



Albemarle County

Meeting Agenda Board of Supervisors

Supervisor, Samuel Miller District Jim Andrews
Supervisor, Rio District Ned Gallaway
Supervisor, Rivanna District Bea LaPisto-Kirtley
Supervisor, White Hall District Ann H. Mallek
Supervisor, Jack Jouett District Diantha H. McKeel
Supervisor, Scottsville District Mike Pruitt
County Executive, Jeffrey B. Richardson
Clerk, Claudette K. Borgersen

Wednesday, November 6, 2024

1:00 PM

Lane Auditorium

Regular First Meeting

1. Call to Order.
 2. Pledge of Allegiance.
 3. Moment of Silence.
 4. Adoption of Final Agenda.
 5. Brief Announcements by Board Members.
 6. Proclamations and Recognitions:
 - 6.1. [24-456](#) Proclamation Recognizing Veterans Day.
(Colonel Eric Haas, Commander, National Ground Intelligence Center)
 - 6.2. [24-457](#) 2024 Virginia Association of Counties (VACo) Achievement Award.
(Jeremy Bennett, VACo, Director of Intergovernmental Affairs)
 7. From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.
 8. Consent Agenda (on next sheet)
- 1:40 p.m. - Presentation:**
9. [24-448](#) Annual Human Resources and Workforce Presentation.
(Jessica Rice, Director of Human Resources – Local Government)

2:30 p.m. - Recess**2:45 p.m. - Work Session:**

10. [24-452](#) AC44 Development Area Land Use Tools and Policy.

(Tonya Swartzendruber, Planning Manager)

11. 4:45 p.m. - Closed Meeting.

Closed meeting pursuant to section 2.2-3711(A) of the Code of Virginia:

- *under subsection (1), to discuss and consider:*
 - o *appointments to various boards and commissions including, without limitation: the Agricultural and Forestal District Advisory Committee, the Architectural Review Board, the Crozet Community Advisory Committee, the Historic Preservation Committee, the JAUNT Board, the Pantops Community Advisory Committee, the Places 29 (Hydraulic) Community Advisory Committee, the Places 29 (North) Community Advisory Committee, the Places 29 (Rio) Community Advisory Committee, the Police Department Citizens Advisory Committee, the Solid Waste Alternatives Advisory Committee, and the Village of Rivanna Community Advisory Committee; and*
 - o *the annual performance of the County Executive;*
- *under subsection (5), to discuss the location of a prospective industry in the Rio Magisterial District where no previous announcement has been made of the industry's interest in locating its facilities in the community; and*
- *under subsection (6), to discuss and consider the investment of public funds for the location of an industry in the Rio Magisterial District, where bargaining is involved and where, if made public initially, would adversely affect the financial interest of the County.*

Closed meeting motion subject to change

12. Certify Closed Meeting.**13. Boards and Commissions:**

- 13.1. [24-425](#) Vacancies and Appointments.

(Travis Morris)

6:00 p.m.**14. From the County Executive: Report on Matters Not Listed on the Agenda.****15. From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board.****Public Hearings:**

16. [24-420](#) SP202400015, SE202400011, and SE202400012 Knight Berkshire Mixed Use. PROJECT: SP202400015, SE202400011, and SE202400012 Knight Berkshire Mixed Use MAGISTERIAL DISTRICT: Rio PARCEL ID: 04500-00-00-091A0 LOCATION: 615 Woodbrook Drive PROPOSAL: A request for a special use permit to allow R-15 residential use on a C-1 commercial parcel to construct an approximately 7,880 square foot mixed use building. The ground level is proposed for a commercial use while the three stories above would contain 15 units for a density of 15 dwelling units per acre. Associated with this request are two special exception applications. The first is in accordance with Section 4.20 (a)(4) to reduce the 15-foot setback requirement to 0 feet under Section 4.20. The second is in accordance with Section 21.7 (c) to allow disturbance in the required 20-foot use buffer under Section 21.7. PETITION: Request for a special use permit in accordance with Section 22.2.2 (6) to allow R-15 residential use. Request for a special exception under Section 4.20 (a)(4) to reduce the 15-foot setback to 0 feet. Request for a special exception under Section 21.7 (c) to allow disturbance in the 20-foot use buffer. ENTRANCE CORRIDOR: No ZONING: C-1 Commercial – retail sales and service; residential by special use permit (15 units/ acre) OVERLAY DISTRICT: AIA Airport Impact Area; Steep Slopes – Managed COMPREHENSIVE PLAN: Urban Density Residential – residential (6.01 – 34 units/ acre); supporting uses such as religious institutions, schools, commercial, office and service uses in Neighborhood 1 of the Places 29 Master Plan.

(Syd Shoaf, Senior Planner I)

17. [24-447](#) SP202400009, SE202400006, and SE202400007 Our Lady of Peace Amendments (advertised as SP202400009 Our Lady of Peace Amendment). PROJECT: SP2024-00009 Our Lady of Peace Amendment
MAGISTERIAL DISTRICT: Rio TAX MAP/PARCEL: 061Z00300001A0; 061Z0030000800 LOCATION: 635 and 751 Hillsdale Drive, Charlottesville, VA 22901 PROPOSAL: Amendment to previously approved Special Use Permit SP199700042 for an expansion of the existing assisted living facility, on two parcels of approximately 12.51 acres and 6.95 acres, in the designated Residential section of the Branchlands Planned Unit Development. Requests for two special exceptions to 1) permit minor changes to yard requirements (18-8.5.5.3(A)1) in a planned development and 2) permit changes to the arrangement of buildings and uses shown on the plan (18-8.5.5.3(A)2) of a planned development. PETITION: Assisted living facility and skilled nursing facility, in accordance with Section 20.3.2.3 of the Zoning Ordinance. ZONING: PUD Planned Unit Development – residential (maximum of 35 units/acre), mixed with commercial, service, and uses; in accordance with ZMA198800007. OVERLAY DISTRICT(S): AIA – Airport Impact Area; Steep Slopes – Managed; and Steep Slopes – Preserved COMPREHENSIVE PLAN: Urban Density Residential – residential (6.01 – 34 units per acre), along with supporting uses such as religious institutions, schools, and other small-scale non-residential uses; in Neighborhood 2, in the Places29 Master Plan area.

(Cameron Langille, Principal Planner)

18. [24-444](#) Easement County Owned Parcel 09100-00-00-002E0. To consider conveying temporary construction, private sanitary sewer, and drainage easements across County-owned Parcel 09100-00-00-002E0, located at 1515 Founders Place, to the Albemarle County School Board. The proposed easements are to support a proposed new elementary school on the adjacent Parcel 09100-00-00-01100, located at 133 Galaxie Farm Lane. In addition to the easements, additional right-of-way is being proposed dedication for Founders Place widening and sidewalk construction.

(Bill Strother, Chief of Facilities and Operations – Facilities & Environmental Services)

19. From the Board: Committee Reports and Matters Not Listed on the Agenda.

20. Adjourn to November 20, 2024, 1:00 p.m. Lane Auditorium.

CONSENT AGENDA**8. FOR APPROVAL (by recorded vote):**

- 8.1. [24-439](#) Approval of Minutes: December 7 (Work Session), December 7 (Regular Meeting), December 14, 2022; January 4, January 11, January 18, 2023; and July 17, 2024.
- 8.2. [24-451](#) Fiscal Year 2025 Appropriations.
(Ryan Davidson)
- 8.3. [24-458](#) 2025 Thomas Jefferson Planning District (TJPD) Legislative Program.
(David Blount)
- 8.4. [24-446](#) Tax Refund Approval Request.
(Jennifer Matheny)
- 8.5. [24-345](#) Amendments to Albemarle County Fire Rescue and Sheriff's Office FY25 Pay Scales.
(Jessica Rice)
- 8.6. [24-443](#) Rivanna Futures Land Use Agreement for Federal Training.
(Cai Mowry)
- 8.7. [24-449](#) Letter of Support for VDOT Acceptance of Hunterstand Court (Rte. 1700). (Rio Magisterial District)
(Frank Pohl)
- 8.8. [24-459](#) Resolution to Accept Road(s) in Hyland Park Phase 2 Subdivision into the State Secondary System of Highways. (Rivanna Magisterial District)
(Frank Pohl)
- 8.9. [24-435](#) SE202400021 Victorian Heights (Rear Yard Setback Reduction Request).
(Syd Shoaf)
- 8.10. [24-453](#) SE2024-23 Crozet Wastewater Pump Station 3.
(Bill Fritz)
- 8.11. [24-454](#) SE2024-24 Crozet Wastewater Pump Station 4.
(Bill Fritz)

8. FOR INFORMATION (no vote necessary):

- 8.12. [24-450](#) Albemarle Broadband Authority Quarterly Report.
(Jason Inofuentes)

Thank you for attending today's public hearing. During the 2024 Calendar Year, the Chair is Jim Andrews and the Vice-Chair is Diantha H. McKeel.

Opportunities for the public to access and participate in this meeting are posted on the Albemarle County website on the Board of Supervisors home page and on the Albemarle County calendar. Participation will include the opportunity to comment on those matters for which comments from the public will be received.

During the time set aside for "From the Public: Matters on the Agenda but Not Listed for Public Hearing or on Matters Previously Considered by the Board or Matters that are Pending Before the Board" ("From the Public"), individuals are allowed three minutes to speak. Up to 10 persons may speak during each "From the Public" session. The 10 speakers are determined on a first-come, first-served basis. Each speaker may speak at only one "From the Public" session at each meeting. The sign-up period closes when "From the Public" begins. Electronic presentation materials may be displayed by a member of the public provided it is emailed to the Clerk at least 48 hours in advance of the Board meeting. .

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item, unless otherwise decided. Applicants are limited to a ten-minute presentation of their proposal and are allowed a five-minute rebuttal at the close of the public hearing.

To speak during Public Hearings and "From the Public" Albemarle County community members may sign up online in advance of the meeting at <https://albemarle.legistar.com/Calendar.aspx>. Click on eComment for the select meeting. To create an account, click on the sign-up link at the top right corner of the eComment webpage. Community Members who are unable to sign up in advance of the meeting may do so during the meeting either through the webinar chat or in person, provided there are remaining slots available. If you require assistance, please contact the clerk's office at clerk@albemarle.org or call 434-296-5843.

Time keeping is conducted by the Clerk. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

- When called to the speaker's podium, state your name and magisterial district
- Address comments directly to the Board as a whole
- Give written statements and other supporting material to the Clerk
- If you represent a group or organization, you may ask others present to raise their hands and be recognized
- If you exceed your allotted time, you will be asked to end your comments
- If a speaker does not use all allocated time, the unused time may not be shared with another speaker
- Speakers are permitted one opportunity to comment during each of the public comment periods per meeting
- Back-and-forth debate is prohibited
- Do not speak from your seat or out of turn
- Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting
- Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker
- Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting

All comments are live streamed, recorded and published on the Albemarle County website.

Please turn all device notifications to vibrate.

Clerk, Board of County Supervisors
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