



**COUNTY OF ALBEMARLE**  
**Office of Board of Supervisors**  
**401 McIntire Road**  
**Charlottesville, Virginia 22902-4596**

Phone (434) 296-5843

Fax (434) 296-5800

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**MEMORANDUM**

TO: Members, Board of Supervisors

FROM: Claudette K. Borgersen, CMC, Clerk

DATE: December 15, 2024

RE: Board Member Committee Staff Contacts and Meeting Dates

Listed below are the names of Board member appointed committees along with staff contacts and meeting dates.

**5<sup>th</sup> and Avon Community Advisory Committee – Board Liaison**

Staff contact: Allison Wrabel

Meetings dates: Third Thursday of each month from 7 to 8:30 pm

Meeting location: Room B at COB-5<sup>th</sup>, unless otherwise noted

**Acquisitions of Conservation Easement (ACE) Committee – Board Liaison**

Staff contact: Margaret Maliszewski

Meeting dates: Second Monday of each month at 5 pm

Meeting location: Room 241, COB-McIntire

**CURRENTLY ON HOLD**

**Agricultural and Forestal Advisory Committee – Board Liaison**

Staff contacts: Scott Clark and James Van Vranken

Meeting dates: As needed – usually two to four times per year

Meeting location: COB-McIntire

**Albemarle Broadband Authority**

Staff contact: Mike Culp

Meeting dates: Fourth Wednesday of each month at 5 pm

Meeting location: Room 241, COB-McIntire

**Audit Committee**

Staff contact: Jacob Sumner

Meeting dates: TBD

**Chamber Public Policy Committee – BOS Representative**

Staff contact: Andrea Copeland, COO

Meeting dates: Second Wednesday of each month at 12 pm

**Charlottesville-Albemarle Convention and Visitors Bureau (CACVB) Executive Committee**

Staff contact: Courtney Cacatian

Meeting dates: Fourth Monday of even months at 2 pm; December meeting is held Third Monday

Meeting location: Lewis and Clark Exploratory Center or Hillsdale Conference Center

**Crozet Community Advisory Committee – Board Liaison**

Staff contact: Allison Wrabel

Meeting dates: Second Wednesday of each month from 7 to 8:30 pm

Meeting location: Crozet Library, unless otherwise noted

**Darden Towe Park Memorial Committee**

Staff contact: Bob Crickenberger

Meeting dates: Annual meeting in September otherwise, as needed

**Economic Development Authority – Board Liaison**

Staff contact: Emily Kilroy

Meeting dates: Third Tuesday of each month at 4 pm

Meeting location: Room 241, COB-McIntire

**Hazardous Materials Local Emergency Planning Committee**

Staff contact: Josh Powell

Meeting dates: TBD

Meeting location: Emergency Communications Center

**High Growth Coalition**

Staff contact: Jodie Filardo

Meeting dates: TBD

**Historic Preservation Committee – Board Liaison**

Staff contacts: Khris Taggart and Margaret Maliszewski

Meeting date: Fourth Monday of each month at 4:30 pm

Meeting location: Room 241, COB-McIntire

**Jail Authority**

Staff contact: Marce Anderson, Clerk- ACRJ Authority Board

Meeting dates: Second Thursday of every other month at 12 pm

Meeting location: Regional Jail Muster Room

**Jefferson Area Board for Aging (JABA)**

Staff contact: Marta Keane  
Meeting dates: Fourth Monday of each month at 4:30 pm  
Meeting location: Church of the Incarnation

**Metropolitan Planning Organization (MPO)**

Staff contact: Lucinda Shannon, TJPDC  
Meeting dates: Fourth Wednesday of every month at 4 pm  
Meeting location: TJPDC Water Street Center

**Pantops Community Advisory Committee – Board Liaison**

Staff contact: Allison Wrabel  
Meeting dates: Fourth Monday of each month from 6:15 to 7:45 pm  
Meeting location: Kessler Conference Room, MJH Outpatient Center

**Virginia Career Works (VCW) – Piedmont Council**

Staff contact: Sarah Morton  
Meeting dates: Quarterly  
Meeting location: UVA Research Park

**Places 29 (Hydraulic) Community Advisory Committee – Board Liaison**

Staff contact: Allison Wrabel  
Meeting dates: Second Monday of each month from 5:30 to 7 pm (*except for July and December*)  
Meeting location: Greer Elementary School Media Center

**Places 29 (North) Community Advisory Committee – Board Liaison**

Staff contact: Allison Wrabel  
Meeting dates: Second Thursday of each month from 6 to 7:30 pm  
Meeting location: North Fork (Building 4)

**Places 29 (Rio) Community Advisory Committee – Board Liaison**

Staff contact: Allison Wrabel  
Meeting dates: Fourth Thursday of each month from 6 to 7:30 pm  
Meeting location: Room 235, COB-McIntire

**Police Department Citizens Advisory Committee – Board Liaison**

Staff contact: Danielle Burch  
Meeting dates: Second Tuesday of every other month at 9 am  
Meeting location: Room C or B, COB-5<sup>th</sup>

**Regional Housing Partnership**

Staff contact: Ruth Emerick  
Meeting dates: Fourth Wednesday of the last month of each quarter at 2 pm  
Meeting location: TJPDC Water Street Center

**Regional Transit Authority**

Staff contact: Ann Wall

Meeting dates: TBD

Meeting location: TBD

**Solid Waste Alternatives Advisory Committee (SWAAC)**

Staff contact: Jamie Powers

Meeting dates: Second Thursday of each month from 4 to 5:30 pm

Meeting location: Room 241, COB-McIntire

**Regional Transit Partnership**

Staff contact: Lucinda Shannon  
Meeting dates: Fourth Thursday of each month at 4 pm  
Meeting location: TJPDC Water Street Center

**Rivanna River Basin Commission**

Staff contact: Isabella O'Brien  
Meeting date: Twice per year TBD  
Meeting location: TJPDC Water Street Center

**Rivanna Solid Waste Authority**

Staff contact: Bill Mawyer, Executive Director RSWA  
Meeting date: Fourth Tuesday in January, March, May, July, September, and November at 2 pm  
Meeting location: 695 Moores Creek Lane

**Rivanna Water & Sewer Authority**

Staff contact: Bill Mawyer, Executive Director RWSA  
Meeting date: Fourth Tuesday of each month at 2:15 pm  
Meeting location: 695 Moores Creek Lane

**Thomas Jefferson Planning District Commission (TJPDC)**

Staff contact: Christine Jacobs, Executive Director  
Meeting date: First Thursday of each month at 7 pm, except for July and January  
Meeting location: TJPDC Water Street Center

**Village of Rivanna Community Advisory Committee – Board Liaison**

Staff contacts: Serena Gruia  
Meeting date: TBD  
Meeting location: TBD