



# Albemarle County

## Legislation Details (With Text)

**File #:** 24-195      **Version:** 1      **Name:**  
**Type:** Policy      **Status:** Consent Agenda  
**File created:** 3/4/2024      **In control:** Board of Supervisors  
**On agenda:** 4/3/2024      **Final action:**  
**Title:** Albemarle County Office of Housing Administrative Plan.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Att.A - ACOH Administrative Plan Changes Summary Spreadsheet - April 2024, 2. Att.B - ACOH 2024 Administrative Plan Revised - April 2024

Date	Ver.	Action By	Action	Result
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**AGENDA DATE:** 4/3/2024

**TITLE:**  
Albemarle County Office of Housing Administrative Plan

**SUBJECT/PROPOSAL/REQUEST:** Consider adopting the Albemarle County Office of Housing Administrative Plan

**ITEM TYPE:** Consent Action Item

**STAFF CONTACT(S):** Richardson, Dimock, Rosenberg, Curfman, Pethia

**PRESENTER (S):** Kaki Dimock

**LEGAL REVIEW:** Yes

**REVIEWED BY:** Jeffrey B. Richardson

**BACKGROUND:** The Office of Housing serves as a United States Department of Housing and Urban Development (HUD) designated 'public housing agency' responsible for advertising, evaluating, prioritizing, and distributing housing assistance to Albemarle County community members. The Albemarle County Office of Housing (ACOH) manages 435 housing choice vouchers, 105 mainstream vouchers, and 34 moderate rehabilitation vouchers to subsidize housing costs for community members in need. HUD requires that every public housing agency develop, follow, and submit for Board approval an Administrative Plan that provides a comprehensive guide to public housing agency policies, programs, operations, and strategies. The previous Administrative Plan for the Office of Housing was adopted in 2022, with minor revisions to the plan adopted in August 2023.

**STRATEGIC PLAN:** Safety & Well-Being - Nurture a safe and healthy community.

**DISCUSSION:** The 2024 updates to the ACOH Administrative Plan are extensive, with a total of 352 changes to the previous plan. Chapters 6, 7 and 11 have been completely rewritten to incorporate programmatic and

regulatory changes associated with the implementation of the Housing Opportunity Through Modernization Act of 2016 (HOTMA). Key changes to the way the Housing Choice Voucher program is administered under HOTMA include new calculations for determining household income and assets, and for completing income recertifications. Full implementation of the HOTMA changes is required by January 1, 2025. A summary of the proposed changes is available as Attachment A and the revised plan is provided as Attachment B. The Administrative Plan continues to prioritize the use of housing vouchers for people who work and live within Albemarle County, people experiencing homelessness, people with disabilities, veterans, and survivors of domestic violence.

**BUDGET IMPACT:** There is no budget impact associated with the adoption of this revised plan.

**RECOMMENDATION:**

Staff recommends adoption of the Albemarle County Office of Housing Administrative Plan (Attachment B).

**ATTACHMENTS:**

A - ACOH Administrative Plan Changes Summary Spreadsheet - April 2024

B - ACOH 2024 Administrative Plan Revised - April 2024