



Albemarle County

Meeting Agenda Board of Supervisors

Supervisor, Samuel Miller District Jim Andrews
Supervisor, Rio District Ned Gallaway
Supervisor, Rivanna District Bea LaPisto-Kirtley
Supervisor, White Hall District Ann H. Mallek
Supervisor, Jack Jouett District Diantha H. McKeel
Supervisor, Scottsville District Mike Pruitt
County Executive, Jeffrey B. Richardson
Clerk, Claudette K. Borgersen

Wednesday, April 16, 2025

1:00 PM

Lane Auditorium

Regular Second Meeting

1. Call to Order.
2. Pledge of Allegiance.
3. Moment of Silence.
4. Adoption of Final Agenda.
5. Brief Announcements by Board Members.
6. Proclamations and Recognitions:
7. Public Comment on: Matters Previously Considered or Currently Pending Before the Board (Other than Scheduled Public Hearings).
8. Consent Agenda (on next sheet)

1:40 p.m. - Action Items:

9. [25-219](#) SE-2025-00005 3130 Sugar Hill Lane Homestay. (White Hall Magisterial District)
(Lea Brumfield, Senior Planner II)
10. [25-217](#) Old Dominion Village - Private Central Sewerage System Request.
(Gregory Krystyniak, Civil Engineer II)

2:30 p.m. - Recess**2:45 p.m. - Work Session:**

11. [25-179](#) AC44: Thriving Economy and Community Facilities & Infrastructure Draft Chapters.

(David Benish, Development Process Manager)

12. 4:45 p.m. - Closed Meeting.

Closed meeting pursuant to section 2.2-3711(A) of the Code of Virginia:

- *under subsection (1), to discuss and consider the assignment of specific employees of the County; and*
- *under subsection (3), to discuss and consider the acquisition of an interest in real property in the White Hall Magisterial District where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County.*

Closed meeting motion subject to change

13. Certify Closed Meeting.**6:00 p.m.****14. From the County Executive: Report on Matters Not Listed on the Agenda.****15. Public Comment on: Matters Previously Considered or Currently Pending Before the Board (Other than Scheduled Public Hearings).****Public Hearings:**

16. [25-164](#) ZMA202300005 Berkmar Flats. PROJECT: ZMA202300005 Berkmar Flats MAGISTERIAL DISTRICT: Rio TAX MAP/PARCEL(S): 04500000008100; 04500000008200; 045000000082A0 LOCATION: 2175 Woodburn Road PROPOSAL: Rezone 3.621 acres from the R-6 Residential Zoning to R-15 Residential OVERLAY DISTRICT(S): AIA – Airport Impact Area and Steep Slopes – Managed PROFFERS: Yes COMPREHENSIVE PLAN: Office/R&D/Flex/Light Industrial.

(Syd Shoaf, Senior Planner II)

17. [25-163](#) SP202400004 and SE202400004 The K9 Hotel. PROJECT:
SP202400004 and SE202400004 The K9 Hotel MAGISTERIAL
DISTRICT: Rivanna TAX MAP/PARCEL: 04800-00-00-077A3 LOCATION:
3225 Gilbert Station Road PROPOSAL: A new commercial kennel
(Sections 10.2.2.17) for a capacity of up to 12 dogs on a 5-acre parcel
and special exception to reduce the required setbacks under Section
5.1.11. ZONING: RA Rural Areas COMPREHENSIVE PLAN: Rural Area.

 (Syd Shoaf)

18. **From the Board: Committee Reports and Matters Not Listed on the Agenda.**

19. **Adjourn to April 23, 2025, 6:00 p.m. Lane Auditorium.**

CONSENT AGENDA**8. FOR APPROVAL (by recorded vote):**

- 8.1. [25-228](#) Approval of Minutes: March 24, June 7, June 22, July 12, August 5, September 20, and October 4, 2023.
- 8.2. [25-223](#) Piedmont Liability Trust Tax Agreement.
(Andy Herrick)
- 8.3. [25-208](#) Board of Supervisors and Economic Development Authority Memorandum of Understanding.
(Emily Kilroy)
- 8.4. [25-209](#) SE-2025-00006 Avon Court Industrial (Stepback Waiver).
(Rebecca Ragsdale)

8. FOR INFORMATION (no vote necessary):

- 8.5. [25-226](#) Rivanna Water and Sewer Authority (RWSA) Quarterly Report.
(Bill Mawyer)
- 8.6. [25-227](#) Albemarle County Service Authority (ACSA) Quarterly Report.
(Quin Lunsford)
- 8.7. [25-218](#) VDOT Monthly Report (April) 2025.
(Carrie Shepheard)

Thank you for attending today's public hearing. During the 2025 Calendar Year, the Chair is Jim Andrews and the Vice-Chair is Diantha H. McKeel.

Opportunities for the public to access and participate in this meeting are posted on the Albemarle County website on the Board of Supervisors home page and on the Albemarle County calendar. Participation will include the opportunity to comment on those matters for which comments from the public will be received.

During the time set aside for "Public Comment on: Matters Previously Considered or Currently Pending Before the Board (Other than Scheduled Public Hearings)", individuals are allowed three minutes to speak. Up to 10 persons may speak during each "From the Public" session. The 10 speakers are determined on a first-come, first-served basis. Each speaker may speak at only one "Matters from the Public" session at each meeting. The sign-up period closes when "Matters from the Public" begins. Electronic presentation materials may be displayed by a member of the public provided it is emailed to the Clerk at least 48 hours in advance of the Board meeting.

During Public Hearings, the Board will only acknowledge speakers addressing the item listed for Public Hearing. Speakers are limited to one appearance of three minutes per public hearing item, unless otherwise decided. Applicants are limited to a ten-minute presentation of their proposal and are allowed a five-minute rebuttal at the close of the public hearing.

To speak during Public Hearings and "From the Public" Albemarle County community members may sign up online in advance of the meeting at <https://albemarle.legistar.com/Calendar.aspx>. Click on eComment for the select meeting. To create an account, click on the sign-up link at the top right corner of the eComment webpage. Community Members who are unable to sign up in advance of the meeting may do so during the meeting either through the webinar chat or in person, provided there are remaining slots available. If you require assistance, please contact the clerk's office at clerk@albemarle.org or call 434-296-5843.

Time keeping is conducted by the Clerk. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

Time keeping is conducted through a timer and a light system at the podium. The green light will go on when you begin speaking and this begins your allotted time; a yellow light indicates you have one minute to finish your comment; a red light indicates your time has expired. In order to give all speakers equal treatment and courtesy, the Board requests that speakers adhere to the following guidelines:

- When called to the speaker's podium, state your name and magisterial district
- Address comments directly to the Board as a whole
- Give written statements and other supporting material to the Clerk
- If you represent a group or organization, you may ask others present to raise their hands and be recognized
- If you exceed your allotted time, you will be asked to end your comments
- If a speaker does not use all allocated time, the unused time may not be shared with another speaker
- Speakers are permitted one opportunity to comment during each of the public comment periods per meeting
- Back-and-forth debate is prohibited
- Do not speak from your seat or out of turn
- Persons in the audience are encouraged to raise their hands to indicate their support or opposition to speakers at the podium or any item during the meeting
- Please refrain from applause and other forms of approval or disapproval, as a courtesy to each speaker
- Signs are permitted in the meeting room so long as they are not attached to any stick or pole and do not obstruct the view of persons attending the meeting

All comments are live streamed, recorded and published on the Albemarle County website.

Please turn all device notifications to vibrate.

Clerk, Board of County Supervisors
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