u>	"Refer to Chapter 11 for interim and annual reexamination reporting requirements."	refers to new policy on interim reporting requirements - when to collect repayment of family debts to the PHA