

Charlottesville-Albemarle Early Education Task Force
Summary for Albemarle County Board of Supervisors
Appendix 2 – Draft Work Plan (to be approved in February)

Early Education Task Force
Draft Work Plan 2016

VISION...Every child in Charlottesville-Albemarle living with risk factors that impact success in life will have access to a high-quality early education program.

Areas of Focus:

CAPACITY

QUALITY

FUNDING

**Key
Questions**

1. How can we fulfill current and meet future needs for high-quality pre-k for all at-risk children in Charlottesville and Albemarle County?
2. How do we emphasize and improve the quality of all pre-k offerings in our community?
3. How do our funding sources and policies need to change and grow in order to support our current and future plans?

**Potential
Goals**

1. To expand existing pre-k services and increase the number of children receiving high-quality pre-k to include all children with identified risk factors.
2. To increase the number of pre-k programs participating in VQ or having achieved a similar accreditation/quality rating.
3. To identify, develop and leverage resources to meet the ongoing annual costs of providing high quality pre-k to all identified 4 year-olds.
4. To increase public awareness of the importance of high-quality early education.

GOALS, OBJECTIVES AND ACTION PLANS

Goal 1: Expand existing pre-k services and increase the number of children receiving high-quality pre-k to include all children with identified risk factors.

<u>Objective 1:</u> Place 25 children	<u>Target Date:</u> January 2016 <u>Lead Responsibility</u> UW, City/Co.	<u>Action Steps:</u> <ul style="list-style-type: none"> • Identify partner preschools • Develop and initiate MOU • Identify and register children
<u>Objective 2:</u> 25% reduction in identified number needing placements	<u>Target Date:</u> December 2016 <u>Lead Responsibility</u> EETF	<u>Action Steps:</u> <ul style="list-style-type: none"> • Complete trend analysis to estimate number of children that are eligible but not enrolled • Consolidate wait lists • Conduct outreach to identify families not on lists • Enroll appropriate number in public/private placements
<u>Objective 3:</u> Maximize VPI allocation	<u>Target Date:</u> FY17 <u>Lead Responsibility</u> City/Co/EETF	<u>Action Steps:</u> <ul style="list-style-type: none"> • Expand classroom size where possible • Add classroom(s) where possible • Identify private preschool partners • Identify creative local match money for FY17 add to budget for FY18
<u>Objective 4:</u> Coordinate enrollment efforts between City/Co/Head Start	<u>Target Date:</u> FY17 <u>Lead Responsibility</u> City/Co/HS	<u>Action Steps:</u> <ul style="list-style-type: none"> • Consider shared application • Maximize Head Start placements/funds for wrap around • Consider blending/braiding models
<u>Objective 5:</u> Identify and “enroll” private partners willing to participate in EETF Quality Initiative	<u>Target Date:</u> FY17 <u>Lead Responsibility</u> City/Co/UW	<u>Action Steps:</u> <ul style="list-style-type: none"> • Define EETF Quality Initiative • Develop a list of potential private pre-k partners • Create an MOU that outlines joint responsibilities • Sign up partners and initiate quality program

Goal 2: Increase the number of pre-k programs participating in VQ or having achieved a similar accreditation/quality rating.

<u>Objective 1:</u> Create EETF Quality Initiative	<u>Target Date:</u> Spring 2016 <u>Lead</u> <u>Responsibility</u> RK, TS, CS	<u>Action Steps:</u> <ul style="list-style-type: none"> • Develop a common understanding of high quality • Establish how we want to define success in our quality initiative • Consider public/private preschools and educators • Create a plan for “EETF Quality Initiative” that includes a budget for implementation
<u>Objective 2:</u> Plan and execute a community-wide training about quality pre-k	<u>Target Date:</u> June 2016 <u>Lead</u> <u>Responsibility</u> Planning committee, RK, TS, CS	<u>Action Steps:</u> <ul style="list-style-type: none"> • Form committee in January • Confirm partners: ReadyKids, Teachstone, Curry School • Plan program, confirm date/speakers/location • Create marketing plan
<u>Objective 3:</u> Increase the number of private partners participating in Quality Initiative by xx%	<u>Target Date:</u> Fall 2016 <u>Lead</u> <u>Responsibility</u> UW, RK, City/Co	<u>Action Steps:</u> <ul style="list-style-type: none"> • Establish current number of participants • Identify all preschool programs not participating • Develop outreach plan for identified programs • Target required number of programs to achieve adequate capacity for FY17
<u>Objective 4:</u> Identified partners achieve an improvement in quality rating	<u>Target Date:</u> Spring 2017 <u>Lead</u> <u>Responsibility</u> RK	<u>Action Steps:</u> <ul style="list-style-type: none"> • Identify and benchmark quality indicators • Track and report progress

Goal 3: Identify, develop and leverage resources to meet the ongoing annual costs of offering high quality pre-k to all identified 4 year-olds.

<u>Objective 1:</u> Complete fiscal mapping of Cville/ Al.Co. pre-k resources	<u>Target Date:</u> March 2016 <u>Lead</u> <u>Responsibility:</u> John Morgan	<u>Action Steps:</u> <ul style="list-style-type: none"> • Identify info. needed and partners to provide it • Assist consultant with contacts/meetings • Share report with key stakeholders
<u>Objective 2:</u> Develop creative funding models that align with opportunities identified in mapping	<u>Target Date:</u> June 2016 <u>Lead</u> <u>Responsibility:</u> Amy Hatheway	<u>Action Steps:</u> <ul style="list-style-type: none"> • Educate EETF about multi-streamed funding and mixed delivery models in the state • Explore models that have successfully blended/braided funding • Create recommendations for our community • Share recommendations with key stakeholders
<u>Objective 3:</u> Apply for CACF Strengthening Systems grant	<u>Target Date:</u> Spring 2016 <u>Lead</u> <u>Responsibility:</u> EETF, UW	<u>Action Steps:</u> <ul style="list-style-type: none"> • Meet with CACF to learn more about process • Plan and prepare for RFP • Complete and submit application
<u>Objective 4:</u> Identify funding for summer for 25 placed through expansion grant	<u>Target Date:</u> June 2016 <u>Lead</u> <u>Responsibility:</u> UW, CACF	<u>Action Steps:</u> <ul style="list-style-type: none"> • Consider grant or private funding opportunities
<u>Objective 5:</u> Identify needed funding for EETF Quality Initiative	<u>Target Date:</u> June 2016 <u>Lead</u> <u>Responsibility:</u> EETF	<u>Action Steps:</u> <ul style="list-style-type: none"> • Approve the budget for the proposed Quality Initiative • Generate list of funding possibilities • Successfully secure the funds
<u>Objective 6:</u> Identify needed funding for 25 placed through expansion grant plus the additional number that gets us to a 25% reduction by year-end	<u>Target Date:</u> September 2016 <u>Lead</u> <u>Responsibility:</u> EETF	<u>Action Steps:</u> <ul style="list-style-type: none"> • Understand the costs and develop a budget • Use recommendations from creative funding models (by VECF consultant) • Generate list of all funding possibilities, prioritize and pursue • Successfully secure the funds

CACF= Community Foundation, City = Charlottesville, Co = County, CS = Curry School, HS = Head Start, RK= ReadyKids, TS = Teachstone, UW= United Way TJA
 VECF= Virginia Early Childhood Foundation, VQ = Virginia Quality, VPI = Virginia Preschool Initiative

Goal 4: Increase public awareness of the importance of high-quality early education.

<u>Objective 1:</u> Conduct a spring symposium/training	<u>Target Date:</u> June 2016 <u>Lead Responsibility:</u> Committee (to be formed 1/16)	<u>Action Steps:</u> <ul style="list-style-type: none"> •Form committee in January •Confirm partners: ReadyKids, Teachstone, Curry School •Plan program, confirm date/speakers/location •Create marketing plan
<u>Objective 2:</u> Apply to Charlottesville Radio Group for community awareness grant	<u>Target Date:</u> May 2016 <u>Lead Responsibility:</u> UW	<u>Actions Steps:</u> <ul style="list-style-type: none"> •Confirm process •Complete application
<u>Objective 3:</u> Have regular reports to council, supervisors, school boards and others identified	<u>Target Date:</u> Ongoing <u>Lead Responsibility:</u> EETF	<u>Actions Steps:</u> <ul style="list-style-type: none"> •Get on calendar of meetings
<u>Objective 4:</u> Create an “annual report” for all stakeholders	<u>Target Date:</u> Once a year <u>Lead Responsibility:</u> EETF	<u>Actions Steps:</u> <ul style="list-style-type: none"> •Keep document of highlights updated •Compile into concise and appealing one-pager to be widely distributed