

January \_\_\_\_, 2026

Virginia Department of Transportation  
1601 Orange Road  
Culpeper, VA 22701  
Attention: Laura Smoot, Asst. Program Manager  
Property Management/RW Division

**Re: AUTHORIZATION APPROVAL FOR DISCUSSIONS IN CONNECTION WITH THE RELEASE  
OF VDOT SWM EASEMENT – ROUTE 29 ALBEMARLE COUNTY**

The County of Albemarle, Virginia (the “County”) is the owner of Albemarle County tax map parcel number 046B5-00-00-001C0 (“County Property”). It is the County’s understanding that the Virginia Department of Transportation (“VDOT”) requires approval from the County to enter into discussions with Brookhill Town Center, LLC, related to the release of VDOT’s interest in a stormwater basin located on the County Property, as the County is the underlying owner of the encumbered land. The County does not object to VDOT’s discussions with Brookhill Town enter, LLC, in connection with the release of the stormwater facility on County Property.

As such, the County hereby authorizes VDOT and its representatives to work with representatives for Brookhill Town Center LLC, to include Mary Katherine McGetrick, attorney with Williams Mullen and Scott Collins, engineer with Collins Engineering, as well as Joseph Simpson, construction manager, and their representatives and/or affiliates thereof, for the purpose of discussions related to the release of the current VDOT stormwater facility on County property.

This authorization shall remain valid and in effect unless and until written revocation is received by the Virginia Department of Transportation.

Sincerely,

COUNTY OF ALBEMARLE, VIRGINIA

By: \_\_\_\_\_  
Jeffrey B. Richardson  
County Executive

COMMONWEALTH OF VIRGINIA  
CITY/COUNTY OF \_\_\_\_\_:

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2026 by Jeffrey B. Richardson, County Executive, on behalf of the County of Albemarle, Virginia.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_  
Registration number: \_\_\_\_\_