



# Albemarle County

## Legislation Text

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**File #:** 24-109, **Version:** 1

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**AGENDA DATE:** 1/3/2024

**TITLE:**

Board 2024 Calendar - Set the Days, Time and Places for Regular Meetings for Calendar Year 2024 and January 2025

**SUBJECT/PROPOSAL/REQUEST:** Set the Calendar Year 2024 Meeting Schedule

**ITEM TYPE:** Regular Action Item

**STAFF CONTACT(S):** Richardson, Rosenberg, Borgersen

**PRESENTER (S):** Claudette Borgersen

**LEGAL REVIEW:** Yes

**REVIEWED BY:** Jeffrey B. Richardson

**BACKGROUND:** Section 15.2-1416 of the Code states that:

"The governing body shall assemble at a public place as the governing body may prescribe, in regular session in January for counties and in July for cities and towns. Future meetings shall be held on such days as may be prescribed by resolution of the governing body but in no event shall less than six meetings be held in each fiscal year."

It further provides:

"The days, times and places of regular meetings to be held during the ensuing months shall be established at the first meeting which meeting may be referred to as the annual or organizational meeting; however, if the governing body subsequently prescribes any public place other than the initial public meeting place, or any day or time other than that initially established, as a meeting day, place or time, the governing body shall pass a resolution as to such future meeting day, place or time. The governing body shall cause a copy of such resolution to be posted on the door of the courthouse or the initial public meeting place and inserted in a newspaper having general circulation in the county or municipality at least seven days prior to the first such meeting at such other day, place or time."

The Board adopts its meeting schedule at its annual organizational meeting each January.

**STRATEGIC PLAN:** Missions - To enhance the well-being and quality of life for all community members through the provision of the highest level of public service consistent with the prudent use of public funds.

**DISCUSSION:** Should the Board wish to continue with the Calendar Year 2023 schedule for its regular meetings as adopted on January 4, 2023, and to add a third meeting in January 2025 to allow the first meeting in that month to be an organizational meeting, staff recommends setting the meeting times, dates, and places of the Board of Supervisors regular meetings for Calendar Year 2024 and January 2025 as set forth in the

attached Resolution, and as follows: on the first and third Wednesdays of each month from February 2024 through November 2024, beginning at 1:00 p.m. (with no regular meeting on the first Wednesday of July 2024); on the first and second Wednesdays in December 2024, beginning at 1:00 p.m.; on the second and third Wednesdays of January 2025, beginning at 1:00 p.m.; and on the first Wednesday of January 2025, for an organizational meeting at 1:00 p.m.; with all meetings to be held in either the County Office Building on McIntire Road or using electronic communication means when authorized by law.

The proposed resolution also reaffirms meetings previously scheduled on the first, second, and third Wednesdays of January 2024 at 1:00 p.m., as provided in the resolution adopted by the Board on January 4, 2023.

**BUDGET IMPACT:** None.

**RECOMMENDATION:**

Staff recommends that the Board adopt the Resolution Establishing the Days, Time, and Place for Its Regular Meetings for Calendar Year 2024 and January 2025 (Attachment A).

**ATTACHMENTS:**

A - Resolution