

## TRANSPORTATION PLANNER QUARTERLY REPORT 01/06/2016

### Standing Committees and meetings/Workgroups

(Highlighted items include updates)

Committee/Meetings	Timing	Entities	Role/Action(s)	Status
<b>MPO technical Committee</b>	Every other Month	VDOT , City of Charlottesville and other localities	Committee Member (Will rotate as Chair or Vice Chair with City Staff Representative)	Currently attending meetings on a regular basis as scheduled
<b>MPO Policy Board</b>	Every other Month	VDOT, City of Charlottesville and County of Albemarle	Attend meetings as staff support	Currently attending meetings on a regular basis as scheduled. [Attended VTRANS meeting to give input on projects]
<b>MPO CTAC(MPO Citizen Transportation Advisory Committee)</b>	Attend Meetings as needed	Members appointed by the BOS	Attend meeting as needed based on topics	Active and Ongoing
<b>Rte. 250 West Advisory Committee</b>	As needed, once per year	Members appointed by the BOS	Back up staff support; as need	Advise the Committee as they provide advisory comments on transportation related projects on the Rte. 250 west corridor
<b>Rte. 29 Solutions Advisory Committee (PDAP) Project Development Advisory Panel</b>	Every other Thursday (bi-weekly)	Members of the business community, VDOT, City of Charlottesville, County of Albemarle and the Southern Law Environmental Center	Attend Meetings and give updates to Mr. Sheffield on ongoing projects related to cut-through traffic in the Rio District. Assist Director of Community Development (Mr. Graham) in staff support to community	<p>Radar Sign research ongoing, Additional \$200 speeding fine signs brought before the Board of Supervisors (BOS), work with the police department to make sure additional speed studies are done before other signs on Northfield, Huntington and Old Brook Road are posted.</p> <p>Attend Meeting related to the Hillsdale Drive extension project. Review Engineering Study and warrant analysis for determination of Traffic Signal at Greenbrier and Hillsdale Drive</p>

<b>Office of Facilities Development (OFD) Capital Improvements project status meeting</b>	Once a month for Larger group meeting and once a month with OFD project managers	Members of various departments that deal with the CIP	Once a month and I have a transportation items and projects meeting every month with OFD to talk about ongoing projects	Attend monthly meeting with various other departments and attend stand-alone project meeting with OFD every month to talk about ongoing County transportation projects
<b>Neighborhood Impact Mitigation Team--Rt. 29 Solutions Project</b>	Monthly/as needed	Members of Various County Departments, Fire and Rescue, Police, School Transportation	Once a month and I have a meeting with other department stakeholders to talk about neighborhood traffic mitigation strategies related to Solutions 29 projects	Attend monthly meeting with various other departments

## Recurring/Ongoing Assignments

Project/Assignment	Timing	Entities	Role/Action(s)	Status
<b>County Transportation Project Priorities</b>	Review and update annually	County and VDOT	Review and update annually and used as the basis for the State Six Year Improvement Program	Currently updated and was accepted by the BOS at a meeting held in April. County Transportation priorities list is currently being used as the basis for selecting projects for the <b>new House Bill two (2) (HB2) prioritization process.</b>
<b>Virginia Department of Transportation Six Year Improvement Program (SYIP) reviews.</b>  <b>Secondary Six Year Program Review (Rural Rustic/Unpaved road allocation)</b>	Review and update annually	County and VDOT	Attend meetings related to current prioritization project process HB2 and act as the sole project administrator for entering projects into the VDOT HB2 website by September 31, 2015. <b>(Secondary Six Year program project funding allocation completed in June)</b>	Currently attending meetings on a regular basis related to the new House Bill two <b>(HB2) prioritization process.</b> Logged on into the VDOT website for HB2 and project priorities from the County's Transportation Projects priorities list will be brought before the board on September 2 for information and input.
<b>Neighborhood Transportation issues/Initiatives (traffic Calming, speeding, through truck restrictions pedestrian, bike issues)</b>	Attend Meetings as needed	VDOT, City of Charlottesville, and Community at Large	Deal with many referrals and inquiries from Board Members	Active and Ongoing (Deal with inquiries from the public related to transportation issues and high level of work and assignments from County Residents that need issues resolved.
<b>Capital Improvement Program (CIP) Development requests as needed</b>	As needed, once per year	Various Departments and Community Development	Draft transportation related project requests and assist Chief of Planning and Directors with other Community Development Department requests as needed	Once projects are funded in the CIP the Transportation Planner stays involved with the Office of Facilities Development through project design and bid process to provide input on project scope and expectations. Currently involved in revenue sharing project scope and development

<p><b>County Staff Contact for Transit Service</b></p> <p><b>Grant research and application process</b>  <b>-Revenue Sharing</b>  <b>-Safe Routes to School</b>  <b>-TAP</b></p> <p><b>Development Review</b></p>	<p>As needed. Establish quarterly meeting time with CATS Manager to discuss projects/issues</p>	<p>Members of the business community, VDOT, City of Charlottesville, County of Albemarle and the Southern Law Environmental Center</p>	<p>Primary contact for transit related initiatives, service/route changes, new service requests</p>	<p>Charlottesville Area Transit Manager to provide quarterly report to the Board of Supervisors. Worked with CAT for a proposal for Hollymead Transit Route</p>
	<p>Annually</p>	<p>VDOT, Members of various departments that deal with the CIP (OFD) and the City of Charlottesville.</p>	<p>Lead planner for trans &amp; other Comm. Dev. related grants research/applications (for all mode types, except transit)  As needed. Attended VDOT sponsored MAP 21 TAP grant workshop at the VDOT Culpepper District Office</p>	<p>Revenue Sharing, Transportation Alternative Program (TAP), Safe Routes To School (SRTS)</p>
	<p>As needed</p>	<p>County of Albemarle Community Development Project Review Based on project submittals</p>	<p>Assist lead reviewer/Co engineer as needed for traffic studies/scoping; review of major plans/plats for transportation/mobility issues (transit ready, pedestrian access/interconnectivity)</p>	<p>Reviewed <b>Brook Hill traffic impact assessment</b> study, reviewing and consulting with <b>Barnes Lumber development</b> on transportation component of the proposed designs in collaboration with VDOT</p>

## Specific Active Projects

Project/Meetings	Timing	Entities	Role/Action(s)	Status
<b>Rural Long Range Transportation Plan/Regional Bike Ped Plan</b>	Ongoing	VDOT, MPO, City staff and help from Planning Staff	Provide comments and Participate in the Formulation of the Rural long Range Transportation Plan	Working with Planning Staff on updating the Rural Long Range Transportation Plan and will be involved in an MPO led Regional Bike Study
<b>Revenue Sharing Sidewalk Projects and other Pedestrian/Bike Projects</b> - RS Sidewalks: - East Rio Road - Ivy Road - 6 others in various stage of design <b>Pedestrian/Bike projects:</b> - feasibility of crosswalks for Rt. 250 East - feasibility of Crosswalks, Rio Rd East near FS Mall	Every other Month	VDOT, Office of Facilities Development, City of Charlottesville and County of Albemarle	Attend meetings as staff support and Assist OFD and project consultant through design & bid process	Currently attending meetings on a regular basis to assist OFD with work on the <b>Ivy Road and Rio Road east revenue sharing projects.</b>
<b>Neighborhood Transportation Projects</b>	Each has different timing for completion based on VDOT processes and applications	VDOT, Neighborhood Communities and Board of Supervisors Member	Attend meeting as needed based on topics	Active and Ongoing (1) Fontana Traffic Calming (2) Earlysville Rd. Thru truck restriction (3) US29 at Hydraulic Road Pedestrian Crosswalks (4) Radar Sign Installation in Carrsbrook (5) Martha Jefferson Proffer & Rte.250 (6) Dumping and Sign questions (7) Sidewalk related questions on Rio Road (8) Pantops Area traffic circulation

<p><b>Rural Rustic/Unpaved Road projects: Drs. Crossing;</b></p> <p><b>Traffic Management in Northfield/Huntington /Old Brook/Carrsbrook Drive</b></p> <p><b>Pedestrian Crossings at Rte. 250 E., Pantops and Rte. 29 North Hydraulic to Rio Road</b></p> <p><b>Utilities in the ROW research</b></p>	Daily and ongoing	VDOT and County Residents along Rural rustic and unpaved roads	Notified adjacent owners along road of hard surfacing project, and funds were allocated. Frequent calls with concerns about when Rural rustic paving will begin	Currently waiting on VDOT to start hard surfacing Doctors Crossing. Will ask VDOT for timeline of events and share with concerned residents <b>GOAL: Map regular unpaved and Rural Rustic roads and have them available in the County GIS</b>
	Ongoing as long as the Grade Separated interchange is under construction	ACPD, Fire and Rescue, OFD, School Buses Coordinator	Traffic management in Northfield/Huntington/Old Brook and Carrsbrook Drive with additional speeding fines and possible Radar Speed Signs in the Neighborhood	Executive Summaries and resolutions have been passed for the \$200 dollar additional fine on Carrsbrook Drive and additional speed studies will be conducted for the other roads by the ACPD before signs are installed. Radar speed signs are a traffic calming option.
	Ongoing. Executive summary for pedestrian study will be on the Board agenda on September 2 <sup>nd</sup>	VDOT, City of Charlottesville, County of Albemarle	Consult with VDOT to determine feasibility and design requirements/cost. VDOT funding available? Consultant to determine feasibility of Pedestrian Crossings on both corridors.	Consultant will study both corridors to determine pedestrian crossing locations (at grade and above grade pedestrian crossings locations to be determined). Revised Executive Summary on 01/01/2016 Board Agenda.
	Long term	VDOT	Research utilities in the ROW	Ongoing

<p><b>Bike Lane Markings</b></p> <p><b>Neighborhood and general Transportation Links for quick reference</b></p> <p><b>Development Review</b></p>	Yearly request on follow-up with VDOT	VDOT	Review VDOT resurfacing list and request bike lane paving and/or shoulder paving to accommodate bikes	Possible Roads: Rt. 250 West; South Pantops Blvd.; Berkmar Dr. (29 to Rio); Commonwealth Dr.;
	As soon as possible	VDOT	Add links on the County website that relate to neighborhood transportation issues like traffic calming and watch for children signs	<b>GOAL:</b> Work with VDOT to get links that would be frequently used to access information that is currently not easily available about neighborhood and general transportation processes.
	Ongoing with proposed rezoning's	VDOT, Development Applicants	Assist lead reviewer/Co engineer as needed for traffic studies/scoping; review of major plans/plats for transportation/mobility issues (transit ready, pedestrian access/interconnectivity	Reviewing Brook Hill Development Traffic Impacts and Barnes Lumber site in Crozet potential development alternatives and transportation network. Will review the traffic impact analysis when it is completed.